



**Agenda  
City Council Meeting  
Monday, October 3, 2022 – 6:00 p.m.**

**City Council Chambers  
201 East Pleasant Street  
Maquoketa, IA 52060**

The Monday, October 3, 2022, Council meeting may be attended thru Zoom as allowed by Section 21.8 of Iowa Code. Anybody that would like to attend the meeting may do so thru the following means, and the meeting will rebroadcast over the local access channel:

The public will have both video and audio disabled throughout the virtual meeting unless a request to address the City Council is made during the Public Participation section of the Agenda. Speakers are kindly asked to keep participation to 3 minutes.

Web link: <https://zoom.us/j/96488987917>  
Phone call: 312 626 6799  
Meeting ID: 964-8898-7917

- 1. Call to order**
- 2. Pledge of Allegiance**
- 3. Roll call**
- 4. Approval of the Agenda**
- 5. Public Participation**
- 6. Consent agenda**
  - a. Minutes – September 19, 2022 Regular City Council Meeting**
  - b. Bills Payable through October 3, 2022 in the Amount of \$140,618.06**
  - c. Renewal Class "C" beer permit and Sunday sales filed by Kwik Star #212**
  - d. New Class "C" liquor license and Sunday Sales filed by Mega's Grill**

## 7. New Business

### a. Resolution approving amendment #2 to Origin Design contract for the Stormwater Levee Project in the increased amount of \$26,800

City Manager Summary: This contract amendment is brought back to the City Council in order to bring the City's stormwater protection system at the Levee back to an acceptable project cost.

The original project revamps the Levee and installs 5 Citywide pumps to ensure low lying lands of the City have effective water removal in the event of problematic flooding. In September 2020, the City was previously awarded \$2,288,800 by the US Economic Development Administration (EDA). This represented 80% of the then total project cost estimate of \$2,861,000. The City previously issued a bond to fund the remaining \$572,200 in order to complete the project and fulfill grant commitments.

Through the design, engineering, and increasingly troublesome market of 2022, project engineer, Marc Ruden, approached the City and stated he believed the project would come higher than anticipated. The City probed the EDA's ability to amend the grant agreement with no success. The City scrambled to ensure the resources were available to complete the project. Ultimately, this was done through a mix of City American Rescue Plan Act (ARPA) resources and unused bond resources that were leftover from previous issuances. In short, the City could make it work.

The first round of public bidding on this project resulted in the lowest qualified bidding offer of \$3,150,975. The next closest offer was just above \$4 Million with one offer even above \$5 Million. The City ultimately decided this level of a cost increase was not in the best interest of the City and Staff deferred the problematic scenario to the EDA for consideration. This didn't even account for potential change orders.

The EDA is effectively allowing the City to re-engineer the project to fit the budget originally agreed upon. The goal is to return potential bid offers to the project estimate of \$2,861,000. In short, the EDA has been gracious, helpful, and stated they too wish to have their grant awards used. In other Cities across the County, administrators are facing the same dilemma. A choice is made between stopping an improvement altogether or "value engineering" back down to an acceptable budget level. This is what is being accomplished in this Resolution. The amendment covers final re-design of the project and projected labor hours in the re-bidding process.

Currently, Origin Design advises they recommend 3/5ths of the project in order to contain the budget. However, the most significant needs remain addressed by improving the Levee and installing pumps to protect the City.

The other two pump areas will still have engineer plans the City owns and the City will simply have to refresh them with an engineer when another improvement opportunity arises. This is the most fiscally responsible approach the City can execute.

Council support is recommended.

**b. Resolution approving bid in the amount of \$29,088.77 submitted by CertaPro Painters for the YMCA Painting Project with staff authority to approve possible change orders in an amount not to exceed \$40,000**

City Manager Summary: The City owned YMCA is a significant asset for the community and certainly serves as a recruiting tool for families coming to the City. As such, the City should strive to maintain the building. The next two Resolutions take two large steps in keeping the YMCA on the right path so it can be enjoyed without disruption or concern for years to come.

The interior paint on the YMCA is dated and requires a refresh. The City's General Fund Capital Improvement Plan addresses predicted projects such as this one and strives to ensure each department has money available to make a purchase. In this case, the YMCA portion of the General Fund CIP remains strong and healthy in large part this year due to the \$500,000 CDBG award to the pool air handling units and other secondary improvements. This opens significant space in the YMCA's capital budget in order to maintain the facility and realize their plans.

YMCA Director, Scott Warren, outlined the desired paint quality specifications and project areas via an RFP request. Pursuant to the City's purchasing policy, Scott recruited competitive offers from 3 companies for the work. Each bidder met Scott Warren on site to ensure they understood bid specifications:

YMCA Painting Bid Results	
CertaPro Painters	\$ 29,088.77
Moehr Painting	\$ 43,620.00
Prime Construction Services	\$ 68,941.00

Scott Warren originally believed the painting work at the YMCA would cost \$100,000. The City contacted CertaPro Painters to ensure they understood the specs and double-check their bid. CertaPro stands by their offer. CertaPro is based out of Cedar Rapids and Scott Warren advises he had a pleasant experience with their project lead. ECIA's team also mentioned they are familiar with CertaPro and advised there should be no reason avoid their business. Based on the offer and substantial savings, the City recommends accepting CertaPro's offer of \$29,088.77 with staff authority to execute change orders if needed up to \$40,000.

Council support is recommended.

**c. Resolution approving bid in the amount of \$97,900 submitted by Breitbach Flooring for the YMCA Flooring Project with staff authority to approve possible change orders in an amount not to exceed \$115,000**

City Manager Summary: Similar to the significant reasons stated above, the YMCA's 15-year age is also showing its age in the floor. Scott Warren consulted with the YMCA board and industry professionals on the preferred flooring type for the facility. The project requests removal of flooring and installation of VCT Flooring which is known for sturdiness and durability. Advisers to the YMCA recommend this product and original cost estimates for the YMCA flooring including removal were \$133,000.

Again, similar to the paint bidding, the City followed the purchasing policy and recruited interest in the project. Scott Warren produced an RFP listing all product specifications and described the project in full. Scott also met with both bidders and ultimately two offers were received:

YMCA Flooring Bid Results	
Breitbach Flooring	\$ 97,900
L&L Flooring	\$ 132,850

Breitbach is a local Maquoketa company and is the winning bid to a significant City project. By all measures, this is a good fit for a project partner and is responsibly accounted for in the City's General Fund CIP.

Council support is recommended.

**8. Reports and Communications**

- a. Council Member Reports**
- b. City Manager Report**

**9. Executive Session**

- a. None**

**10. Adjournment**

MAQUOKETA CITY COUNCIL MEETING  
Monday, September 19, 2022

Mayor Messerli opened the regular session of the Maquoketa City Council to order at 6:00 p.m. with seven members present.

Present: Simonson, Rickerl, Lyon, Collister, Kuhlman, Good, Holm

The group recited the Pledge of Allegiance.

Motion by Lyon, seconded by Kuhlman approving the agenda. Motion Carried 7-0

Motion by Lyon, seconded by Holm approving the consent agenda consisting of the September 6<sup>th</sup> minutes and bills payable through September 19<sup>th</sup> in the amount of \$1,690,779.40.

Motion Carried 7-0

Mayor Messerli opened the public hearing on the proposal to enter into a Community Space Development Agreement with Redeker Partners LLC (120 South Main Street). City Manager Boldt explained this is an Agreement with Redeker Partners LLC prepared by the City's bonding attorney. There were no written comments. Motion by Collister, seconded by Lyon closing the public hearing.

