



**Agenda
City Council Meeting
Monday, March 18, 2024 – 6:00 p.m.**

**City Council Chambers
201 East Pleasant Street
Maquoketa, IA 52060**

The Monday, March 18, 2024, Council meeting may be attended thru Zoom as allowed by Section 21.8 of Iowa Code. Anybody that would like to attend the meeting may do so thru the following means, and the meeting will rebroadcast over the local access channel:

The public will have both video and audio disabled throughout the virtual meeting unless a request to address the City Council is made during the Public Participation section of the Agenda. Speakers are kindly asked to keep participation to 3 minutes.

Web link: <https://zoom.us/j/96488987917>
Phone call: 312 626 6799
Meeting ID: 964-8898-7917

- 1. Call to order**
- 2. Pledge of Allegiance**
- 3. Roll call**
- 4. Approval of the Agenda**
- 5. Public Participation**
- 6. Presentation**
 - a. 2023 Police Annual Report**
- 7. Public Hearing**
 - a. Public hearing regarding plans, specifications and form of contract for the East Water Tower Painting Project**

City Manager Summary: On February 19, 2024, City Council set a public hearing for this meeting to receive comments anyone from the public may have regarding the East Water Tower Recoating project. City Staff has since received no public comments.

8. Consent agenda

- a. Minutes – March 4, 2024 Regular City Council Meeting**
- b. Bills Payable through March 18, 2024 in the amount of \$250,125.82**
- c. February financial reports**
- d. Appointment of Joelle Hosette to Downtown Incentives Committee**

9. New Business

- a. Discussion and possible motion setting Monday, April 15th, 2024 at 6:00 p.m. as public hearing date regarding plans, specifications and form of contract for the Maquoketa Municipal Airport Reconstruction Runway 15 End Project**

City Manager Summary: In order to begin the airport runway extension project, the City must set a public hearing regarding plans. This motion sets an April 15th, 2024 public hearing date.

Council support is recommended.

- b. Discussion and possible motion regarding golf cart ordinance**

City Manager Summary: The objective of this discussion is to seek direction on Golf Cart ordinance inadvertently placed in the City of Maquoketa Code Book during the codification process ([See Chapter 78](#)). This conversation has a few key points.

First, City Staff verified with Simmering & Cory this and two other issues were inconsistent with prior Council direction (see item C and D below). The City did adopt the entire codification Code revision on Ordinance No. 1214 on February 19, 2024 and it is live on the City's website.

Second, the City Council gave prior direction on [July 18, 2022](#) to forego any ordinance that would allow a golf cart licensing program. A link to the youtube video is available [here](#) from the July 18, 2022 meeting and the subject matter begins at 9:50. Because of this, staff brought the issue to the Public Safety Committee on March 6, 2024 and it was suggested to allow City Council to weigh in on the final direction for this ordinance.

There are three options for the City Council:

- 1) Recognize and accept the Ordinance as presented in our current code book.
- 2) Recognize and accept the Ordinance as presented in our current code book with additional detail that would have to be added regarding a local licensing program.

3) Direct staff to produce Council actions to rescind Chapter 78 – Golf Carts. Staff would thus return at the next Council meeting with the first reading to rescind.

Council direction requested.

c. Ordinance amending the Code of Ordinances of the City of Maquoketa, Iowa by amending provisions pertaining to ATV's, Chapter 75.05 – First reading

City Manager Summary: This action corrects [Chapter 75.05](#) in the Code as previously intended by City Council. In short, the City Council adopted Code in 2022 to follow the State of Iowa's Code governing the legality of ATV/UTV operation on roadways. If the Council recalls, all licensing and insurance requirements are set by the State and the City felt it would be best to follow State requirements on the codes in [Section 321.234A](#) as opposed to frequently updating or neglecting required action in Chapter 75 of the City's Ordinances.

If adopted, Chapter 75 would reflect the following information:

75.05 OPERATION OF ATVS AND UTVS. The operators of ATV's and UTF's shall comply with the following restrictions as to where ATVs and UTVs may be operated within the City:

1. Streets. ATVs and UTVs may be operated on roadways or highways in accordance with Section 321.234A of the *Code of Iowa*. A City may regulate the operation of registered ATVs and UTVs and may designate streets under the jurisdiction of the City within its corporate limits, and two-lane primary and secondary road extensions in the City, which may be used for the operation of such vehicles. In designating such streets, the City may authorize ATVs and UTVs to stop at service stations or convenience stores along a designated street.

(Code of Iowa, Sec. 321.10[1 and 3])

This is the first reading.

Council support is recommended.

d. Ordinance amending the Code of Ordinances of the City of Maquoketa, Iowa, by amending Chapter 70.03 (parking violations) – First reading

City Manager Summary: This requested action corrects [Chapter 70.03](#) in the City Code. The correction is simply that parking violations are payable at the Maquoketa Police Department and not the Office of City Clerk.

If adopted, Chapter 70 would reflect the following information on the next page:

70.03 PARKING VIOLATIONS: ALTERNATE. Uncontested violations of parking restrictions imposed by this Code of Ordinances shall be charged upon a simple notice of a fine payable at the Maquoketa Police Department. The fine for each violation charged under a simple notice of a fine shall be in the amount of \$7.50 for all violations except snow route parking violations and improper use of a person with disabilities parking permit. If such fine is not paid within 30 days, it shall be increased by \$5.00. The fine for snow route parking violations is \$50 and the fine for improper use of a persons with disabilities parking permit is \$100.00.

This is the first reading.

Council support is recommended.

e. Ordinance amending the Code of Ordinances of the City of Maquoketa, Iowa, by adding new stop signs on Bear River Drive – First reading

City Manager Summary: This Ordinance action is substantially similar to the stop sign addition Council just passed at South Otto Street and East Locust Street. City Staff was made aware that no signage was installed in the pocket neighborhood at Bear River Drive and German/Creslane. This Ordinance effectuates two stop signs at these locations.

Council support is recommended.

f. Resolution approving Alliance Water Resources compensation for services for FY 2024/2025

City Manager Summary: City Staff annually recommends an Alliance increase. The very same proposal is offered at 3.2% for the following Fiscal Year 2024-2025. The previous year was a 6.9% increase which trailed high inflation measures.

During Budget discussions, Alliance staff advised they would send an increase offer they felt was right on with the market increases. Staff has maintained a positive relationship with Alliance Manager, Jen Schwoob, and all management staffing gaps within Alliance have been supplemented with help from Alliance management in Missouri. Alliance has also sub-contracted to local plumbing help when needed paid by Alliance resources. In all, staff feels this is a reasonable offer given slowing inflation and the satisfactory relationship the City has maintained with Alliance.

Public Works Committee considered this item on March 11, 2024 and supported the annual compensation letter 3-0.

Council support is recommended.

g. Resolution approving bid in the amount of \$32,296 submitted by Maquoketa Ford for a Ford F-150 Lariat Supercab Pickup

City Manager Summary: City Staff solicited competitive ½ ton truck bids for the purpose of replacing the Parks Truck. The current Parks Truck is a 1999 GMC with plenty of visual signs of degradation. The City's CIP for Public Works has intentionally saved for this truck and currently has \$40,000 available in this fiscal year for the purpose of executing a truck replacement.

The following bids were received and presented to Public Works Committee for consideration:

- Ueland Auto bid \$26,500 for a 2019 Ford F-150 Crew Cab with 62,800 miles.
- Maquoketa (Deery) Ford bid \$32,296 for a 2020 Ford F-150 Lariat Supercab with 38,273 miles.
- Rotman Motors bid \$36,000 for a 2021 GMC 1500 Sierra Crewcab with 47,500 miles.
- Rotman Motors also bid \$36,000 for a 2021 Ford F-150 XLT Regular Cab with 9,960 miles.

Public Works Director, Frank Ellenz, states each offer received didn't yield the same specifications. However, Public Works gathered to discuss this and believe the Maquoketa Ford (Brad Deery) offer is the most advantageous simply because it is a larger bed for the current tool needs at 6.5 feet. The recommendation also has significantly less miles.

Council support is recommended.

h. Resolution approving East Water Tower Recoating Project bid to Central Tank Coating in the amount of \$154,000

City Manager Summary: In a smashing competitive bidding success, recoating bids were due Thursday, March 7th. 12 bids were received ranging from \$154,000 to \$416,000. All specifications required [Tnemec](#) coating which is viewed as the prime coating product for water towers.

Bid Tabulation	
Contractor	Amount
Central Tank Coatings, Inc	\$ 154,000.00
Champion Tank Services	\$ 185,000.00
Maguire Iron, Inc.	\$ 198,100.00
Tank Pro, Inc.	\$ 203,372.00
Utility Service Co. Inc.	\$ 210,000.00
J R Stelzer Co.	\$ 232,690.00
O&A CLASSIC COATINGS AND PAINTINGS	\$ 244,999.00
Viking Industrial Painting	\$ 264,900.00
O&J COATINGS INC	\$ 350,000.00
Tanksco Inc.	\$ 365,000.00
Classic Protective Coatings Inc.	\$ 388,750.00
K&W Coatings LLC	\$ 416,000.00
AVERAGE	\$ 267,734.25

Central Tank Coating was the lowest responsible bidder at \$154,000. The City's budgeted project cash is \$175,000. This project appears to be on the right path and the City will continue to retain WHKS Engineering for inspection services through the coating season.

In WHKS' initial review, Central Tank Coating is a credible contractor with good work history. In fact, the same business painted Maquoketa's West Tower in the late 2000s and it appears in good shape today.

