



**Agenda  
City Council Meeting  
Monday, July 18, 2022 – 6:00 p.m.**

**City Council Chambers  
201 East Pleasant Street  
Maquoketa, IA 52060**

The Monday, July 18, 2022, Council meeting may be attended thru Zoom as allowed by Section 21.8 of Iowa Code. Anybody that would like to attend the meeting may do so thru the following means, and the meeting will rebroadcast over the local access channel:

The public will have both video and audio disabled throughout the virtual meeting unless a request to address the City Council is made during the Public Participation section of the Agenda. Speakers are kindly asked to keep participation to 3 minutes.

Web link: <https://zoom.us/j/96488987917>  
Phone call: 312 626 6799  
Meeting ID: 964-8898-7917

- 1. Call to order**
- 2. Pledge of Allegiance**
- 3. Roll call**
- 4. Approval of the Agenda**
- 5. Public Participation**
- 6. Consent agenda**
  - a. Minutes – July 5, 2022 Regular City Council Meeting**
  - b. Bills Payable through July 18, 2022 in the Amount of \$784,800.67**
  - c. June monthly financial reports**
  - d. New class "C" liquor license, Sunday sales and outdoor service area filed by Jackson County Fair Association**

- e. **Renewal of class "C" liquor license, Sunday sales and outdoor service area filed by Timber Lanes**
- f. **Renewal class "E" liquor license and Sunday sales filed by Casey's General Store #2846**
- g. **Set August 15, 2022 at 6:00 p.m. as public hearing date regarding status of funded activities for Homebuyer Assistance program**
- h. **Application for new tree trimmer license filed by Jacob Baker Tree Service LLC**

**7. Presentations**

- a. **Building & Code Enforcement Report Quarter 2 - 2022**

**8. Consideration**

- a. **Consideration of adopting a City of Maquoketa golf cart use Ordinance**

City Manager Summary: At the July 6 Public Safety Committee meeting, the Committee discussed the viability of a golf cart ordinance in the City of Maquoketa. Other communities such as Solon, IA feature a City ordinance providing for the use of golf carts, prohibited use locations, driver age requirements, cart owner liability insurance requirements, application fees, and building a case for distinguishing why a golf cart ordinance requires more care than most UTV ordinances.

In short, a golf cart does not have the same acceleration capabilities as a normal vehicle or UTV. Acceleration is a safety tool when the driver needs to escape a hazard. The acceleration as well as general lack of seat belts may give enough reason to forego pursuing a City Ordinance. A golf cart does not carry the same Iowa Department of Natural Resources (IDNR) requirements to register a UTV and most golf carts do not have an adequate road-ready light system. Thus, the City requirements on golf carts would be more than required of a UTV.

In the attached Council packet, Staff has included a sample Ordinance and application from the City of Solon. The highlights include:

- Requirement to furnish golf cart vehicle description.
- Requirement to maintain and show proof of owner liability insurance for operation of the golf cart on City streets. An insurance certificate must be maintained.
- Requirement for operators to be over the age of 18 and possessing a valid drivers license.
- Registration fee is \$30 annually.
- Prohibition of golf cart use (except for crossing) on main or primary road extensions in the City. For Maquoketa, this should be N & S Main St as well as E and W Platt St.
- Requirement of safety equipment include a "slow moving vehicle" sign affixed to the rear of the golf cart as well as a City issued permit affixed to the rear bumper.
- Limitation of hours and dates include sunrise to sunset on clear, dry pavement only.
- Prohibition of golf carts on cemeteries, parks, playgrounds, and sidewalks/trails.

Considering the above information, the Public Safety Committee was represented by two members on July 6 and wished to probe the broader Council's interest in pursuing a golf cart Ordinance.

Council direction is requested.

## 9. Old Business

### a. **An ordinance amending Title V, Chapter 1V, Section 4 Special Use Permit required of the City of Maquoketa Code of Ordinances – second reading**

City Manager Summary: The Maquoketa Police Department plans on having a radio tower upgrade to accommodate future transmission technologies. In order to approve a special permit for Towers, the City needs to alter current Ordinance language. A future proposal will go before the Planning and Zoning Commission requesting property re-zoning of the Police Department, Jackson County Sheriffs Office, and Fire Department to B-2. The current zoning for these three properties is R-2, which is incorrect for the property use. In order to correctly issue a permit for a tower, the City is seeking a very minor language change.