Motion Carried 7-0

Mayor Messerli opened the public hearing on the proposal to enter into an Upper Story Housing Agreement with Redeker Partners LLC (138 South Main Street). Boldt stated this project will create two apartments at 138 South Main and the agreement protects the City. There were no written comments. Motion by Simonson, seconded by Lyon closing the public hearing.

Motion Carried 7-0

Mayor Messerli opened the public hearing regarding plans, specifications and form of contract for 138 South Main. Boldt stated this hearing is to allow input on plans and specs for the CDBG Project. There were no written comments. Motion by Lyon, seconded by Rickerl closing the public hearing.

Motion Carried 7-0

Motion by Lyon, seconded by Rickerl approving Resolution No. 2022-108, entitled, "Resolution approving and authorizing execution of a Community Space Development Agreement by and between the City of Maquoketa and Redeker Partners LLC (120 South Main)."

Motion Carried 7-0

Motion by Collister, seconded by Kuhlman approving Resolution No. 2022-109, entitled, "Resolution approving and authorizing execution of an Upper Story Housing Agreement by and between the City of Maquoketa and Redeker Partners LLC (138 South Main Street)."

Motion Carried 7-0

Motion by Simonson, seconded by Collister approving Resolution No. 2022-110, entitled, "Resolution approving plans, specifications and form of contract for the 138 South Main Street Facility Improvement." Motion Carried 7-0

Motion by Collister, seconded by Lyon approving Resolution No. 2022-111, entitled, "Resolution approving salary increase for Police Chief, Library Director and Public Works Director effective September 21, 2022." Motion Carried 7-0

Motion by Lyon, seconded by Holm approving Resolution No. 2022-112, entitled, "Resolution approving an amendment to the resolution authorizing issuance of Sewer Revenue Capital Loan Notes Anticipation Project Note, Series 2019 dated December 20, 2019 and authorizing execution and delivery of Amendment to Loan Agreement." Motion Carried 7-0

Motion by Collister, seconded by Holm approving Resolution No. 2022-113, entitled, "Resolution awarding Tracy Thede a Downtown Incentives – Upper Story Renovation Grant in the amount of \$15,000." Motion Carried 7-0

Motion by Simonson, seconded by Rickerl approving Resolution No. 2022-114, entitled, "Resolution awarding Courtney Hickson a Downtown Incentives – Façade Grant in the amount of \$1,200." Motion Carried 7-0

Motion by Kuhlman, seconded by Simonson approving Resolution No. 2022-115, entitled, "Resolution between the City of Maquoketa and Jackson County Conservation Board pledging local match through Destination Iowa Grant Funds, Friends of Jackson County Conservation Trail Fund, and REAP Funds for the purpose of making a dual application to the Federal Recreational Trails Program and providing for a maintenance agreement upon completion of the project." Motion Carried 7-0

Motion by Lyon, seconded by Collister approving Resolution No. 2022-116, entitled, "Resolution waiving request for qualifications and authorizing an exclusive listing agreement Hubbell Commercial Brokers." Motion Carried 7-0

Motion by Collister, seconded by Kuhlman adjourning at 6:23 p.m. All Ayes

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Tom Messerli, Mayor

ATTEST:

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Joshua Boldt, City Manager

RESOLUTION NO. 2022-\_\_\_\_\_

RESOLUTION APPROVING AMENDMENT #2 TO ORIGIN DESIGN CONTRACT FOR  
THE STORMWATER LEVEE PROJECT IN THE INCREASED AMOUNT OF \$26,800

WHEREAS, the City of Maquoketa has a contract with Origin Design for engineering services for the Stormwater Levee Project; and,

WHEREAS, the project was bid and the City did not accept any bid based on extraordinary costs; and,

WHEREAS, the City recommended re-designing portions of the project in order to return the project budget back to the original cost estimate of \$2,861,000.

NOW, THEREFORE, Be It Resolved, the City Council of the City of Maquoketa does hereby approve Amendment #2 to the Origin Design Contract for the Stormwater Levee Project in the increased amount of \$26,800.

PASSED AND APPROVED this 3<sup>rd</sup> day of October, 2022.

\_\_\_\_\_  
Tom Messerli, Mayor

ATTEST:

\_\_\_\_\_  
Joshua Boldt, City Manager

CERTIFICATION

I, Joshua Boldt, City Manager, do hereby certify the above is a true and correct copy of Resolution No. 2022-\_\_\_\_\_ which was passed by the Maquoketa City Council this 3<sup>rd</sup> day of October, 2022.

\_\_\_\_\_  
Joshua Boldt, City Manager

## REQUEST FOR COUNCIL ACTION

Agenda Item: \_\_\_\_\_

**SUBJECT:**

Resolution approving amendment #2 to Origin Design contract for the Stormwater Levee Project in the amount of \$26,800

**Originated By:**

Joshua Boldt

**Referred To:**

City Council

**Summary of Background and Reasons for Request:**

Origin Design must approve an amendment to their services contract to the City related to the Stormwater Levee project design and bidding process. This will be the second round of bidding related to the project and the City didn't recommend accepting any project bids based on extraordinary costs.

The City recommended re-designing portions of the project in order to return the project budget back to the original cost estimate of \$2,861,000.

This amendment captures the redesign cost and bidding services. The City may not incur the full value of the amendment based on contractor familiarity with the project already. This should be approved by Council so that Origin may proceed to re-bid the project.

Council support is recommended.

**Reports and Documents Attached:**

See attached.

Is this Currently Budgeted?    ☒ Yes    ☐ No N/A

*Funding Source:*

**Ending Balance:**

**Manager's Recommendation:**

Approve

Date Referred to Council: \_\_\_\_\_

Action Taken: \_\_\_\_\_



United States Department of Commerce  
Economic Development Administration  
Denver Regional Office  
1244 Speer Boulevard, Suite 431  
Denver, Colorado 80204

September 8, 2020

In reply refer to:  
Investment No.: 05-79-05974

The Honorable Don Schwenker  
Mayor  
City of Maquoketa  
201 East Pleasant Street  
Maquoketa, IA  
52060-3055

Dear Mayor Schwenker:

The Department of Commerce's Economic Development Administration (EDA) has approved your application for a \$2,288,800 EDA investment for the Maquoketa stormwater improvements project.

The signed Financial Assistance Award is enclosed. Your agreement to the terms and conditions of the award should be indicated by the signature of your principal official on the signed Financial Assistance Award. The executed copy should be returned to the Economic Development Administration. If not signed and returned within 30 days of receipt, EDA may declare the Award null and void.

Please do not make any commitments in reliance on this award until you have carefully reviewed and accepted the terms and conditions. Any commitments entered into prior to obtaining the approval of EDA in accordance with its regulations and requirements will be at your own risk.

EDA's mission is to lead the federal economic development agenda by promoting innovation and competitiveness, preparing American regions for growth and success in the worldwide economy. EDA implements this mission by making strategic investments in the nation's most economically distressed communities that encourage private sector collaboration and creation of higher-skill, higher-wage jobs. EDA investments are results driven, embracing the principles of technological innovation, entrepreneurship and regional development.

EDA shares your expectations regarding the impact of this investment and looks forward to working with you to meet the economic development needs of your community.

Sincerely,

A handwritten signature in black ink that reads "Angela B. Martinez".

Angela B. Martinez  
Regional Director  
Denver Regional Office

Cc: Mark Schneider, ECIA  
Steve Castaner, Economic Development Representative

Enclosures

☒ GRANT ☐ COOPERATIVE AGREEMENT

## FINANCIAL ASSISTANCE AWARD

FEDERAL AWARD ID NUMBER

05-79-05974; URI: 114518

RECIPIENT NAME

City of Maquoketa

PERIOD OF PERFORMANCE

September 8, 2020 - March 8, 2025

STREET ADDRESS

201 East Pleasant Street

FEDERAL SHARE OF COST

\$ 2,288,800

CITY, STATE, ZIP CODE

Maquoketa, IA, 52060-3055

RECIPIENT SHARE OF COST

\$ 572,200

AUTHORITY

Public Works and Economic Development Act of 1965, as amended (42 U.S.C.