Council support is recommended.

i. Resolution approving plans, specifications, and form of contract for the Prairie Creek Gully and Stream Stabilization Project, setting public hearing, and authorizing invitation to bid

City Manager Summary: Some long-awaited Council actions are before the Council to begin considering work related to the City, County, and Conservation Board's joint project at Prairie Creek Recreation Area. The grant supporting this project is Destination Iowa in the amount of \$750,000. The City's local match is directly tied to the stream and gully stabilization throughout the 270+ acre Prairie Creek reserve.

Staff and WHKS are set to begin competitive bidding and wish to also set a public hearing for May 20, 2024 regarding the project. WHKS will present the plans and offer an updated cost opinion.

Council support is recommended.

j. Resolution approving Change Order 4 for the Façade East Project in the amount of \$78,213.46

City Manager Summary: For several months the owner of 110 S Olive St (formerly known as Perxactlys), has been seeking to enter the Façade East program if space allowed. The architecture plans have been completed and turned over to Tricon Construction (general contractor for the whole Façade East program). Tricon Construction provided an additional contract sum of \$78,213.46 if the parties wish to enter the program. The private owner has indicated they are committed and seeking to rehabilitate the building in hopes of reviving it as a restaurant.

The proposed work is modern and gives a significant facelift as the images on the next page indicate.



The cost obligations are divided below for reference with CDBG funding supporting 50% of this project. The aim would be to complete all of this work in 2024.

CO #4	\$78,213.46
CDBG (50%)	\$ 39,106.73
Private Owner (25%)	\$ 19,553.37
City (25%)	\$ 19,553.37

The funding source for the City's portion will be paid out of unspent bond proceeds from the 2019A and 2021A series.

Council support is recommended.

k. Resolution approving professional services agreement with FEH Design in the amount of \$45,000 for the Sunshine Learning Center project

City Manager Summary: The attached agreement is a phase 2 fee agreement for all architectural and associated project management services related to the Sunshine Learning Center project. A qualified RFQ for an architect was managed by ECIA in 2023 to produce initial plans and concepts. FEH Design utilized a simple building health ranking to help support the eventual CDBG funding submission that was successful.

Now that the grant is awarded and the project is underway to produce biddable plans, FEH Design needs to enter into the phase 2 contract which is this item. Funds are paid by the CDBG funds (80%) and the local match is paid out of the City's ARPA commitment for the project (Up to \$120,000).

Council support is recommended.

l. Resolution amending resolution no. 2023-47 authorizing the City Clerk to make appropriate transfers of sums and record the same in the appropriate manner for FY 23/24 for the City of Maquoketa, Iowa

City Manager Summary: This is a routine budget item produced by the City's Finance Clerk to effectuate budget transfers in the FY23-24 budget. This is one of several steps

to finish the current budget year and begin finalizing our budgets for the year's close out and eventually the City financial audit in the Summer and Fall of 2024.

Council support is recommended.

m. Discussion and possible motion authorizing payment to REGA Engineering in the amount of \$26,750

City Manager Summary: This payment request exceeds the \$30,000 contract capacity authorized by Resolution 2023-130 regarding independent expert review of the Platt Street plans produced by REGA. It is for the final production of the review which has now been served as a cross-claim. More payments may be necessary as required by deposition of REGA Engineering.

Previous billings: \$16,472.13
Requested payment: \$26,750.00
Previous Contract: \$30,000
Total if approved: \$43,222.13

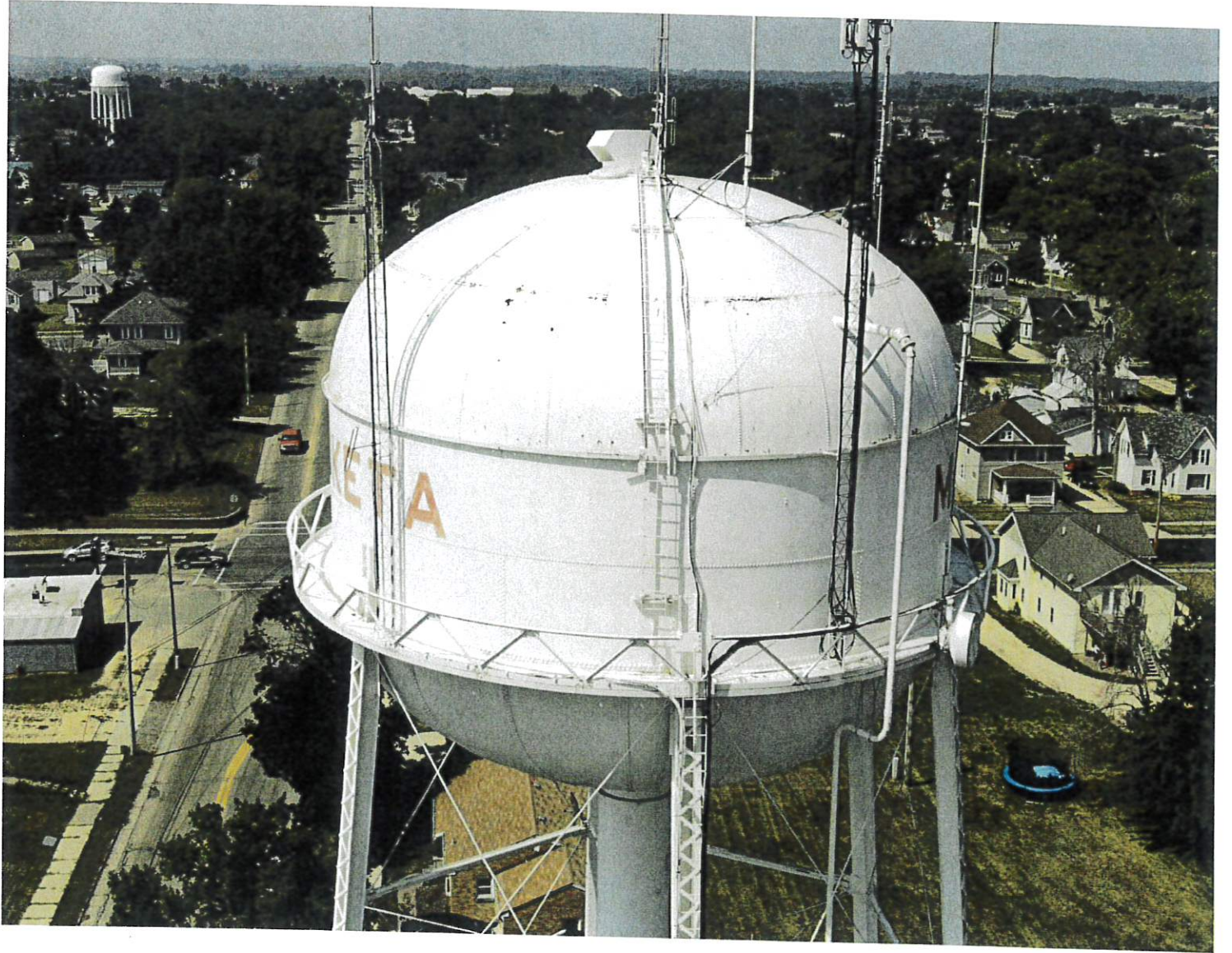
Council support is recommended.