The following is taken directly from the ordinance. The desired change is highlighted, bolded, and underlined.

5-1V-4 SPECIAL USE PERMIT REQUIRED. All Applications, except for Applications for Eligible Facilities Requests, shall require a Special Use Permit. Applications for the construction of new Towers shall be limited to the City's A-I, B-1, **B-2**, I-I, 1-2 or 1-3 zoning districts. All other Applications shall be limited to the City's A-I, B-1, 1-1, 1-2, 1-3 or B-2 zoning districts. The Zoning Board of Adjustment may, following public hearing, and subject to applicable state and/or federal requirements, approve, approve with conditions, or deny requests for Special Use Permits relative to an Application.

Council support is recommended

## 10. New Business

### a. **Resolution awarding Harper Assets a Downtown Incentives - Façade and Commercial Interior Grant in the amount of \$12,645 upon verification of completed work and processed bills or up to the maximum amount of \$15,000 depending on final qualified bill costs**

City Manager Summary: At the July 13 meeting of the Downtown Incentives Committee, the committee considered the grant application of Harper Assets more commonly known as Copper Cardinal at the corner of S Main/Pleasant. Harper Assets is seeking assistance on unfinished projects. The grant will be used to improve the HVAC system capabilities in order to circulate air needed to run an ice cream shop and pub as well as improve the windows of the building facing Main St and Pleasant St. According to the specifications of the grant(s), reimbursement costs are allowed up to \$12,645 but final invoices may increase which is why up to \$15,000 is authorized by the committee.

This is an exciting opportunity for the City of Maquoketa as the Copper Cardinal finishes their project and opens a dining opportunity for residents and visitors.

Council support is recommended.

**b. Resolution awarding Central Financial Group a Downtown Incentives – Commercial Interior Grant in the amount of \$10,000**

City Manager Summary: At the July 13 Downtown Incentives Committee meeting, the committee also considered Central Financial Group at 146 S Main St for a commercial interior grant in the amount of \$10,000. The maximum allowable grant specifically for the commercial interior program caps at \$10,000.

In addition to what’s already been improved, the owners’ project quote will be at least \$76,150. The City’s \$10,000 grant will help the owner complete the project and is qualified by interior work such as new electrical systems, painting, and wall repair. The committee fully supported this project and is recommended for approval by the City Council.

In consideration of this item and the previous item, for this Fiscal Year (FY22-23) the Downtown Incentives Program will have \$30,577 in uncommitted funds assuming both items pass City Council.

MAQUOKETA DOWNTOWN GRANT PROGRAMS					
APPLICANT	PROGRAM DESCRIPTION	Date Minimum for Reimbursement	COUNCIL-GRANTEE CONTRACT AMOUNT	Paid to Date FY 2022-2023	Remaining Obligation
Innovate 120, Inc. (Abbott)	Commerical Interior Grant	7/5/2022	\$ 10,000.00	\$ -	\$ 10,000.00
Makin' Copies & More!, LLC (Lenth)	Commerical Interior Grant	7/5/2022	\$ 9,423.00	\$ -	\$ 9,423.00
Infinity Satellite Systems LLC (Sokol)	Upper Story Renovation	7/5/2022	\$ 15,000.00	\$ -	\$ 15,000.00
Harper Assets/Copper Cardinal	Commerical Interior Grant/Upper Story Renovation		\$ 15,000.00	\$ -	\$ 15,000.00
Central Financial Group (Kinrade)	Commercial Interior Grant		\$ 10,000.00		\$ 10,000.00
		<b>Total</b>	<b>\$ 59,423.00</b>	<b>\$ -</b>	<b>\$ 59,423.00</b>
		<b>Total Budget Left</b>	<b>\$ 30,577.00</b>		

Council support is recommended.

**11. Reports and Communications**

- a. Council Member Reports
- b. City Manager Report

**12. Executive Session**

- a. None

**13. Adjournment**