TOTAL ESTIMATED COST

\$ 2,861,000

CFDA NO. AND NAME

11.307, Economic Adjustment Assistance; 2019 Disaster Supplemental

PROJECT TITLE

Maquoketa Stormwater Improvements Project

This Award Document (Form CD-450) signed by the Grants Officer constitutes an obligation of Federal funding. By signing this Form CD-450, the Recipient agrees to comply with the Award provisions checked below and attached. Upon acceptance by the Recipient, the Form CD-450 must be signed by an authorized representative of the Recipient and returned to the Grants Officer. If not signed and returned without modification by the Recipient within 30 days of receipt, the Grants Officer may unilaterally withdraw this Award offer and de-obligate the funds.

- ☐ DEPARTMENT OF COMMERCE FINANCIAL ASSISTANCE STANDARD TERMS AND CONDITIONS
- ☐ R & D AWARD
- ☐ FEDERAL-WIDE RESEARCH TERMS AND CONDITIONS, AS ADOPTED BY THE DEPT. OF COMMERCE
- ☒ SPECIFIC AWARD CONDITIONS
- ☒ LINE ITEM BUDGET
- ☒ 2 CFR PART 200, UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS, AS ADOPTED PURSUANT TO 2 CFR § 1327.101
- ☐ 48 CFR PART 31, CONTRACT COST PRINCIPLES AND PROCEDURES
- ☐ MULTI-YEAR AWARD. PLEASE SEE THE MULTI-YEAR SPECIFIC AWARD CONDITION.
- ☒ OTHER(S): OIG "Fraud Awareness Training" PowerPoint

EDA Standard Terms and Conditions for Construction Projects

SIGNATURE OF DEPARTMENT OF COMMERCE GRANTS OFFICER

Angela B. Martinez, Regional Director

ANGELA MARTINEZ

Digitally signed by  
ANGELA MARTINEZ

DATE

09/08/20

PRINTED NAME, PRINTED TITLE, AND SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL

Don Schwenker, Mayor

DATE

10/20/20



**AMENDMENT NO. 2 TO THE  
AGREEMENT FOR ENGINEERING SERVICES  
BETWEEN THE  
CITY OF MAQUOKETA IOWA  
AND  
ORIGIN DESIGN CO.  
FOR  
STORMWATER SYSTEM IMPROVEMENTS PROJECT**

**(ORIGIN DESIGN PROJECT NO. 1918301)  
(EDA PROJECT NO. 05-79-05974)**

THIS AMENDMENT NO. 2 to the AGREEMENT FOR ENGINEERING SERVICES dated February 16, 2021 and as amended by AMENDMENT NO. 1 TO THE AGREEMENT FOR ENGINEERING SERVICES dated April 6, 2021 is made this \_\_\_\_\_ day of \_\_\_\_\_, 2022, by and between the City of Maquoketa, Iowa, hereinafter referred to as the "Owner", and Origin Design Co., a professional corporation in Dubuque, Iowa, hereinafter referred to as the "Engineer".

WHEREAS, the Owner desires to complete design for and coordinate public bidding of various public infrastructure that were damaged by the flowing event described below. The improvements will include repairs and remediations to restore and increase the functional capacity. The various improvements include the following: reconstructing and improvements of the 72" RCP storm sewer termination west of North Jones Street at the Maquoketa River; improvements to the Ballfield Flood Gate including new gates and a permanent stormwater pumping station; improvements to the Pershing and Main Flood Gate, Public Works Flood Gate, and Railroad Storm Sewer which will all be connected to a new permanent stormwater pumping station and will include replacing and adding gates to control stormwater flow from each basin; constructing a new control structure and flood gate for the Wastewater Treatment Facility (WWTF) Lagoon flood gate; and improvements to the City's South Slope Lift Station to help protect it from flooding. The improvements include the recommended improvements identified in the Proposed Improvements identified in the Preliminary Engineering Report dated February 5, 2020 which was included in the City's application for a Public Assistance Grant application from the United States Economic Development Administration (EDA).

WHEREAS, the Owner has received a Public Assistance Grant associated with the Iowa Severe Storms and Flooding (DR-4421) from the EDA. The disaster incident occurred from March 12, 2019 to June 15, 2019.

WHEREAS, the Owner desires to engage the Engineer to provide engineering and surveying services required for project design including preparation of drawings, specifications and bidding and contract documents; construction administration, and field services during construction.

WHEREAS, under Amendment No. 1 the Owner authorized the Engineer to engage an Electrical subconsultant for electrical design, bidding and construction services through project completion.

DUBUQUE OFFICE  
137 Main Street, Ste. 100  
Dubuque, Iowa 52001

[origindesign.com](http://origindesign.com)

800 556-4491

WHEREAS, under this Amendment No. 2 the Owner desires to engage the Engineer to modify the project description as follows: The project was initially publicly bid and the bids came in higher than estimated. To reduce the cost for the project, portions of the project will be removed from the plans and specifications. The portions of the project that will be removed include modifications to the South Jones Wastewater Lift Station including sanitary sewer manhole improvements in the surrounding area, improvements to the North Jones Street storm sewer, and the improvements to the Wastewater Treatment Facility (WWTF) gate structure. The modified project will be publicly bid.

WHEREAS, the accomplishment of the hereinafter described work and services is authorized by execution of this Amendment No. 2 to the Agreement for Engineering Services between the Owner and the Engineer.

NOW THEREFORE IT IS AGREED AS FOLLOWS:

#### **PART I - SCOPE OF SERVICES**

The following services are listed by the five key improvement areas and will be provided by or under the direct personal supervision of a Professional Engineer licensed to practice in the State of Iowa.

##### **A. Preliminary Design Services**

Preliminary Design Services set forth in the February 16, 2021 agreement shall remain unchanged by this amendment.

##### **B. Final Design Services**

The scope of work for Final Design Services set forth in the February 16, 2021 agreement shall remain unchanged. The extra services provided by this Amendment No. 2 are for the modification of the plans, technical specifications, and contract documents associated with the modified project.

##### **C. Bidding and Contract Award Services**

The scope of work for Bidding and Contract Award Services set forth in the February 16, 2021 agreement shall remain unchanged. The extra services provided by this Amendment No. 2 are for the bidding and consideration of contract award for the modified project.

##### **D. Construction Administration Services**

Construction Administration Services set forth in the February 16, 2021 agreement shall remain unchanged by this amendment.

##### **E. Field Services During Construction**

Field Services During Construction set forth in the February 16, 2021 agreement shall remain unchanged by this amendment.

**F. Geotechnical Services**

Geotechnical Services set forth in the February 16, 2021 agreement shall remain unchanged by this amendment.

**G. Extra Services**

Extra Services set forth in the February 16, 2021 agreement shall remain unchanged by this amendment.

Extra Services for Electrical Design Subconsultant set forth in Amendment No. 1 dated April 6, 2021 shall remain unchanged by this amendment.

**PART II – OWNER'S RESPONSIBILITIES**

Owner's Responsibilities set forth in the February 16, 2021 agreement shall remain unchanged by this amendment.

**PART III – COMPENSATION**

Origin Design proposes to complete the Scope of Professional Services as follows:

**B. Final Design Services**

Compensation for Final Design Services for the modified project included in this Amendment No. 2 shall be increased by a lump sum of Eleven Thousand Six Hundred Dollars and Zero Cents (\$11,600.00). Periodic invoicing shall coincide with actual work completed.