10. Reports and Communications

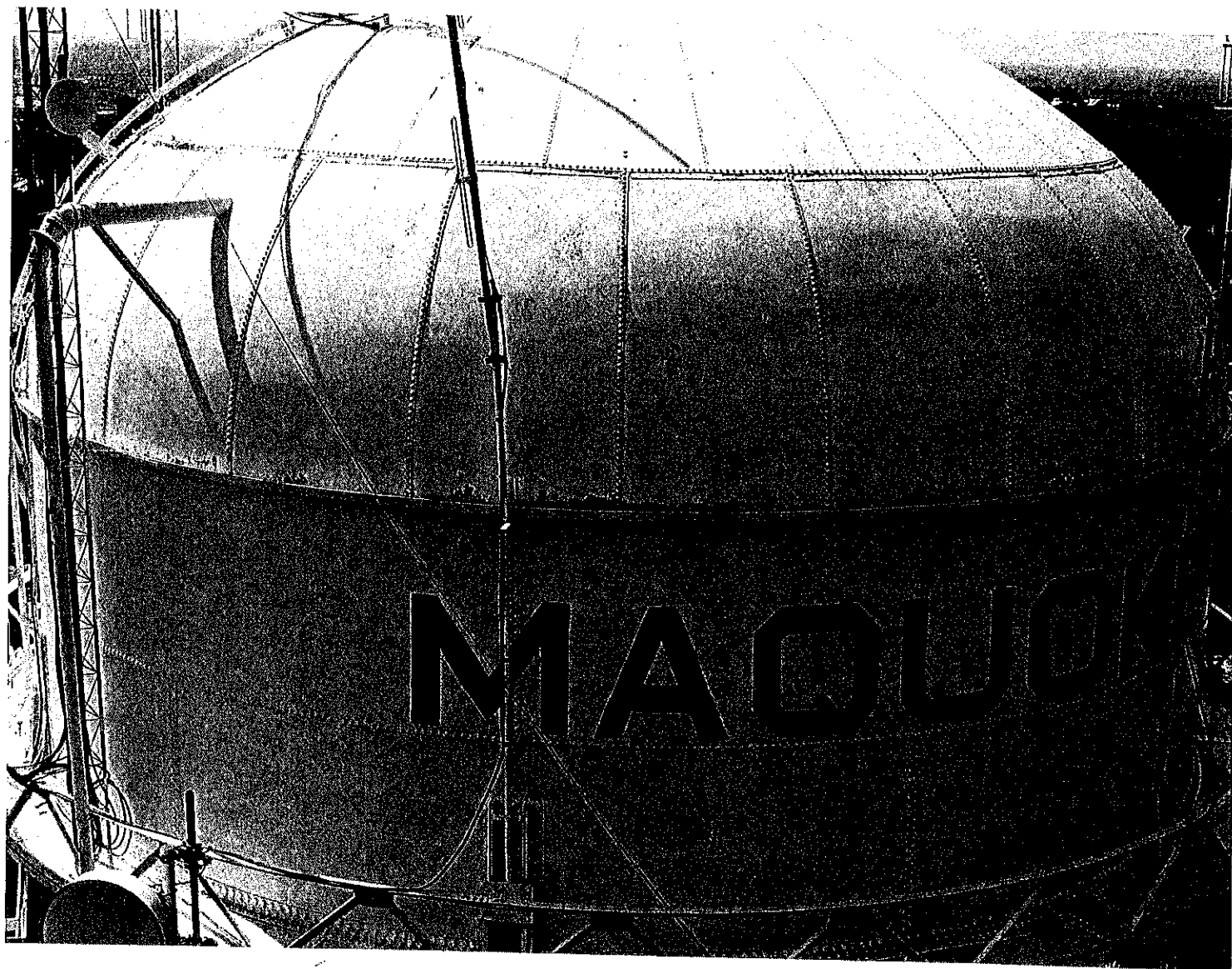
a. Council Member Reports

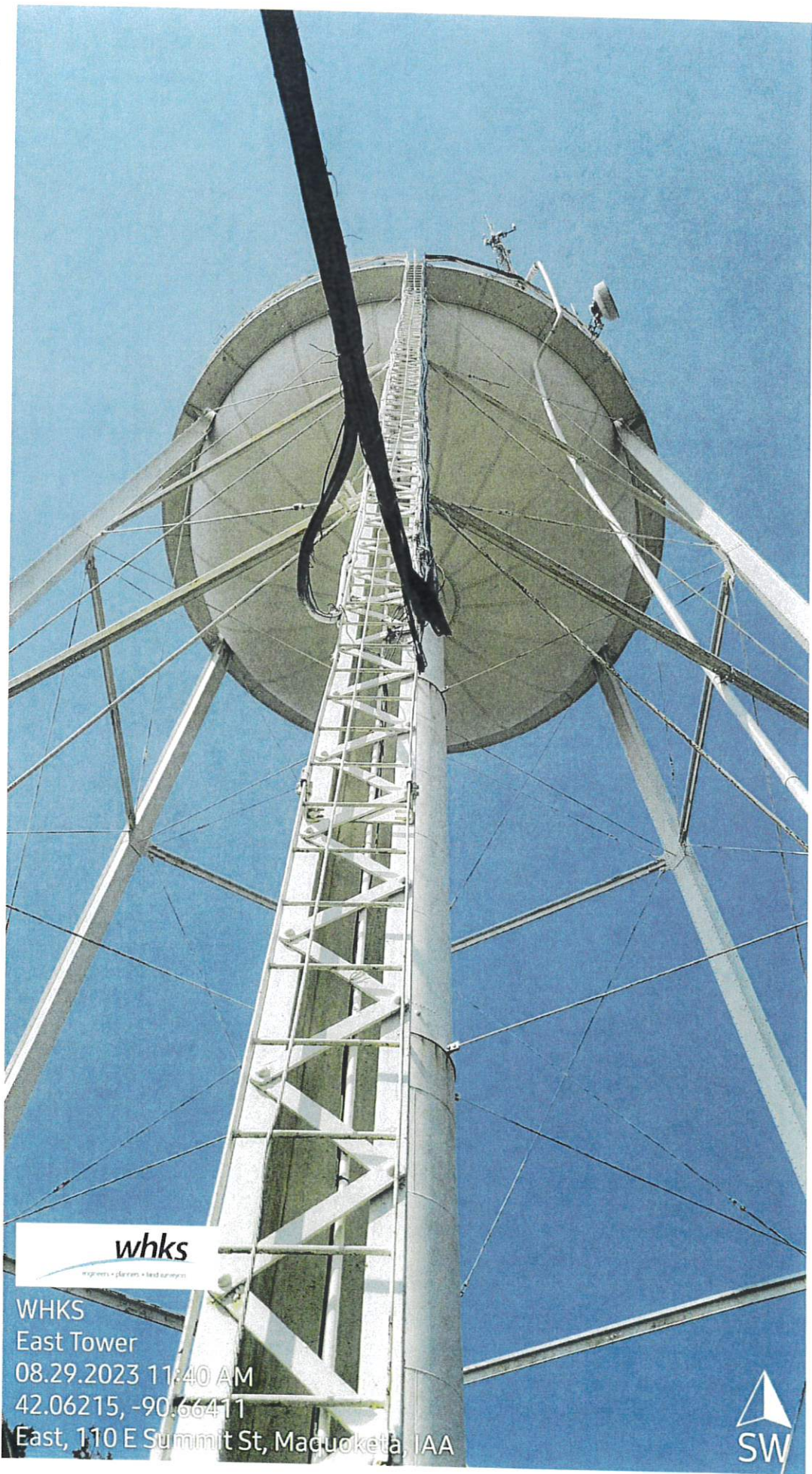
b. City Manager Report

11. Adjournment



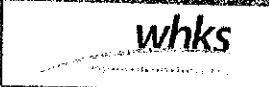
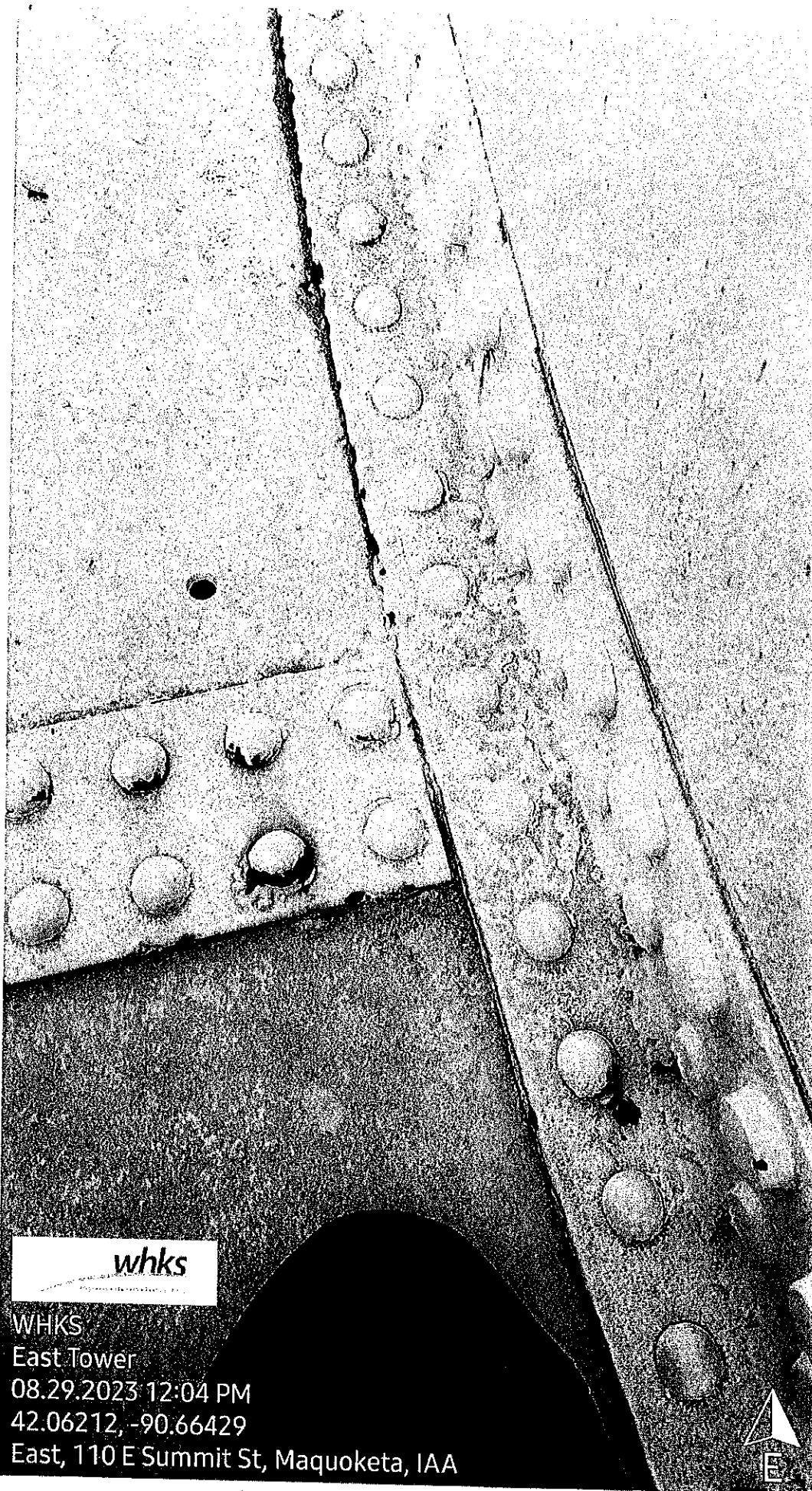






WHKS
East Tower
08.29.2023 11:40 AM
42.06215, -90.66411
East, 110 E Summit St, Macquoketa, IAA





WHKS
East Tower
08.29.2023 12:04 PM
42.06212, -90.66429
East, 110 E Summit St, Maquoketa, IAA



APPENDIX B



"MAQUOKETA" GRAPHIC
(NORTH AND SOUTH SIDES)

Height of letters to match existing

MAQUOKETA CITY COUNCIL MEETING
Monday, March 4, 2024

Mayor Messerli called the regular session of the Maquoketa City Council to order at 6:00 p.m. with six members present:

Present: Simonson, Rickerl, Lyon, Collister, Ehlinger, Bennett Kuhlman entered at 6:02

The group recited the pledge of allegiance.

