

FINANCE/PERSONNEL COMMITTEE MEETING
Monday, December 11, 2023

Present: Mark Lyon, Josh Collister

Absent: Cory Simonson

Others

Present: Tom Messerli, Joshua Boldt, Judy Carr, Andrea White

Chairperson Collister called the meeting to order at 3:30 p.m.

Motion by Lyon, seconded by Collister approving the agenda. All Ayes

Motion by Lyon, seconded by Collister approving the November 13th minutes. All Ayes

Committee members reviewed the November credit card statement and the November bank statement.

Boldt reported that property tax numbers are not available from the County to input in to the budget. He touched on the police department being fully staffed and the increase in overtime due to training.

Boldt touched on the composting line in the amount of \$25,000. He stated this could be reduced but would eliminate the service of the brush site.

Boldt discussed the mowing contract and felt the City could hire a temporary employee for the cost of mowing.

Lyon questioned if the City had the equipment and Boldt reported it would have to be purchased.

Boldt discussed pulling some of the City Manager's salary from the water department.

Boldt discussed the 42% City – 48% Library split and stated the Library Board is requesting a change to this split because they are concerned with the revenue from the endowment fund. He stated he believes the Library Board would like a 50/50 split.

Lyon stated the Library has the ability to fund raise where the City does not.

Messerli stated he would attend the Library Board meeting with Boldt.

Boldt touched on the franchise fees. He stated 40% will go towards street projects and 60% will go to the 112 account for property tax reduction.

White reported there is a balance of \$803,000 in Debt Service and she would like to work with Heidi at Northland to discuss paying down some debt.

Boldt touched on the Fire Department CIP.

Boldt reported the Police Department has five body cameras and computers are aging. He stated he would like to apply for funding from Mariannette Miller Meeks for new cameras and new computers.

Boldt reported there is \$761,000 sitting in the Platt Street fund to cover any future issues.

Boldt reported there are a few project funds that have remaining balances that should be transferred. There is approximately \$230,000 from the Connector Trail Project, 2021A Bond and 2019 Bond.

Collister questioned where the fundraising was with the green space project.

Nancy Kilburg reported a committee is working on fund raising for the green space project. Potential donors are asking what the City is contributing. She stated letters have been sent out and they have some favorable response but don't have any figures.

Kilburg stated they are looking at other grant options too.

Boldt stated \$100,000 of the \$230,000 could be used as the City share.

Collister and Lyon agreed with this. Lyon asked if the City could file a TIF claim for this and Boldt replied he will look in to it.

Boldt stated the following could be funded with the \$230,000 left in the projects fund:

Green Space - \$100,000

Police CIP - \$75,000 (Cameras and computer equipment)

Parks – remainder

Boldt reported bidding for Destination Iowa will be in February.

Boldt reported that the meter software company the City uses went out of business. Where the City pays \$10,500 annually for the current company, the City may have to go to a per meter charge at an estimated cost of \$33,000 annually.

Boldt reported there is a balance of \$365,000 in the storm water fund. He recommended the City look at shifting \$175,000 of ARPA funds to the General fund and using the storm water balance for the storm water levy project.

Committee members agreed to look at using the \$230,000 balance in projects funds for \$100,000 Green Space contribution, Police CIP for cameras and computers and Parks.

Motion by Lyon, seconded by Collister adjourning at 4:50 p.m.

All Ayes

Josh Collister, Chairperson

ATTEST:

Judy Carr, Deputy Clerk