**C. Bidding and Contract Award Services**

Compensation for Bidding and Contract Award for the modified project included in this Amendment No. 2 shall be increased by a lump sum of Fifteen Thousand Two Hundred Dollars and Zero Cents (\$15,200.00). Periodic invoicing shall coincide with actual work completed.

**PART IV – GENERAL CONDITIONS**

General Conditions set forth in the February 16, 2021 agreement shall remain unchanged by this amendment.

**PART V – SPECIAL CONSIDERATIONS**

Special Conditions set forth in the February 16, 2021 agreement shall remain unchanged by this amendment.



**PART VI – APPROVAL**

IN WITNESS WHEREOF, the parties hereto have made and executed this Amendment No. 2 to the Agreement for Engineering Services in duplicate counterparts, each of which shall be considered as an original by their duly authorized officers as of the date below indicated:

EXECUTED BY THE OWNER THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022.

CITY OF MAQUOKETA, IOWA

\_\_\_\_\_  
Tom Messerli, Mayor

ATTEST:

\_\_\_\_\_  
Joshua Boldt, City Manager

EXECUTED BY THE ENGINEER THIS 26<sup>th</sup> DAY OF September, 2022.

ORIGIN DESIGN CO.

  
\_\_\_\_\_  
Lauren N. Ray, P.E.  
Vice President

WITNESS:

  
\_\_\_\_\_  
Marc D. Ruden, P.E.  
Water Resources Team Leader

**DUBUQUE OFFICE**  
137 Main Street, Ste. 100  
Dubuque, Iowa 52001

[origindesign.com](http://origindesign.com)

800 556-4491

RESOLUTION NO. 2022-\_\_\_\_\_

RESOLUTION APPROVING BID IN THE AMOUNT OF \$29,088.77 SUBMITTED BY CENTRAPRO PAINTERS FOR THE YMCA PAINTING PROJECT WITH STAFF AUTHORITY TO APPROVE POSSIBLE CHANGE ORDERS IN THE AMOUNT NOT TO EXCEED \$40,000

WHEREAS, the City of Maquoketa sent out an RFP request for painting the interior of the YMCA; and,

WHEREAS, the City received three bids for this project.

NOW, THEREFORE, the City Council of the City of Maquoketa does hereby approve the bid in the amount of \$29,088.77 submitted by CentraPro Painters for the YMCA Painting Project with staff authority to approve possible change orders in an amount not to exceed \$40,000.

Passed and approved this 3<sup>rd</sup> day of October, 2022.

\_\_\_\_\_  
Tom Messerli, Mayor

ATTEST:

\_\_\_\_\_  
Joshua Boldt, City Manager

CERTIFICATION

I, Joshua Boldt, City Manager, do hereby certify the above is a true and correct copy of Resolution No. 2022-\_\_\_\_\_ which was passed by the Maquoketa City Council this 3<sup>rd</sup> day of October, 2022.

\_\_\_\_\_  
Joshua Boldt, City Manager

## REQUEST FOR COUNCIL ACTION

**SUBJECT:**

Painting at the Maquoketa Area Family YMCA

**Action Requested:**

*Should be similar to  
agenda language*

We would respectfully ask that council consider accepting low bid for painting the interior of the city owned, YMCA managed 'Maquoketa Area Family YMCA' facility. Low bids was received for painting from CertaPro Painters in the amount of \$29,088.77.

**Submitted By:**

Scott Warren, Executive Director, Maquoketa Area Family YMCA

**Summary of Background and Reasons for Request:**

After 15 years of operating the city's recreational facility it is showing its' age. As a part of our capital investment campaign bids were requested for painting the interior of the facility. Bids were as follows:

Painting: initial cost estimate was at \$100,000 to paint the facilities interior in its entirety. We reduced the scope of the project and by competitively bidding the project were able to get that number down significantly.

CertaPro Painters: \$29,088.77

Moehr Painting: \$43,620

Prime Constr. Serv.: \$68,941

**Reports and Documents Attached:**

Quotes attached

**Financial:**

**Budgeted?** ☐ Yes ☐ No ☐ N/A **Funding Source:** Painting Facility - \$29,088.77 CIP

**Instructions**

*Complete and submit with attachments to [jcarr@maquoketaia.com](mailto:jcarr@maquoketaia.com) cc [manager@maquoketaia.com](mailto:manager@maquoketaia.com)*

*Use subject line: "For MEETING DATE agenda"*

*Deadlines: draft submissions-noon on the Tuesday before a council meeting: final submissions-noon on the Wednesday before a council meeting. Meetings are the 1<sup>st</sup> and 3<sup>rd</sup> Monday of each month.*

**Processing**

<b>Finance Review</b>	Initial:	<b>Manager Review</b>	Initial:
Comments		Comments	
Date Referred to Council:		Action Taken:	



## OF EASTERN IOWA

### Project Bid Sheet Maquoketa YMCA

**Facility:** Maquoketa Area Family YMCA Interior Painting Per Request for Proposal

**Project Description:** Interior repainting per the "Request for Proposal" and "project walk" with Scott Warren.

**Itemization:**

- Bid includes all painting, cleaning, and rust mitigation per specs.
- All colors to be as specified per Sherwin Williams color pallet
- All work to be performed in a professional manner with multiple coats where needed to insure proper coverage and exceptional finish.

CertaPro is a professional painting company in Eastern Iowa. We employ over 50 Full-Time painters and have been in business for more than 23 years. We have the ability and the resources to get your project completed in a professional manner, on-time, and on budget.

No Permits are required for "Painting Projects" per Maquoketa Building Dept. Bond Fee is included in the Bid. "Request for Proposal" and Insurance Certificates are attached.

**Bid:** CertaPro Painters of Eastern Iowa will perform the work referenced above for the sum of

**\$29,088.77**

**Clarifications:** Please feel free to contact me with concerns or clarifications needed.

I appreciate the opportunity to bid and perform this work for you.

Sincerely,

**Jeff Frake**

Nace Certified CIP 1 - #105527

Commercial/Industrial Sales

319-350-4967

[jfrakeCertaPro.com](mailto:jfrakeCertaPro.com)





**Jeff Frake**

Commercial Sales Associate

CELL **319-350-4967**  
OFFICE **319-294-4322**

**jfrake@certapro.com**  
**certapro.com/cedarrapids**



NACE Certified Coating Inspector,  
Level 1, Cert.105527

City of Maquoketa

Request for Proposal



Bidders are asked to propose the best and most cost-effective solution to meet the City's requirements while ensuring a high level of quality. The City of Maquoketa is seeking bids to repaint the interior of the facility at The Maquoketa Area Family YMCA, a city owned, YMCA IMV managed recreational center. Bidders need to schedule a time to visit the YMCA personally prior to submitting a bid. Contact Scott Warren via email at [swarren@maqymca.org](mailto:swarren@maqymca.org) or by phone at 563-652-6566.