Motion by Collister, seconded by Bennett approving the agenda. Motion Carried 6-0

Motion by Collister, seconded by Rickerl approving the consent agenda consisting of February 19th minutes, bills in the amount of \$222,441.08. renewal of class "C" alcohol license filed by Jackson County Fair Association and alcohol license amendment for Kwik Star #894 and #212.
Motion Carried 6-0

Motion by Collister, seconded by Ehlinger approving the third reading of Ordinance No. 1215, entitled, "An ordinance rezoning 311 S 2nd Street, 307 S 2nd Street and 305 S 2nd Street from R-1 Residential to R-2 Residential and amending current City zoning map of the City of Maquoketa."
Motion Carried 7-0

Motion by Kuhlman, seconded by Bennett approving the third reading of Ordinance No. 1216, entitled, "An ordinance amending the Code of Ordinances of the City of Maquoketa, Iowa, by adding a new stop sign on South Otto Street."
Motion Carried 7-0

Motion by Collister, seconded by Rickerl approving Resolution No. 2024-29, entitled, "Resolution pledging 10% local match support for the Iowa Energy Efficiency Conservation Block Grant Program."
Motion Carried 6-0

Motion by Collister, seconded by Bennett adjourning at 6:04 p.m. All Ayes

Tom Messerli, Mayor

ATTEST:

Joshua Boldt, City Manager

CITY OF
MAQUOKETA
ONE OF A KIND

APPLICATION FOR BOARDS AND COMMISSIONS

This application is for: ☐ Reappointment ☒ New Appointment

To which board or commission? Downtown Incentives Committee

In order for your application to be given consideration, it is critical that you answer all questions as completely as possible.

☐ Mr. ☐ Mrs. ☐ Ms. Name: Joelle Hosette

Home Address: 210 S. Jones Ave. Maq.

Phone #: 563-212-7901 Work #:

E-mail: joellehosette46@gmail.com

Occupation: grounds keeper Employer: Wendling Quarries

Education: High School

Volunteer experience (please list and describe):

Historical Commission, youth group, Cub Scouts

Hobbies and interests (please list and describe):

Architecture, History, Bible studies

Why did you decide to apply for a position on this particular board or commission?

Josh suggested

Signature: Joelle Hosette

Date: March 5th 2024

Date of Approval by Mayor or City Council: _____

Term starts on _____ day of _____, 20____.

Term expires on _____ day of _____, 20____.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF MAQUOKETA, IOWA,
BY AMENDING PROVISIONS PERTAINING TO ATV'S, CHAPTER 75.05

BE IT ENACTED by the City Council of the City of Maquoketa, Iowa:

SECTION 1. SECTION MODIFIED. Section 75.05.1 of the Code of Ordinances of the City of Maquoketa, Iowa, is repealed in its entirety and the following adopted in lieu thereof:

75.05 OPERATION OF ATVS AND UTVS. The operators of ATV's and UTF's shall comply with the following restrictions as to where ATVs and UTVs may be operated within the City:

1. Streets. ATVs and UTVs may be operated on roadways or highways in accordance with Section 321.234A of the *Code of Iowa*. A City may regulate the operation of registered ATVs and UTVs and may designate streets under the jurisdiction of the City within its corporate limits, and two-lane primary and secondary road extensions in the City, which may be used for the operation of such vehicles. In designating such streets, the City may authorize ATVs and UTVs to stop at service stations or convenience stores along a designated street.

(Code of Iowa, Sec. 321.10[1 and 3])

SECTION 2. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provisions, or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

Passed and approved by the Maquoketa City Council this _____ day of _____, 2024.

Tom Messerli, Mayor

ATTEST:

Joshua Boldt, City Manager

First Reading: _____

Second Reading: _____

Third Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2024.

Joshua Boldt, City Manager

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF MAQUOKETA, IOWA,
BY AMENDING CHAPTER 70.03

BE IT ENACTED by the City Council of the City of Maquoketa, Iowa

SECTION 1. SECTION MODIFIED. Chapter 70.03 of the Code of Ordinances of the City of Maquoketa, Iowa, is repealed and the following adopted in lieu thereof:

70.03 PARKING VIOLATIONS: ALTERNATE. Uncontested violations of parking restrictions imposed by this Code of Ordinances shall be charged upon a simple notice of a fine payable at the Maquoketa Police Department. The fine for each violation charged under a simple notice of a fine shall be in the amount of \$7.50 for all violations except snow route parking violations and improper use of a person with disabilities parking permit. If such fine is not paid within 30 days, it shall be increased by \$5.00. The fine for snow route parking violations is \$50 and the fine for improper use of a persons with disabilities parking permit is \$100.00.

SECTION 2. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinances as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

Passed and approved by the Maquoketa City Council the _____ day of _____, 2024.

Tom Messerli, Mayor

ATTEST:

Joshua Boldt, City Manager

First Reading: _____

Second Reading: _____

Third Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2024.

Joshua Boldt City Manager

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF MAQUOKETA, IOWA,
BY ADDING NEW STOP SIGNS ON BEAR RIVER DRIVE

BE IT ENACTED by the City Council of the City of Maquoketa, Iowa:

SECTION 1. NEW SECTION. The Code of Ordinances of the City of Maquoketa, Iowa is amended by adding the following:

65.02 STOP REQUIRED. Every driver of a vehicle shall stop in accordance with the following:

3.A. Bear River Drive. Vehicles traveling East on Bear River Drive shall stop at Creslane Street.

3.B Bear River Drive. Vehicles traveling North on Bear River Drive shall stop at German Street.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

PASSED AND APPROVED this _____ day of _____, 2024.

Tom Messerli, Mayor

ATTEST:

Joshua Boldt, City Manager

First Reading: _____

Second Reading: _____

Third Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2024.

Joshua Boldt, City Manager

RESOLUTION NO. 2024-_____

RESOLUTION APPROVING ALLIANCE WATER RESOURCES COMPENSATION FOR SERVICES
FOR FY 2024/2025

WHEREAS, the City of Maquoketa has a contract with Alliance Water Resources for running the Maquoketa water/wastewater plant; and,

WHEREAS, Alliance Water Resources has proposed a 3.2% annual increase for FY 2024/2025; and,

WHEREAS, the Public Works Committee reviewed the proposal and has recommended Council approval.

NOW, THEREFORE, Be It Resolved, the City Council of the City of Maquoketa does hereby approve the 3.2% increase for the Alliance Water Resources compensation for services for FY 2024/2025.

PASSED AND APPROVED, this 18th day of March, 2024.

Tom Messerli, Mayor

ATTEST:

Joshua Boldt, City Manager

CERTIFICATION

I, Joshua Boldt, City Manager, do hereby certify the above is a true and correct copy of Resolution No. 2024-_____ which was passed by the Maquoketa City Council this 18th day of March, 2024.

Joshua Boldt, City Manager



February 27, 2024

Mr. Josh Boldt
City of Maquoketa
201 E Pleasant Street
Maquoketa, Iowa 52060

Re: Alliance Water Resources Compensation for Services for the 2024-2025 Fiscal Year

Dear Mr. Boldt:

Alliance Water Resources, Inc. (AWR) is pleased to present the budget for the July 2024 - June 2025 fiscal year. The increase to the existing contract for the upcoming fiscal year is **3.2%** making the annual fee **\$645,576 (\$53,798 monthly)**. The AWR budget is an increase reflecting the market changes and CPI increases. The increases include insurance, travel, fuel, system upgrades, and employee benefits.

One of AWR's Core Values is financial responsibility for our clients. We understand how important financial sustainability is to the City of Maquoketa and have worked hard to keep our increase as low as possible during these times, so not to adversely affect the quality of service, provided to the citizens of Maquoketa.

Please find the summary below and the annual Memorandum of Agreement for your review and signature.

If you have any questions, please don't hesitate to call me (573) 397-8717.

Respectfully,

A handwritten signature in black ink that reads "Jake Doran".

Jake Doran
B.Mgmt, P.M.P
Division Manager

cc: Josh Duncan
Tony Sneed
Jennifer Schwoob

MEMORANDUM OF AGREEMENT

This Memorandum of Agreement has been entered into on this _____ day of _____, 202__ by and between the City of Maquoketa, IA, a municipal corporation ("The Owner"), and Alliance Water Resources, Inc., and its successors and assigners ("Alliance").

Pursuant to Section 4.2, this Memorandum of Agreement shall modify the Operation and Maintenance Agreement dated February 5, 2007, and Modified December 17, 2013, between the Owner and Alliance as follows:

Section 4.1) is hereby modified to establish the Compensation for Services at \$53,798.00 per month in Section 4.1 commencing July 1, 2024 for the 2024/2025 budget year. The remaining terms of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the first date written above.

