



**Agenda  
City Council Meeting  
Monday, May 6, 2024 – 6:00 p.m.**

**City Council Chambers  
201 East Pleasant Street  
Maquoketa, IA 52060**

The Monday, May 6, 2024, Council meeting may be attended thru Zoom as allowed by Section 21.8 of Iowa Code. Anybody that would like to attend the meeting may do so thru the following means, and the meeting will rebroadcast over the local access channel:

The public will have both video and audio disabled throughout the virtual meeting unless a request to address the City Council is made during the Public Participation section of the Agenda. Speakers are kindly asked to keep participation to 3 minutes.

Web link: <https://zoom.us/j/96488987917>  
Phone call: 312 626 6799  
Meeting ID: 964-8898-7917

- 1. Call to order**
- 2. Pledge of Allegiance**
- 3. Roll call**
- 4. Approval of the Agenda**
- 5. Public Participation**
- 6. Presentation – None.**
- 7. Public Hearing – None.**
- 8. Consent agenda**
  - a. Minutes – April 15, 2024 Regular City Council Meeting and April 22, 2024 Special Meeting**
  - b. Bills Payable through May 6, 2024 in the amount of \$253,457.43**
  - c. Appointment of Dennis Miller to Zoning Board of Adjustment**

- d. **Amendment to Bill's Tavern Inc. class "c" alcohol license**
- e. **Amendment to La casa de pancho class "c" Alcohol license**
- f. **Renewal class "e" alcohol license for Main Street Tobacco**
- g. **Renewal class "e" alcohol license for Hy-Vee Dollar Fresh**

9. **Old Business – None.**

10. **New Business**

- a. **Resolution authorizing the City Clerk to make the appropriate interfund transfer of sums and record the same in the appropriate manner for FY 24/25 for the City of Maquoketa, Iowa**

City Manager Summary: This Resolution request is a routine Council action item in order to record appropriate inter-fund transfers as authorized by the City's Budget for FY24-25. There's no additional financial impact passing this Resolution outside the scope of the City Council already approving the FY24-25 budget.

Council support is recommended.

- b. **Resolution extending agreement and contract for fire protection for Brandon Township**

City Manager Summary: For this item and the next several, the Maquoketa Fire Department has and will continue to serve as the area's Fire response agency. For a Township fee based on the max tax levy available, townships partner with the City to provide Fire protection. Often this pays off for the districts due to field and barn fires.

Council support is recommended.

- c. **Resolution extending agreement and contract for fire protection for Farmers Creek Township**

City Manager Summary: No further comment.

Council support is recommended.

- d. **Resolution extending agreement and contract for fire protection for Monmouth Township**

City Manager Summary: No further comment.

Council support is recommended.

**e. Resolution extending agreement and contract for fire protection for Southfork Township**

City Manager Summary: No further comment.

Council support is recommended.

**f. Resolution setting Monday, May 20<sup>th</sup> at 6:00 p.m. as public hearing regarding FY 23/24 budget amendment**

City Manager Summary: This action sets a public hearing for the next Council in reference to the final budget amendment the City may certify to the State before closing the financial year on June 30, 2024.

Council support is recommended.

**g. Ordinance amending the Code of Ordinances of the City of Maquoketa, Iowa by amending provisions pertaining to water service charges – first reading**

City Manager Summary: City Staff noted an ordinance error in [Water Service charges Chapter 92.04.3](#) where the current code reads 1.5% penalty for late payment. It should be 10.5% consistent with the City's past practice and City Code. This action requests approval to correct the language to 10.5%.

If the City Council roll has a supermajority approval of this item, City Staff requests suspension of the rules so all three readings can be approved. Staff's suggestion is based on the low-impact nature of this Ordinance correction and it being an administrative error.

Council support is recommended.

**h. Discussion and possible motion approving quote in the amount of \$1,506.70 submitted by Wagner Nursery, Inc. for 2024 Tree Planting Program**

City Manager Summary: This approval item has been requested by the City's Tree Board though the item is very light in financial impact. The 2024 Tree Planting Program is a public-private partnership between the City, Forever Trees, and the private owner.

The tree specifications were managed and bid by the City's Tree Board along with Staff representation. Wagner is recommended at a total price of \$1,506.70. It should be noted this is an annual program as allocated by Forever Trees. Routinely, City Staff works to recruit resident interest in the program. If the public is interested in a future planting program, owners may contact City Staff to be placed on a waiting list for availability.

Council support is recommended.

**i. Resolution approving bid in the amount of \$22,000 submitted by Ihrig Works, LLC for the steel siding package for the Public Works Truck Storage Building Remodel**

City Manager Summary: The next three items are related to a Public Works Department Facility Improvement Project that has been saved for in the City’s CIP Plan for FY23-24. The earmarked total amount available for the project is \$100,000 (with \$94,808 still available for the financial year) and is expected to give the facility along Old Hwy-61 a facelift and structural enhancement until further evaluation is needed on the City’s part on the use of the property relative to the needs of the Public Works Department in future years. In other words, in lieu of pursuing a new facility construction bond at an alternative location, the City is seeking to rehabilitate the currently owned facility.

This particular bid is for new steel siding on the Truck Storage structure and all associated lumber needs to affix steel. All lower boards on the facility are rotting and connected steel presently in place is rusting. Upper boards of the structure are also rotting requiring replacement.

Ihrig Works, LLC is recommended at a low competitive bid of \$22,000. A bid tabulation is provided below.

<b>Truck Storage Facility - Structural Steel</b>	
Ihrig Works, LLC	\$ 22,000
Balliu Construction	\$ 29,000
Tricon	\$ 68,326

Council support is recommended.

**j. Resolution approving bid in the amount of \$15,550 submitted by Balliu Construction, LLC for the overhead door replacement for Public Works Truck Storage Building Remodel**

City Manager Summary: This Resolution would approve a West Overhead Door replacement on the Truck Storage Building. Balliu Construction, LLC is the lowest responsible bidder on this item at a total cost of \$15,550. The current door is currently only 12 feet wide. This upgrade expands the overhead door to 20 feet and will allow the facility to store and transport oversized equipment, such as new wing plows affixed on the City dump trucks, in and out of the structure without having to move multiple items to access a particular piece of equipment.

<b>Truck Storage Facility - West Overhead Door Replacement</b>	
Ihrig Works, LLC	\$ 18,650
Balliu Construction	\$ 15,550
Tricon	\$ 23,400

Council support is recommended.

**k. Resolution approving bid in the amount of \$36,000 submitted by KE Flatwork, Inc. for the concrete floor installation of the Public Works Truck Storage Building Remodel Project**

City Manager Summary: This Resolution would approve a complete concrete floor installation of the Truck Storage Facility at a total cost of \$36,000. The work specifications also include a perimeter drainage solution. KE Flatwork is the lowest responsible bidder. There is currently no concrete floor at the facility and the Public Works Department already braced all structural beams in the shed to prepare for a concrete reinforcing floor to prolong the life of the facility. Bid tabulation is below.

<b>Truck Storage Facility - Concrete Floor Installation</b>	
Ihrig Works, LLC	\$ 39,500
Balliu Construction	\$ 51,044
Tricon	\$ 38,362
KE Flatwork, Inc.	\$ 36,000

Council support is recommended.

**11. Reports and Communications**

**a. Council Member Reports**

**b. City Manager Report**

**12. Adjournment**