**Specifications**

Painting will be of the following areas with the noted paint colors:

1. Main Lobby

1.2 Paint wall behind reception desk PNT-T 14

1.2.1 Sherwin Williams: Match Brand standard

1.2.1.1 C100 | M65 | YO | KO, R0 | G96 | B175, #0060af, PMS 661c

1.3 Paint walls in lobby PNT-1 1.3.1 Sherwin Williams: Alabaster 7008

2. Multipurpose Room

2.2 Paint gypsum walls PNT-1 2.2.1 Sherwin Williams: Alabaster 7008

3. Main Corridor

3.3 Paint walls in corridor PNT-1

3.3.1 Corridor walls : Sherwin Williams Alabaster 7008

3.4 Paint curved soffit and walls by water fountain PNT- N

3.4.1 Sherwin Williams: Match Brand standard

3.4.1.1 C100 | M65 | YO | KO, R0 | G96 | B175, #0060af, PMS 661c

4. Restrooms – Mens, Womens, and Special Needs

4.1 Paint walls in restrooms PNT-1

4.1.1 Special Needs - Sherwin Williams: Alabaster 7008

4.1.2 Touch up mens and womens lockerrooms as needed; Paint mural of a man and woman by each restroom entrance (4)

5. Stairs

5.2 Paint stair railing, step kick plates, wire mesh on stairs PNT-G

5.2.1 Sherwin Williams :Dorian Gray

6. Gymnasium

6.1 Paint walls up through maroon stripe PNT-1

6.1.1 Sherwin Williams: Alabaster 7008

6.2 Clean and touch up both white and blue ducts as needed

6.5 Clean acoustic wall panels per Manufacturer recommendations.

7. Wellness

7.2 Paint walls PNT-1

7.2.1 Sherwin Williams Alabaster 7008

7.4 Clean and touch up white and blue ducts as needed

7.6 Clean exposed ceiling

8. Pool/Natatorium

8.1 Paint walls PNT-1

8.1.1 Sherwin Williams Alabaster 7008

8.2 Paint return to match existing paint

8.3 Clean acoustical wall panels as recommended by Manufacturer; spray touch up as needed

9. Throughout entirety of the facility

9.1 Paint all doors and door frames and wire mesh PNT-G

9.1.1 Sherwin Williams :Dorian Gray

10. Rust (As Needed)

10.1 Treat rust spots as needed with rust inhibitor

**Anticipated Schedule**

Request for RFP Issued:	Wednesday, August 31 <sup>st</sup> , 2022
Bid Deadline and Opening:	Wednesday, September 21 <sup>st</sup> , 2022 by 12 p.m. to the Maquoketa Area Family YMCA, attn. Scott Warren, 500 E Summit St, Maquoketa, IA 52060
Selection of Bidder & Contract Award:	Monday, October 3 <sup>rd</sup> , 2022
Work start date:	Monday, April 3 <sup>rd</sup> , 2023

Completion date:

Friday, April 28th, 2023

**Insurance:**

During the term of the project, the Contractor shall maintain, at their sole expense, the following insurance policies. Even if the City and the YMCA IMV have an insurance certification on file, all bids MUST be accompanied with a copy of:

1. The bidder's certificate of liability insurance with a minimum of \$1 million for each occurrence and a general aggregate of \$2 million.
2. Worker's Compensation as required by the laws of Iowa. The City must be given an insurance certificate that names the City and the YMCA IMV as additional insured prior to the contractor's commencement of the project.
3. Comprehensive general liability and property damage with a combined single limit of not less than \$1 million per each occurrence. The City must be given an insurance certificate that names the City and the YMCA IMV as additional insured prior to the contractor's commencement of the project.
4. Auto liability and property damage, including hired, rented, owner and non-owned automobiles and vehicles with a combined single limit per each occurrence of \$1 million for bodily injury and property damage.

**Required bonds:**

Please be advised that your quote must include the cost of Performance and Payment bonds that will need to be in effect while the work is being completed. However, you do not have to actually obtain such bonds as a condition for submitting a quote. Upon the award of a contract, but before the "notice to proceed" is issued, the successful bidder must provide these bonds in a form that is acceptable to the City. The successful bidder is advised not to incur any project costs until bonds have been approved.

**OSHA:**

Contractor and all employees shall abide by all OSHA (Occupational Safety and Health Administration) regulations, and the City and/or the YMCA IMV reserves the right to stop all work if property safety practices are not in use.

**Selection Criteria**

Staff of The City of Maquoketa and The Maquoketa Area Family YMCA will review submitted proposals and select the contractor based upon (in order of priority):

- Ability to complete work in the allotted time
- Cost
- Quality of work / Work history
- Expertise and experience

The City of Maquoketa and The Maquoketa Area Family YMCA are equal opportunity employers.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
11/30/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  
FEDERATED MUTUAL INSURANCE COMPANY  
HOME OFFICE: P.O. BOX 328  
OWATONNA, MN 55060

CONTACT  
NAME: CLIENT CONTACT CENTERPHONE  
(A/C, H, Ext): 886-333-4849FAX  
(A/C, H): 507-448-4884E-MAIL  
ADDRESS: CLIENTCONTACTCENTER@FEDINS.COM

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: FEDERATED MUTUAL INSURANCE COMPANY

13835

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

INSURED  
EASTERN IOWA PAINTING, INC., CERTAPRO PAINTERS  
1110 HAWKEYE DR  
HIAWATHA, IA 52233-1104

180-385-0

## COVERAGES

CERTIFICATE NUMBER: 0

REVISION NUMBER: 0

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR LTR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	N	N	1820967	11/30/2021	11/30/2022	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (EA occurrence) \$100,000 MED EXP (Any one person) EXCLUDED PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS & COMPOSD AGG \$2,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	N	N	1820967	11/30/2021	11/30/2022	COMBINED SINGLE LIMIT (EA accident) \$1,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION	N	N	1820969	11/30/2021	11/30/2022	EACH OCCURRENCE \$4,000,000 AGGREGATE \$4,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE EL EACH ACCIDENT EL DISEASE - EA EMPLOYEE EL DISEASE - POLICY LIMIT

## CERTIFICATE HOLDER

## CANCELLATION

0 0

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Michael G Kern



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
11/30/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> FEDERATED MUTUAL INSURANCE COMPANY HOME OFFICE: P.O. BOX 328 CWATONNA, MN 55060		<b>CONTACT NAME:</b> CLIENT CONTACT CENTER <b>PHONE (A/C, No, Ext):</b> 888-333-4949 <b>FAX (A/C, No):</b> 507-446-4664 <b>E-MAIL ADDRESS:</b> CLIENTCONTACTCENTER@FEDINS.COM	
<b>INSURED</b> EASTERN IOWA PAINTING, INC., CERTAPRO PAINTERS 1110 HAWKEYE DR HIAWATHA, IA 52233-1104		<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: FEDERATED MUTUAL INSURANCE COMPANY NAIG# 13935 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES		CERTIFICATE NUMBER: 0		REVISION NUMBER: 0			
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.							
INSR	TYPE OF INSURANCE	ADDL INSR	SUBR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	N	N	1820967	11/30/2021	11/30/2022	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Eg. exclusions) \$100,000 MED EXP (Any one person) EXCLUDED PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMPROJ AGG \$2,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY	N	N	1820967	11/30/2021	11/30/2022	COMBINED SINGLE LIMIT (Eg. accident) \$1,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION	N	N	1820969	11/30/2021	11/30/2022	EACH OCCURRENCE \$4,000,000 AGGREGATE \$4,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) (If yes, describe under DESCRIPTION OF OPERATIONS below)	Y/N	N/A				PER STATUTE EL. EACH ACCIDENT EL. DISEASE - EA EMPLOYEE EL. DISEASE - POLICY LIMIT

<b>CERTIFICATE HOLDER</b>	<b>CANCELLATION</b>
00	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Michael G Kern</i>



# CERTIFICATE OF LIABILITY INSURANCE

Acct#: 2834435

DATE (MM/DD/YYYY)

1/26/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER  
Lockton Companies, LLC  
3657 Briarpark Dr., Suite 700  
Houston, TX 77042

CONTACT NAME: 888-828-8385

PHONE

(A/C, No, Ext):

FAX  
(A/C, No):

E-MAIL

ADDRESS:

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Indemnity Insurance Co. of North America