Authorized Signature

Authorized Signature

Alliance Water Resources, Inc.
President

Mayor
City of Maquoketa

Date

Date

ATTEST:

ATTEST:

Secretary

City Clerk

City of Maquoketa, Iowa

Alliance Water Resources
Proposed Budget for July 1, 2024 – June 30, 2025 Fiscal Year
Water Production, Water Distribution, Sewer Collection, Sewer Treatment

<u>Expense Category</u>	<u>2023-2024</u>	<u>2024-2025</u>	
Salary & Wages plus Standby and Overtime	\$358,086	\$362,452	1.2% Increase
Employee Benefits, Health and Workers Comp	\$127,233	\$134,165	5.4% Increase
Office Supples, Computer, Phones, Supplies	\$9,545	\$9,715	1.7% minor increase
Gasoline, Fuel and Travel/Training Expenses	\$15,288	\$21,100	3.8% mostly fuel increase
Repair Expenses, Fleet Vehicles & Equip	\$3,000	\$4,000	\$1000 increase tires, fleet repairs, same for several years.
Materials & Supplies, Uniforms & Safety, Lab	\$22,500	\$22,600	Materials/lab/Safety/uniforms
Equipment and Insurance	\$49,297	\$50,523	Market increases on fleet, equipment & operations insurance
Management Expense	\$40,371	\$41,021	Includes H&S, Compliance, Specialized Industry Programs
TOTAL BUDGET	\$625,320	\$645,576	Total of 3.2% increase
Monthly Fee	\$52,110	\$53,798	

REQUEST FOR COUNCIL ACTION

SUBJECT:

Public Works Parks Pickup Purchase

Action Requested:

Should be similar to

agenda language

Submitted By:

Approve Maquoketa Fords Bid of \$32,296.00 for a used 2020 Ford F-150 Lariat Supercab Pickup.

Frank

Summary of Background and Reasons for Request:

Our existing Parks Truck is a 1999 GMC going on 25 years old. It is scheduled to be replaced in this 2023/2024 FY. We received four different bids from three dealers.

Ueland Auto bid \$26,500 for a 2019 Ford F-150 Crew Cab with 62,800 miles.

Maquoketa (Deery) Ford bid \$32,296 for a 2020 Ford F-150 Lariat Supercab with 38,273 miles.

Rotman Motors bid \$36,000 for a 2021 GMC 1500 Sierra Crewcab with 47,500 miles.

Rotman Motors also bid \$36,000 for a 2021 Ford F-150 XLT Regular Cab with 9,960 miles.

We are recommending the Ford F-150 from Maquoketa Ford for \$32,296.00. This unit is the 2nd low of the 4 bids received. This unit is actually the only unit that met most of our specs. We spec'd a Supercab which comes with a 6.5' bed vs. a Crewcab that comes with a 5.5' bed. The other 3 bids either came with a Crewcab or a regular cab. The reason we spec'd the truck with a Supercab is that it will give us room in the cab to hold the paper items that can't get wet and gives us more space in the truck bed to haul the park equipment.

The Ford F-150 Supercab of Maquoketa Ford with the second lowest miles at 38,273 will fit our needs for a Parks Truck perfectly in the years to come.

Reports and Documents Attached:**Financial:**

Budgeted? ☒ Yes ☐ No ☐ N/A **Funding Source:** Line 13 of Public Works GF CIP

Instructions

Complete and submit with attachments to jcarr@maquoketaia.com cc manager@maquoketaia.com

Use subject line: "For MEETING DATE agenda"

Deadlines: draft submissions-noon on the Tuesday before a council meeting; final submissions-noon on the Wednesday before a council meeting. Meetings are the 1st and 3rd Monday of each month.

Processing

Finance Review	Initial: <i>AW</i>	Manager Review <i>Agome</i>	Initial: <i>JB</i>
Comments <i>FY 23/24 -35,000 available</i>	Comments		
Date Referred to Council:	Action Taken:		

RESOLUTION NO. 2024-_____

RESOLUTION APPROVING BID IN THE AMOUNT OF \$32,296.00 SUBMITTED BY MAQUOKETA
FORD FOR F-150 LARIAT SUPERCAB PICKUP

WHEREAS, the City of Maquoketa requested bids for a parks pickup truck to be due
March 4, 2024; and,

WHEREAS, bids were opened at City Hall on March 4th at 11:30 a.m.; and,

NOW, THEREFORE, be it resolved, the City Council of the City of Maquoketa does hereby
approve the bid in the amount of \$32,296.00 submitted by Maquoketa Ford for F-150 Lariat
Supercab Pickup for the parks department.

PASSED AND APPROVED this 18th day of March, 2024.

Tom Messerli, Mayor

ATTEST:

Joshua Boldt, City Manager

CERTIFICATION

I, Joshua Boldt, City Manager, do hereby certify the above is a true and correct copy of
Resolution No. 2024-_____ which was passed by the Maquoketa City Council this 18th day of
March, 2023.

Joshua Boldt, City Manager

Bid Sheet - 2020 or Newer Used 1/2 Ton Parks Pickup Truck			
3/4/24 at 11:00 a.m.	Ueland Auto, LLC	Rotman Motor Co.	Rotman Motor Co.
		#1	#2
Make and Model	2019 Ford F150	2021 GMC 1500	2021 Ford 150
Cab	Crew Cab	Crew Cab	Reg. Cab
Color	Ruby Red	Red	White
Mileage	62,800	47,500	9,960
Engine	3.5L V6 Twin Turbo	5.3L Ecotec3 V8	5.0L V8
Meets bid requirements	yes	yes	NO
gas or diesel	gas	gas	gas
	\$24,500.00 Chassis Only \$26,500.00 W/Box		
Bid Price*		\$36,000.00	\$36,000.00
			\$332,296.00
Title Fee			
Certified/Warranty			

REQUEST FOR COUNCIL ACTION

SUBJECT:

Resolution approving East Water Tower Recoating Project bid to Central Tank Coating in the amount of \$154,000

Action Requested:

Should be similar to
agenda language

Approval of Resolution

Submitted By:

Joshua Boldt

Summary of Background and Reasons for Request:

See Council Agenda.

Reports and Documents Attached:

See attached document.

Financial:

Budgeted? ☐ Yes ☒ No ☐ N/A Funding Source: Fund 604 Line 1; 323-6-8750-64578

Amendment needed for CIP - \$16,000 short

*ARPA total = 80,312
- 37,000 WHKS*

\$110,688 / \$43,312

Instructions

Complete and submit with attachments to jcarr@maquoketaia.com cc manager@maquoketaia.com
Use subject line: "For MEETING DATE agenda"

Deadlines: draft submissions-noon on the Tuesday before a council meeting: final submissions-noon on the Wednesday before a council meeting. Meetings are the 1st and 3rd Monday of each month.

Processing

Finance Review	Initial: <i>AW</i>	Manager Review <i>Approve</i>	Initial: <i>JB</i>
Comments	<i>CIP - 94,688 ARPA - 71,312 (Short + \$16,000)</i>		
Date Referred to Council:	Action Taken:		

RESOLUTION NO. 2024-_____

RESOLUTION APPROVING EAST WATER TOWER RECOATING PROJECT BID TO CENTRAL COATING
IN THE AMOUNT OF \$154,000

WHEREAS, the City of Maquoketa accepted bids for the East Water Tower Recoating Project; and,

WHEREAS, bids were due at City Hall on March 7, 2024; and,

WHEREAS, after reviewing bids, the low bidder is Central Tank Coating.

NOW, THEREFORE, Be It Resolved, the City Council of the City of Maquoketa does hereby approve the bid in the amount of \$154,000 submitted by Central Tank Coating for the East Water Tower Recoating.

PASSED AND APPROVED this 18th day of March, 2024.

Tom Messerli, Mayor

ATTEST:

Joshua Boldt, City Manager

CERTIFICATION

I, Joshua Boldt, City Manager, do hereby certify the above is a true and correct copy of Resolution No. 2024-_____ which was passed by the Maquoketa City Council this 18th day of March, 2024.

Joshua Boldt, City Manager

REQUEST FOR COUNCIL ACTION

SUBJECT:

Resolution approving plans, specifications, and form of contract for the Prairie Creek Gully and Stream Stabilization Project, setting public hearing, and authorizing invitation to bid

Action Requested:

*Should be similar to
agenda language*

Approval of Resolution

Submitted By:

Joshua Boldt

Summary of Background and Reasons for Request:

See Council Agenda.

Reports and Documents Attached:

See attached document.

Financial:

Budgeted? ☐ Yes ☐ No ☐ N/A **Funding Source:** N/A

Instructions

Complete and submit with attachments to jcarr@maquoketaia.com cc manager@maquoketaia.com

Use subject line: "For MEETING DATE agenda"

Deadlines: draft submissions-noon on the Tuesday before a council meeting; final submissions-noon on the Wednesday before a council meeting. Meetings are the 1st and 3rd Monday of each month.

Processing

Finance Review	Initial:	Manager Review <i>Approve</i>	Initial: <i>JB</i>
Comments		Comments	
Date Referred to Council:		Action Taken:	

RESOLUTION NO. 2024-_____

RESOLUTION APPROVING PLANS, SPECIFICATIONS AND FORM OF CONTRACT FOR THE
PRAIRIE CREEK GULLY AND STREAM STABILIZATION PROJECT, SETTING PUBLIC HEARING AND
AUTHORIZING INVITATION TO BID

WHEREAS, the City Council has hired WHKS as the engineering firm for the Prairie Creek Gully and Stream Stabilization Project; and,

WHEREAS, WHKS has prepared the plans, specifications and form of contract for the Project along with the bid documents.

NOW, THEREFORE, Be It Resolved the City Council of the City of Maquoketa does hereby set Monday, May 20, 2024 at 6:00 p.m. at City Hall as public hearing date regarding plans, specifications and form of contract for the Prairie Creek Gully and Stream Stabilization Project.

BE IT FURTHER RESOLVED, the City Council does hereby approve plans, specifications and form of contract for the Project and authorize request for bids to be due by April 23, 2024 at 2:00 p.m.

PASSED AND APPROVED this 18th day of March, 2024.

Tom Messerli, Mayor

ATTEST:

Joshua Boldt, City Manager

CERTIFICATION

I, Joshua Boldt, City Manager, do hereby certify the above is a true and correct copy of Resolution No. 2024-_____ which was passed and approved this 18th day of March, 2024.

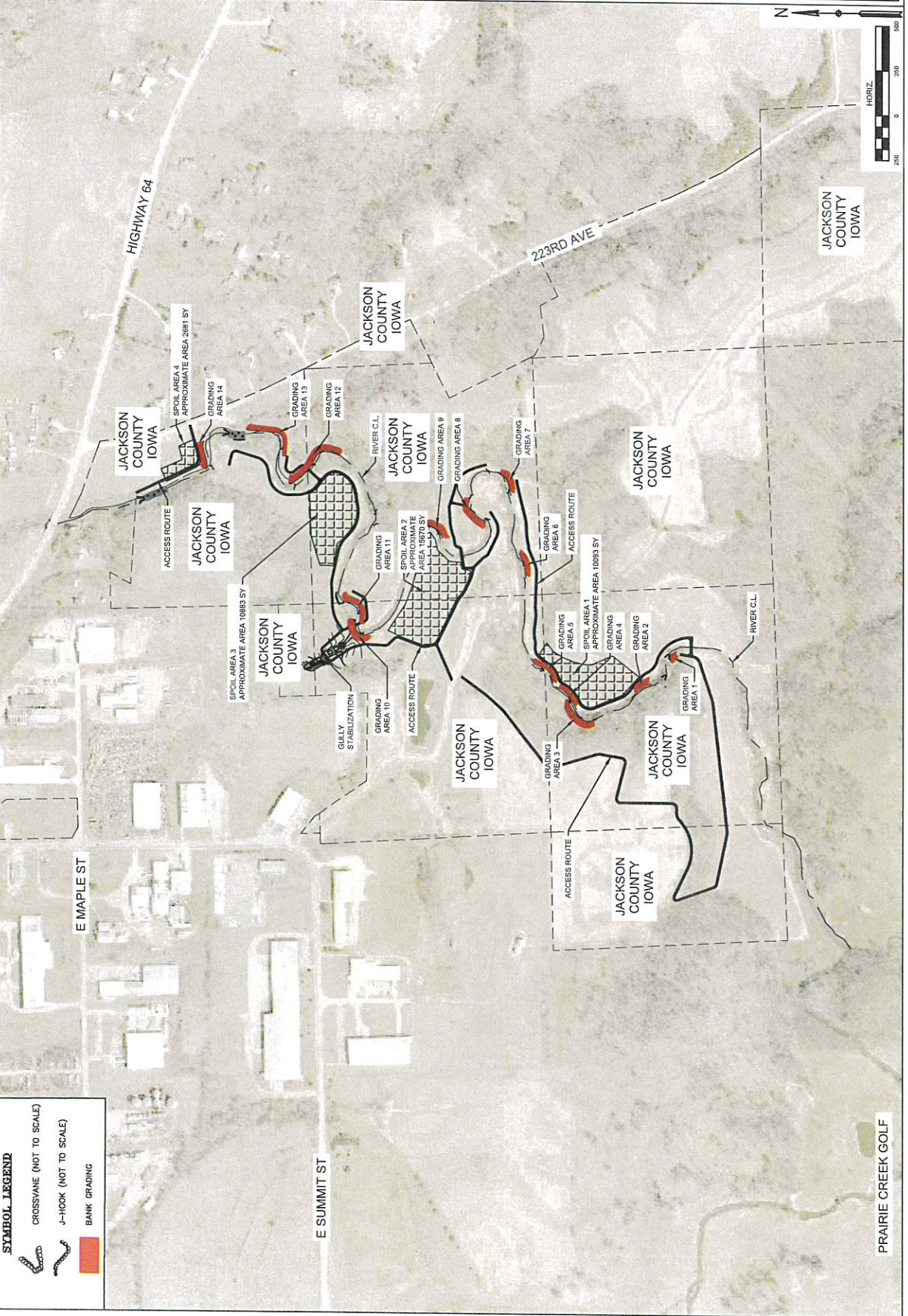
Joshua Boldt, City Manager

SYMBOL LEGEND

CROSSVANE (NOT TO SCALE)

J-HOOK (NOT TO SCALE)

BANK GRADING



whks
WATERWAYS & HYDRAULIC SOLUTIONS

MAQUOKETA, IOWA

PRAIRIE CREEK GULLY AND STREAM
BANK STABILIZATION PROJECT
MAQUOKETA, IOWA
CITY OF MAQUOKETA

DRAWING LOG

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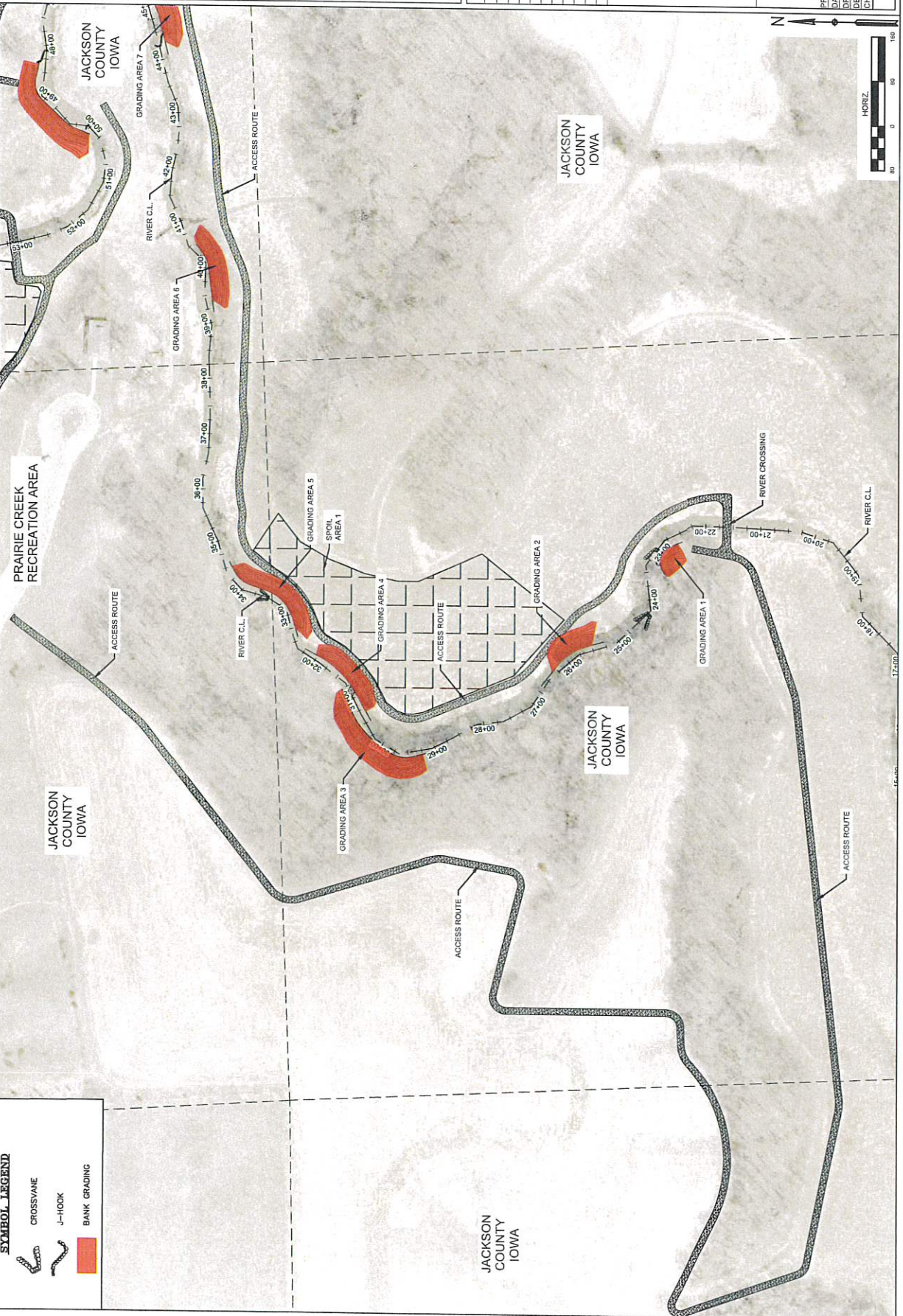
PRAIRIE CREEK
GULLY AND
STREAM BANK
STABILIZATION
PROJECT
MAQUOKETA,
IOWA