43575

INSURED  
EASTERN IOWA PAINTING, INC.  
1110 HAWKEYE DR  
HIAWATHA, IA 52233-1104

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY					EACH OCCURRENCE \$
	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR					DAMAGE TO RENTED PREMISES (Ea occurrence) \$
						MED EXP (Any one person) \$
						PERSONAL & ADV INJURY \$
	GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE \$
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					PRODUCTS - COMP/OP AGG \$
	OTHER:					\$
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO					BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS				PROPERTY DAMAGE (Per accident) \$
						\$
	UMBRELLA LIAB	<input type="checkbox"/> OCCUR				EACH OCCURRENCE \$
	EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE				AGGREGATE \$
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$					\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	C70042721	10/1/2021	10/1/2022	X PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
		N/A				E.L. EACH ACCIDENT \$ 1,000,000
						E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
						E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



1328 West 76th Street, Davenport, IA 52806 ■ ph: 563.884.7500 ■ fax: 563.884.7501 ■ www.primecoservices.com

**Date:** 09/21/2022  
**Re:** YMCA Maquoketa  
**Attn:** Scott Warren

**This proposal is for work discussed at the walk through with Scott, the work is in areas: Main Lobby, Multipurpose room, Main Corridor, Restrooms, Stairs, Gymnasium, Wellness, & Pool.**

- Paint existing CMU walls
- Paint touch up on ductwork
- Paint columns
- Paint Gyp. soffit
- Paint handrails, wire mesh, stair stringers and risers
- Paint HM door frames
- Paint HM Doors
- Includes cost of bid bond
  - Includes cleaning of acoustic sound panels by using light air pressure to blow dust off in Gym, and pool area.
  - Includes cleaning of exposed ceiling in Wellness area, by blowing down with light air pressure.
  - Touch up (blue) sound panel in pool area as needed by dabbing paint on areas needing touched up. Paint color will be provided by the Y
  - Touch up in restrooms and locker rooms. Paint color will be provided by the Y, areas that are touched up will stand out from areas not touched up.
  - Includes painting of a simple mural provided by the Y at 4 locations (restrooms)
  - Touch up exposed ductwork in Gym and Wellness area by cleaning off area needing touched up and applying new paint with paint color provided by the Y. Areas touched up will look different from areas not touched up.
  - Includes painting of HM doors and frames only in areas that we are painting new finishes on. If additional HM doors and frames need to be painted this can be done on a T&M basis.
  - Areas of rust in the area that we are painting will be primed with a rust inhibitor, prior to a finish coat.
- Includes an allowance of \$5000.00 to be used at your preference if not used may be credited back at completion.

**Base Bid Painting..... \$68,941.00**

**Exclusions & Clarifications:**

- Excludes protection of our completed work from damage by others
- Proposal formulated based on the site visit with Scott
- Pricing good for 30 Days.
- Excludes finishing of wood doors
- Excludes Caulking of Countertops
- Temp Lighting & Heat provided by others.



1328 West 76th Street, Davenport, IA 52806 ■ ph: 563.884.7500 ■ fax: 563.884.7501 ■ [www.primecoservices.com](http://www.primecoservices.com)

- By acceptance of this proposal, customer agrees not to directly or indirectly recruit, solicit, hire, or induce any employee of Prime Construction or any affiliate thereof, to terminate his or her employment with Prime Construction. This restriction does not apply to solicitation of any employee of Prime Construction or any affiliate thereof, who Prime Construction has terminated due to job elimination or reduction in work force. Contractor agrees that it must obtain written consent of Prime Construction prior to hiring any such Prime Construction employee. The duties, objections and restrictions set forth in this paragraph shall expire upon the first anniversary of the conclusion date of the engagement contemplated in this proposal.
- If the Subcontractor is delayed at any time in the commencement or progress of the Work by diseases, epidemics, pandemics, including but not limited to labor or material shortages, unusual delay in deliveries, restrictions on access or travel, unavoidable casualties, or other causes beyond the Subcontractor's control, then the contract times shall be extended.
- All utilities to be provided by others.
- Excludes temporary enclosure.
- Excludes dust, humidity, and temperature control.
- Bid based on completing (1) punch list per floor and any supplemental repair lists are subject to additional costs.
- Bid based on mutually agreeing to contract and schedule.

*Sincerely,*

*Dan Lincoln*

# MOEHR PAINTING AND INSULATION CO. INC.

1442 370<sup>th</sup> Ave.  
Goose Lake, IA 52750  
Phone (563) 357-2562  
Fax (563) 682-7549  
tmoehr@netins.net

## PROPOSAL

September 21, 2022

To:  
Maquoketa Area Family YMCA  
Scott Warren  
500 E Summit St.  
Maquoketa, IA 52060

Job Name/ Location:  
Interior Repaint

Scott, we are pleased to provide you with an estimate to furnish labor, material, insurance, and equipment for the above project. Work to include the following:

Painting per specifications and walk through, including cleaning/touchup of the acoustical panels, and cleaning and painting of ducts as shown.

Sales tax is not included in pricing

**We Propose** hereby to furnish material and labor – complete in accordance with the above specifications for the sum of:  
Forty-three thousand, six hundred and twenty dollars (\$43,620.00)

Payment to be made as follows:

Net 30 days

Authorized Signature

Terry Moehr

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Note: this proposal may be withdrawn  
by us if not accepted within 30 Days

**Acceptance of Proposal** – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance \_\_\_\_\_

Signature(s) \_\_\_\_\_



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
09/20/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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<b>PRODUCER</b> The Insurance Group 1050 N 18th St.  CJInton IA 52732		<b>CONTACT NAME:</b> Commercial Line <b>PHONE (A/C, No, Ext):</b> (563) 242-4000 <b>FAX (A/C, No):</b> (563) 242-8973 <b>E-MAIL ADDRESS:</b>  <b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> West Bend Mutual Ins Company <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>		<b>NAIC #</b> 15350
<b>INSURED</b> Moehr Painting & Insulation Co, Inc PO Box 111  Goose Lake IA 52750				

**COVERAGES**      **CERTIFICATE NUMBER:** CL2292007787      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOG OTHER:	Y	0081687	10/01/2022	10/01/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADY INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 DGOAL \$ 100,000
	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0	Y	0081687	10/01/2022	10/01/2023	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	0081688	10/01/2022	10/01/2023

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

YMCA IMV 500 E Summit St  Maquoketa IA 52060	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
08/20/2022

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<b>PRODUCER</b> The Insurance Group 1050 N 18th St.  Clinton IA 52732		<b>CONTACT NAME:</b> Commercial Line <b>PHONE (A/C, No, Ext):</b> (563) 242-4000 <b>E-MAIL ADDRESS:</b> <b>FAX (A/C, No):</b> (563) 242-6973	
<b>INSURED</b> Moehr Painting & Insulation Co, Inc PO Box 111  Goose Lake IA 52750		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> West Bend Mutual Ins Company <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	
		<b>NAIC #</b> 15360	

**COVERAGES** **CERTIFICATE NUMBER:** CL2292007786 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y	0081687	10/01/2022	10/01/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 DCOAL \$ 100,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0	Y	0081687	10/01/2022	10/01/2023	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	0081688	10/01/2022	10/01/2023

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

City of Maquoketa 201 East Pleasant Street  Maquoketa IA 52060
---

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
AUTHORIZED REPRESENTATIVE 




# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/09/2022

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<b>PRODUCER</b>  State Farm Insurance 1801 Lincoln Way Clinton, IA 52732	<b>CONTACT NAME:</b> Sheena Griffy <b>PHONE (A/C, No, Ext):</b> 563-242-3400 <b>FAX (A/C, No):</b> 563-214-1799 <b>E-MAIL ADDRESS:</b> <b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> State Farm Mutual Automobile Insurance Company <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	<b>NAIC #</b> 25178
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<b>COVERAGES</b>	<b>CERTIFICATE NUMBER:</b>	<b>REVISION NUMBER:</b>
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INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED'EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COM/OP AGG \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		065 1570-B04-15 065 1560-B04-15 065 1561-B04-15 065 1564-B04-15	08/04/2022	02/04/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE <b>DED</b> <input type="checkbox"/> <b>RETENTION \$</b> <input type="checkbox"/>					EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

This insurance is primary and non-contributory with respects to claims arising out of the operation of the described vehicle.  
Additional Insured Endorsement:  
Maquoketa YMCA  
500 E Summit St  
Maquoketa, IA. 52060

**CERTIFICATE HOLDER**

Maquoketa YMCA  
500 E Summit St  
Maquoketa, IA. 52060

**CANCELLATION**

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AUTHORIZED REPRESENTATIVE

Completed by an authorized State Farm representative. If signature is required, please contact a State Farm agent.