PLAN
OVERVIEW

PROJECT NUMBER: 8963.2
DATE: 01/05/24
DRAWN BY: TJB
DESIGN BY: TJB/MMF
CHECKED BY: MMF
C.10

SYMBOL LEGEND

- CROSSVALE
- J-HOOK
- BANK GRADING



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PRAIRIE CREEK GULLY AND STREAM BANK STABILIZATION PROJECT

MAQUOKETA, IOWA

ACCESS ROUTE

PROJECT NUMBER 8863.2
 DATE 01/05/24
 DRAWN BY TJB
 DESIGN BY TJB/MMF
 CHECKED BY MMF
C.11

PRAIRIE CREEK GULLY AND STREAM BANK STABILIZATION PROJECT

MAQUOKETA, IOWA

CITY OF MAQUOKETA



PRAIRIE CREEK GULLY AND STREAM BANK STABILIZATION PROJECT
MAQUOKETA, IOWA
CITY OF MAQUOKETA

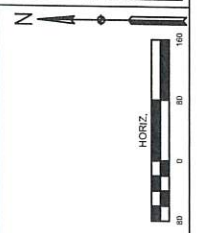
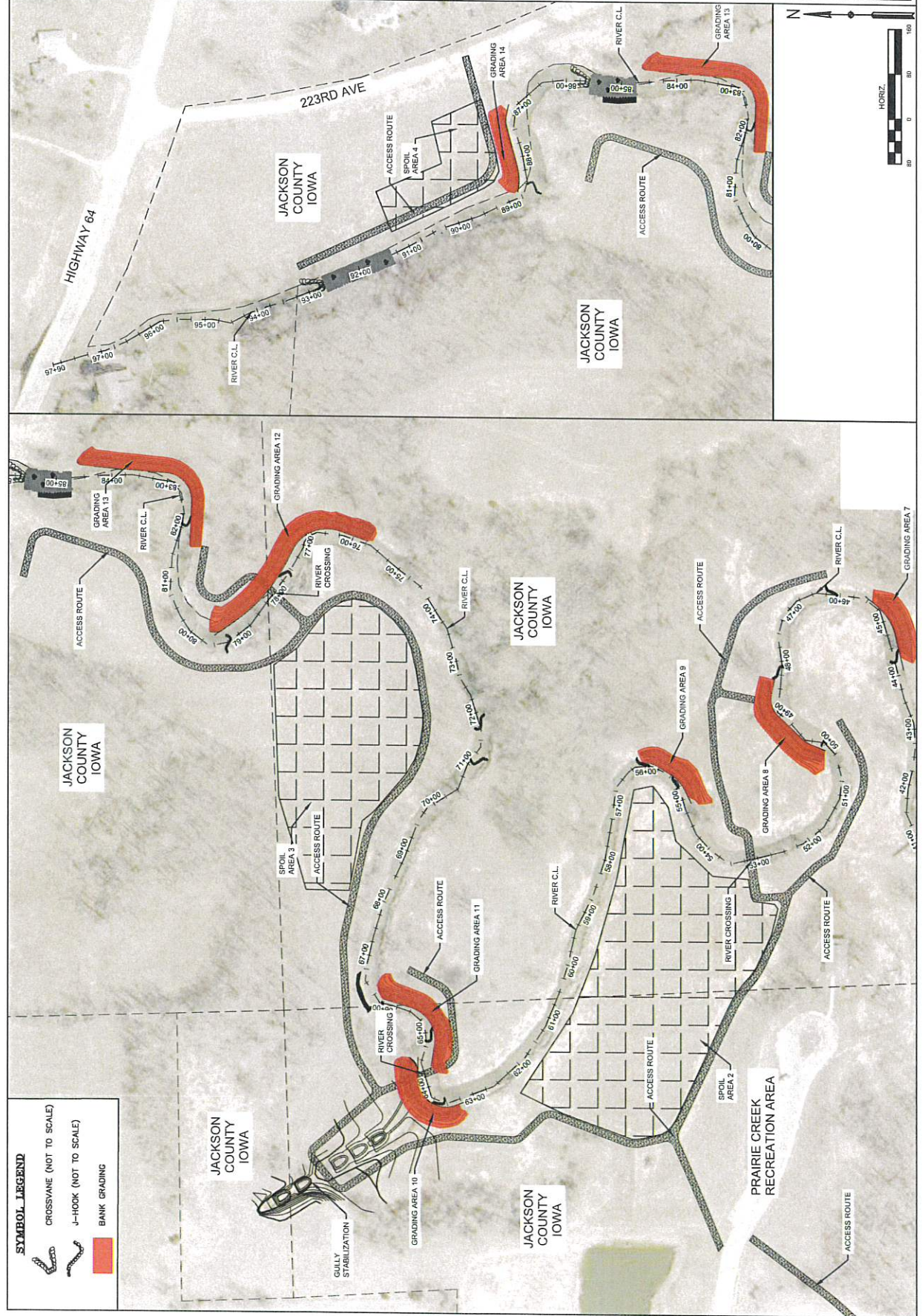
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PRAIRIE CREEK GULLY AND STREAM BANK STABILIZATION PROJECT
MAQUOKETA, IOWA

ACCESS ROUTE

PROJECT NUMBER: 8963.2
DATE: 01/05/24
DRAWN BY: TJB
DESIGNED BY: TJB/MNF
CHECKED BY: MNF
C.12



SYMBOL LEGEND

- CROSSVANE (NOT TO SCALE)
- J-HOOK (NOT TO SCALE)
- BANK GRADING



CITY OF MAQUOKETA

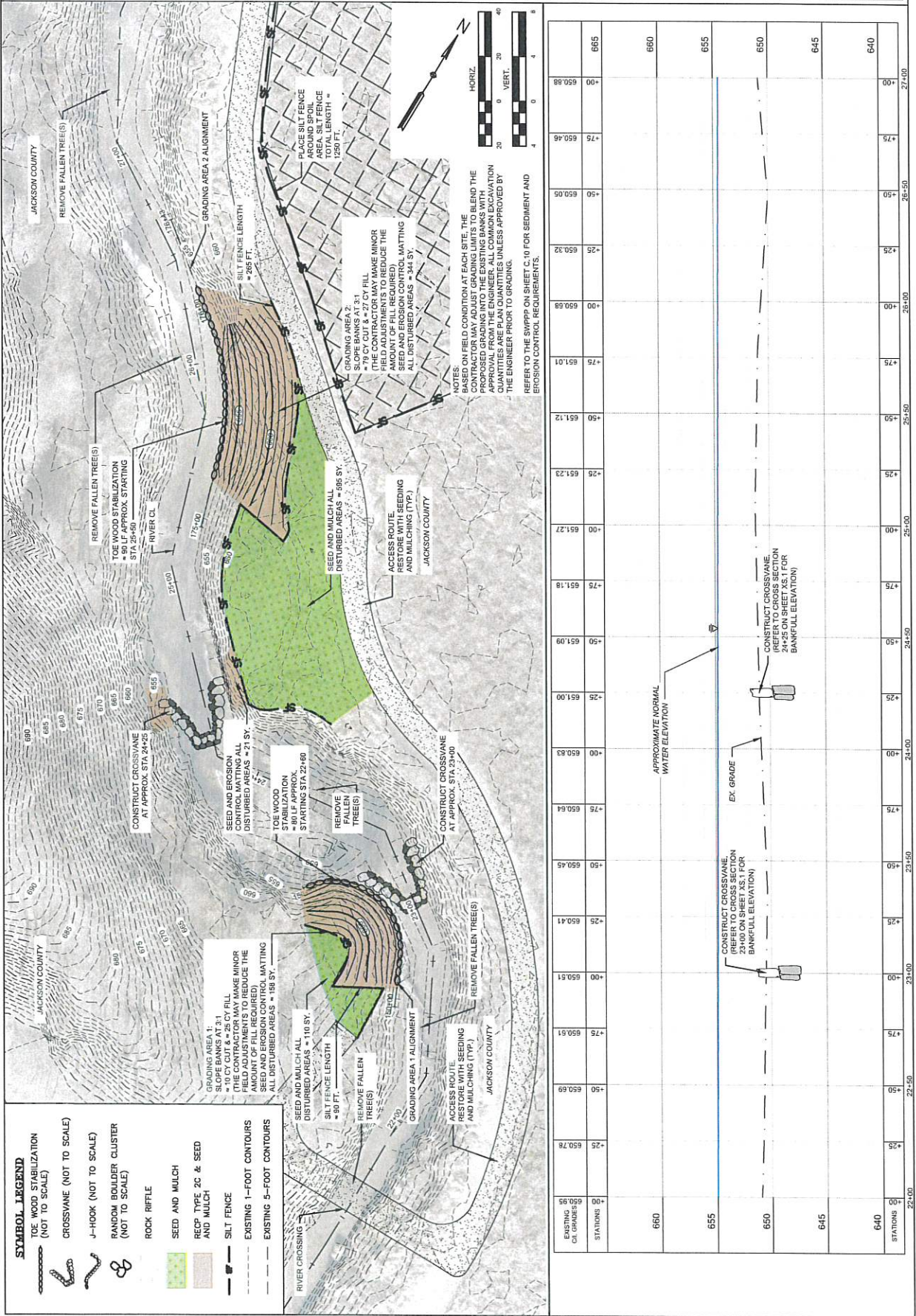
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MAQUOKETA,
IOWA