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AGENCY CUSTOMER ID: Moebr Painting & Insulation Co. Inc

LOC #: \_\_\_\_\_



## ADDITIONAL REMARKS SCHEDULE

Page 2 of 2

AGENCY State Farm Insurance		NAMED-INSURED Moebr Painting & Insulation Co. Inc	
POLICY NUMBER		PO Box 111 Goose Lake, IA 52760	
CARRIER State Farm Mutual Automobile Insurance Company	NAIC CODE 25178	EFFECTIVE DATE: 08/26/2022	

### ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 FORM TITLE: Certificate of Liability

1011172  
651561  
651564  
651565  
651566  
651568  
3356966  
3330754  
1763370  
1100301  
1068990




# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

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		<b>NAIC #</b> 25178	

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

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AUTHORIZED REPRESENTATIVE

Completed by an authorized State Farm representative. If signature is required, please contact a State Farm agent.

AGENCY CUSTOMER ID: Moehr Painting & Insulation Co. Inc

LOC #: \_\_\_\_\_



## ADDITIONAL REMARKS SCHEDULE

Page 2 of 2

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POLICY NUMBER		PO Box 111 Goose Lake, IA 52750	
CARRIER State Farm Mutual Automobile Insurance Company	NAIC CODE 25178	EFFECTIVE DATE: 08/26/2022	

### ADDITIONAL REMARKS

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FORM NUMBER: 26 FORM TITLE: Certificate of Liability

1011172  
651561  
651564  
651565  
651566  
651568  
3356908  
3330754  
1763370  
1100301  
1068990

RESOLUTION NO. 2022-\_\_\_\_\_

RESOLUTION APPROVING BID IN THE AMOUNT OF \$97,900 SUBMITTED BY BREITBACH FLOORING FOR THE YMCA FLOORING PROJECT WITH STAFF AUTHORITY TO APPROVE POSSIBLE CHANGE ORDERS IN AN AMOUNT NOT TO EXCEED \$115,000

WHEREAS, the City of Council of the City of Maquoketa has authorized request for bids for removal of flooring and installation of VCT Flooring at the YMCA; and,

WHEREAS, the City received two bids for the flooring project at the YMCA.

NOW, THEREFORE, Be It Resolved, the City Council of the City of Maquoketa does hereby approve bid in the amount of \$97,900 submitted by Breitbach Flooring for the YMCA Flooring Project with staff authority to approve possible change orders in an amount not to exceed \$115,000.

PASSED AND APPROVED this 3<sup>rd</sup> day of October, 2022.

\_\_\_\_\_  
Tom Messerli, Mayor

ATTEST:

\_\_\_\_\_  
Joshua Boldt, City Manager

CERTIFICATION

I, Joshua Boldt, City Manager, do hereby certify the above is a true and correct copy of Resolution No. 2022-\_\_\_\_\_ which was passed by the Maquoketa City Council this 3<sup>rd</sup> day of October, 2022.

\_\_\_\_\_  
Joshua Boldt, City Manager

## REQUEST FOR COUNCIL ACTION

**SUBJECT:**

Replacement of Flooring at the City owned, YMCA managed 'Maquoketa Area Family YMCA' facility.

**Action Requested:**

*Should be similar to  
agenda language*

We would respectfully ask that council consider accepting low bid for replacing VCT flooring, stair treads, and the wellness floor. Low bid was received from Breitbach Flooring in the amount of \$97,900.

**Submitted By:**

Scott Warren

**Summary of Background and Reasons for Request:**

After 15 years of operating our facility it is showing its' age. As a part of our capital investment campaign bids were requested for removal and replacement of flooring throughout the facility. Flooring being replaced includes: VCT flooring, stair treads, and wellness floor. Bids were as follows:

Flooring: initial cost estimates were at \$95,000 to remove and replace wellness floor and \$38,000 to replace VCT flooring and stair treads for a total cost estimate of \$133,000.

Breitbach Flooring: \$97,900

L&L Flooring: \$132,850

**Reports and Documents Attached:**

Quotes attached

**Financial:**

**Budgeted?** ☐ Yes ☐ No ☐ N/A **Funding Source:** Flooring - \$30,000 Strong Communities Grant; \$67,900 CIP

**Instructions**

*Complete and submit with attachments to [jcarr@maquoketaia.com](mailto:jcarr@maquoketaia.com) cc [manager@maquoketaia.com](mailto:manager@maquoketaia.com)*

*Use subject line: "For MEETING DATE agenda"*

*Deadlines: draft submissions-noon on the Tuesday before a council meeting: final submissions-noon on the Wednesday before a council meeting. Meetings are the 1<sup>st</sup> and 3<sup>rd</sup> Monday of each month.*

**Processing**

<b>Finance Review</b>	<b>Initial:</b>	<b>Manager Review</b>	<b>Initial:</b>
Comments		Comments	
Date Referred to Council:		Action Taken:	

# Breitbach Floor Covering

115 S Main St  
Maquoketa Iowa 52060  
563-652-5396

## Estimate

Date	Estimate #
9/21/2022	82222-03

Name / Address
YMCA of Maquoketa % Scott Warren 500 E Summit St Maquoketa IA 52060

			Project
Description	Qty	Rate	Total
Lobby and Multipurpose Room:Shaw Contract w/Herringbone patten Vinyl Planking, 9"x48" Adhesive, Cove Base, Removal of Existing Floor and Installation	1	97,900.00	97,900.00T
Main Corridor:Shaw Contract Vinyl Planking, Adhesive, Cove Base, Removal of Existing Floor and Installation		0.00	0.00T
Stairs:Tarkett Rubber Treads, Adhesive, Cove Base, Removal of Existing Stairs and Installation		0.00	0.00T
Wellness Room:Florstar Rubber Tile, Adhesive, Cove Base , Removal of Existing and Installation		0.00	0.00T
		0.00%	0.00
Thank You !		<b>Total</b>	\$97,900.00

# L & L FLOORCOVERING, INC.

4200-11<sup>TH</sup> STREET  
ROCK ISLAND ,IL 61201  
(309) 786-3656 fax: 786-4785

## PROPOSAL

DATE: 09/20/2022

### PROPOSAL SUBMITTED TO:

### WORK TO BE PERFORMED AT:

NAME: City of Maquoketa  
STREET: Maquoketa Family YMCA  
CITY: 500 E Summit  
TELEPHONE: Maquoketa IA 52060  
FAX: 563.652.6566

PROJECT: Flooring Proposal  
STREET:  
CITY:  
DATE OF PLAN:  
ARCHITECT:  
PROJECT #:

We hereby propose to furnish all the materials and perform all the labor necessary for the completion of:

Request for Proposal Install New Flooring  
Main Lobby LVT  
Multipurpose Room  
Main Corridor and Steps  
Wellness and Track  
Performance and Payment Bonds

Total \$ 132,850.00

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of:

**One hundred Thirty-Two thousand Eight hundred Fifty and no/100 dollars----- ( \$ 132,850.00 )**

with payments to be made as work progresses.

Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance upon the above work. Workman's Compensation and Public Liability Insurance on above work to be taken out by L & L Floorcovering Inc.

Respectfully submitted by L & L Floorcovering Inc.

*Rod Long*

Rod Long  
L & L Floorcovering, Inc.

Note- This proposal does not include, floor sealing, grinding, cleaning, scrubbing, or waxing, and may be withdrawn by us if not accepted in 30 days. All work to be done during regular working hours, unless otherwise specified in bid.

### **Acceptance of proposal**

The above price, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do work as specified. Payments will be made as outlined.

**SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_



## **OUR MISSION**

*We partner with communities to deliver the finest water and wastewater services available at a competitive price. We are committed to keeping water safe and clean while serving people and taking care of communities with improved technical operations, careful management and financial oversight, and ensured regulatory compliance.*

**Alliance Water  
Resources, Inc.**

**206 S. Keene St.  
Columbia, MO  
65201**

**(573)874-8080**

## **OPERATIONS REPORT – MAQUOKETA**

**AUGUST 2022**

### **Treatment/General**

- Hired Brady Linneman who started Aug 1<sup>st</sup> as our new lab operator. His first few days involved required safety training and learning water and wastewater rounds.
- Posted 80 door hangers for non payment on August 3<sup>rd</sup>. Shut 5 off the next day.
- Jennifer's City computer hard drive developed issues so Jeff backed up all the information he could and after contacting Alliance IT, got their blessing to install a new hard drive and set it up.
- Reservoir Pump #1 was approved for repair by Peerless Pump.
- Working on pressure relief valve at Well #5, ordered a repair kit.
- Our new sewer camera was delivered and MacQueen Equipment had training with Alliance and Public Works personel on Thursday Aug 18<sup>th</sup>.

### **Collection/Distribution**

- Planned water shutdowns for Platt and Dearborn Streets on August 5<sup>th</sup> and posted 95 doors.
- Bacteria samples all passed after the shutdown.
- Matt Tranel called the Alliance on call on Sunday Aug 7<sup>th</sup> for water running out from under the door at the water plant. Jennifer found a broken water line and repaired.
- Called to a sewer backup at 615 South 2nd Street. Turned out to be that Burken Underground bored through the sewer main. Burken repaired the line.
- Jeff took river samples on Tuesday Aug 9<sup>th</sup> for the Maquoketa River Watershed Management Authority.
- Located several services for Tchiggfrie on Platt Street that they could not find.
- Called out on Sunday the 21<sup>st</sup> for a leak at PMW Manufacturing for water coming up through the floor of their shop. After some investigation Jeff found it was an abandoned service line that went to a building that is no longer there (Sewer Equipment of America) and they built their shop over the top of the line. Found the shutoff and Tchiggfrie will disconnect from the main during Platt Street Project.
- Water shut down at Edna and Platt for another water main tie in on Friday Aug 19<sup>th</sup>.
- Televised the line at Center and Thomas where we had massive infiltration during a rain storm that flooded some homes. Found the joint where the water is coming in.
- Water Tie in on Western Ave on Tuesday Aug 16<sup>th</sup>. Bact samples taken and passed. The construction crew did not bring enough pumps for the did so Alliance personel helped with our pumps.



## **OPERATIONS REPORT – MAQUOKETA**

### **Customer Service**

- 5 shutoffs for non-payment
- 80 door hangers for nonpayment.
- 90 door hangers for water shutdowns
- 198 locates for Iowa One Call.
- 61 Customer Service hours.
- Investigated water running in the front yard of 311 East Judson. Burken Underground hit their sewer lateral to the house.
- Investigating 6 non reading end points due to low cell service. Had to move antennas.
- Checked 4 homes who had received letters to repair their curb boxes, 3 had been repaired and one needed a new lid yet.
- 

### **Project Updates**

- WHKS is nearing the 90% complete with the WWTP plans.

### **Safety**

- Alliance safety meeting: Lock out Tag out on Aug 22.

### **Regulatory**

- Monthly Water Report to the DNR submitted on AUGUST 9<sup>th</sup> (due on the 10<sup>th</sup>).
- Monthly Waste Water Monitoring Report submitted to the DNR on AUGUST 15<sup>th</sup> (due on the 15<sup>th</sup>).

### **Training**

- Jeff attended the annual waste water conference in Cedar Rapids on Aug 1<sup>st</sup> and 2<sup>nd</sup>.
- Subsurface solutions gave us a demonstration of a correlator and also gave some locator training in the field on August 3<sup>rd</sup>.
- Jennifer attended the Bob Black WW Conference in Bettendorf on Aug 16<sup>th</sup> and 17<sup>th</sup>.
- Jeff attended a Distribution System Process SOP class online on the 17<sup>th</sup>.
- Jeff attended an Alliance Managers Meetin in Columbia, MO on Aug 25<sup>th</sup> and 26<sup>th</sup> and attended extra supervisors training on the morning of the 25<sup>th</sup>.

### **Positives for the Month**

- Joey Trivette took his CDL test and passed.



## OPERATIONS REPORT – MAQUOKETA

### Wastewater Plant Operation

	Plant Effluent	NPDES Limit
Biochemical Oxygen Demand (mg/l)	2.23	25
Total Suspended Solids (mg/l)	16.12	30
pH	7.0 – 8.30	6.0-9.0
Nitrogen (totals as N)	31.6 – 38.4	N/A
Phosphorus (total as P)	5.7	N/A
Total Monthly Flow (gallons)	22,329,389	N/A
Average Daily Flow (gallons)	720,302	1,300,000
Maximum Daily Flow (22nd )	1,164,114	2,400,000
Monthly Lab Tests	520	N/A
E. Coli (1 X 3 Month)	N/A	126

### Work Orders/Service Calls Summary

Maintenance Work Orders	13
Blockages	0
Complaints/Investigates	13
Grease Trap Inspections	0
Sanitary Sewer Overflows (SSO)	0

### Sewer Line Maintenance & Other

Jet

- 268 feet jetted

Camera

- 1546 televised



## OPERATIONS REPORT – MAQUOKETA

### Water Plant Operation

Water Pumped	
Total Water Pumped (gallons) APR (well meters)	19,072,000
Total Water Metered/Billed (gallons)	17,425,585
Total Water Pumped (gallons) (to coincide with billing cycle)	19,934,000
Fire Hydrant Flushing/Main Breaks	50,000
Total Water Loss (gallons)	2,458,415
Lost Flow (%)	12.33%
Average Daily Flow (gallons) APR	615,200
Maximum Daily Flow APR	735,000
Fluoride Used (lbs.) APR	209
Chlorine Used (lbs.) APR	482.7
Monthly Lab Tests APR	319

Water loss calculations suspended until end point project complete.

### Water Quality Analysis

Test	Routine	Special	Repeat
Bacteriological	7 (Pass)	2 (Pass)	0
Fluoride (System)	1	NA	0



## OPERATIONS REPORT – MAQUOKETA

### Customer Service Request and Work Orders

Reads	12
Turn Ons	4
Turn Offs	5
New meter Installs/Program	0
Meter Changes	2
Customer Service Hours	61
Door Postings (non pay)	80
Door Postings (water shutdowns)	95
Other/Investigates	13
Line Locates	198
Water Leaks/Breaks	0
Water Quality Questions	0

### Water Main Breaks

Date	Location	Pipe Size	Estimated Water Loss (gallons)

### Other

- Nothing to report.