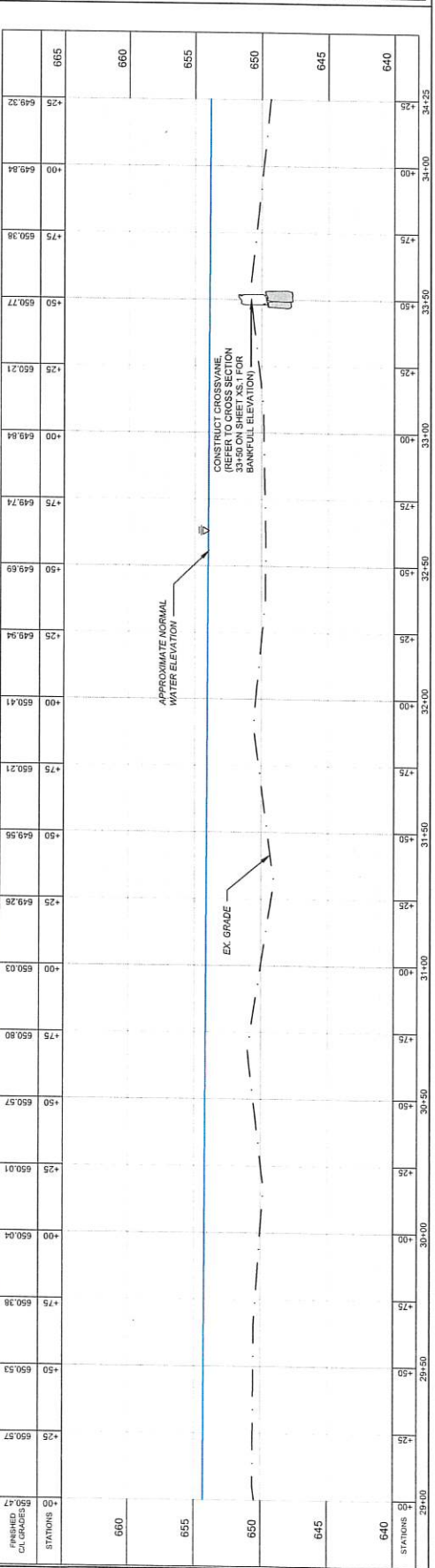
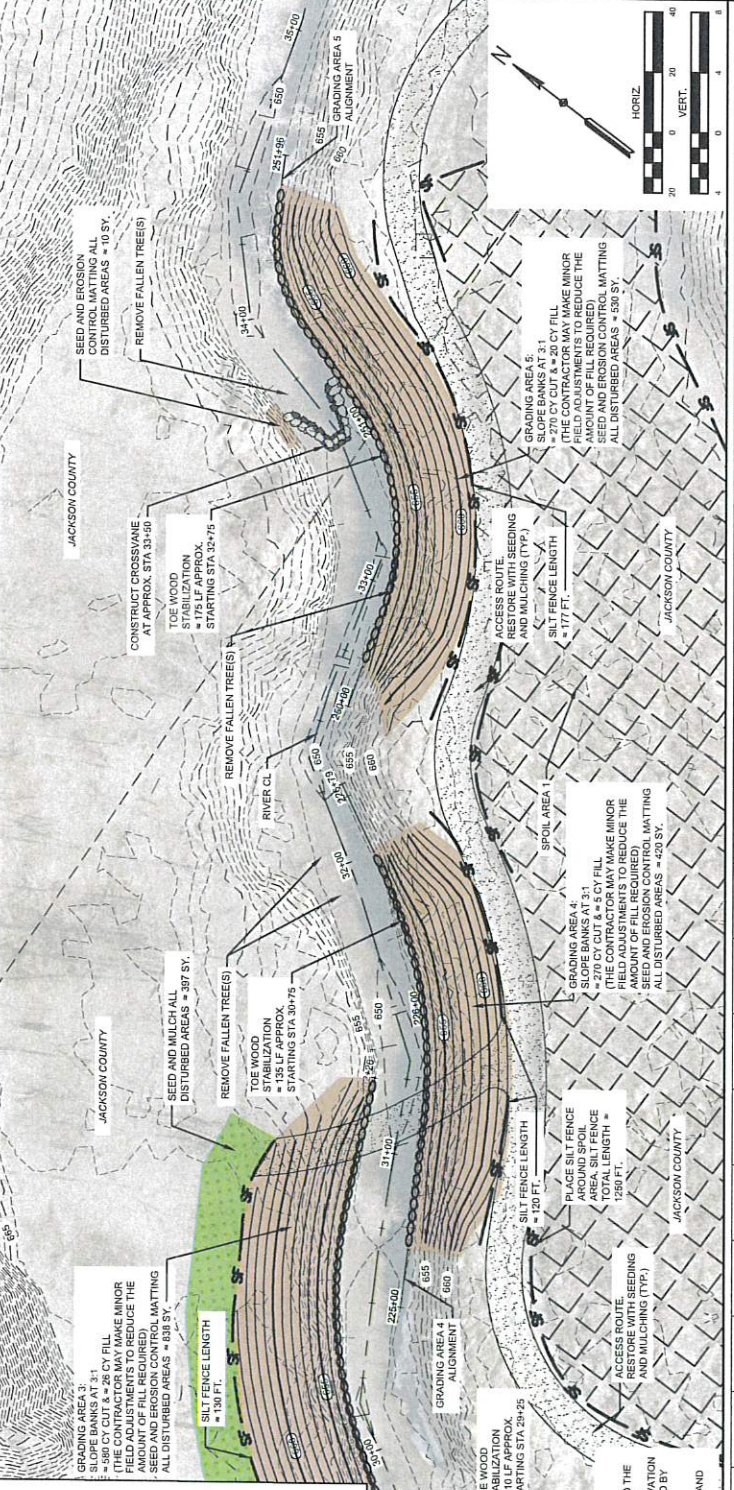
**STREAMBANK
STABILIZATION
PLAN & PROFILE**

PROJECT NUMBER	8963.2
DATE	01/05/24
DRAWN BY	TJB
DESIGN BY	TJB/MMMF
CHECKED BY	MMF

P.1

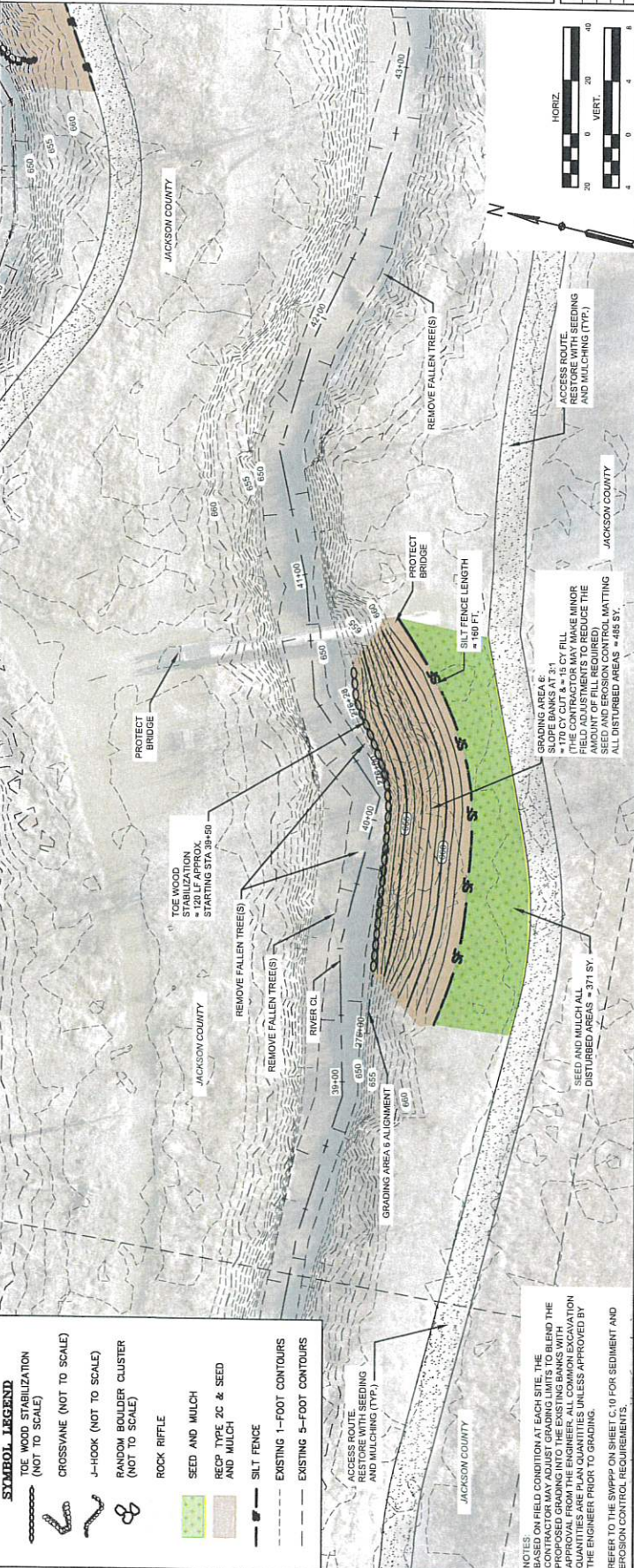
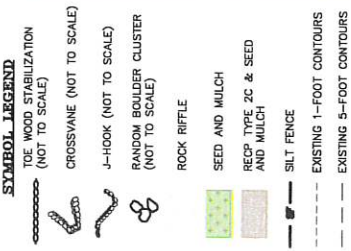


- SYMBOL LEGEND**
- TOE WOOD STABILIZATION (NOT TO SCALE)
 - CROSSVALE (NOT TO SCALE)
 - J-HOOK (NOT TO SCALE)
 - RANDOM BOULDER CLUSTER (NOT TO SCALE)
 - ROCK RIFLE
 - SEED AND MULCH
 - RECIP TYPE 20 & SEED AND MULCH
 - SILT FENCE
 - EXISTING 1-FOOT CONTOURS
 - EXISTING 5-FOOT CONTOURS



DRAWING LOG

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NOTES:
 1. BASED ON FIELD CONDITION AT EACH SITE, THE CONTRACTOR MAY ADJUST GRADING LIMITS TO BLEND THE PROPOSED GRADING INTO THE EXISTING BANKS WITH APPROVAL FROM THE ENGINEER. ALL COMMON EXCAVATION QUANTITIES ARE PLAN QUANTITIES UNLESS APPROVED BY THE ENGINEER PRIOR TO GRADING.
 2. REFER TO THE SWPPP ON SHEET C.10 FOR SEDIMENT AND EROSION CONTROL REQUIREMENTS.

PRAIRIE CREEK GULLY AND STREAM
BANK STABILIZATION PROJECT
MAQUOKETA, IOWA
CITY OF MAQUOKETA

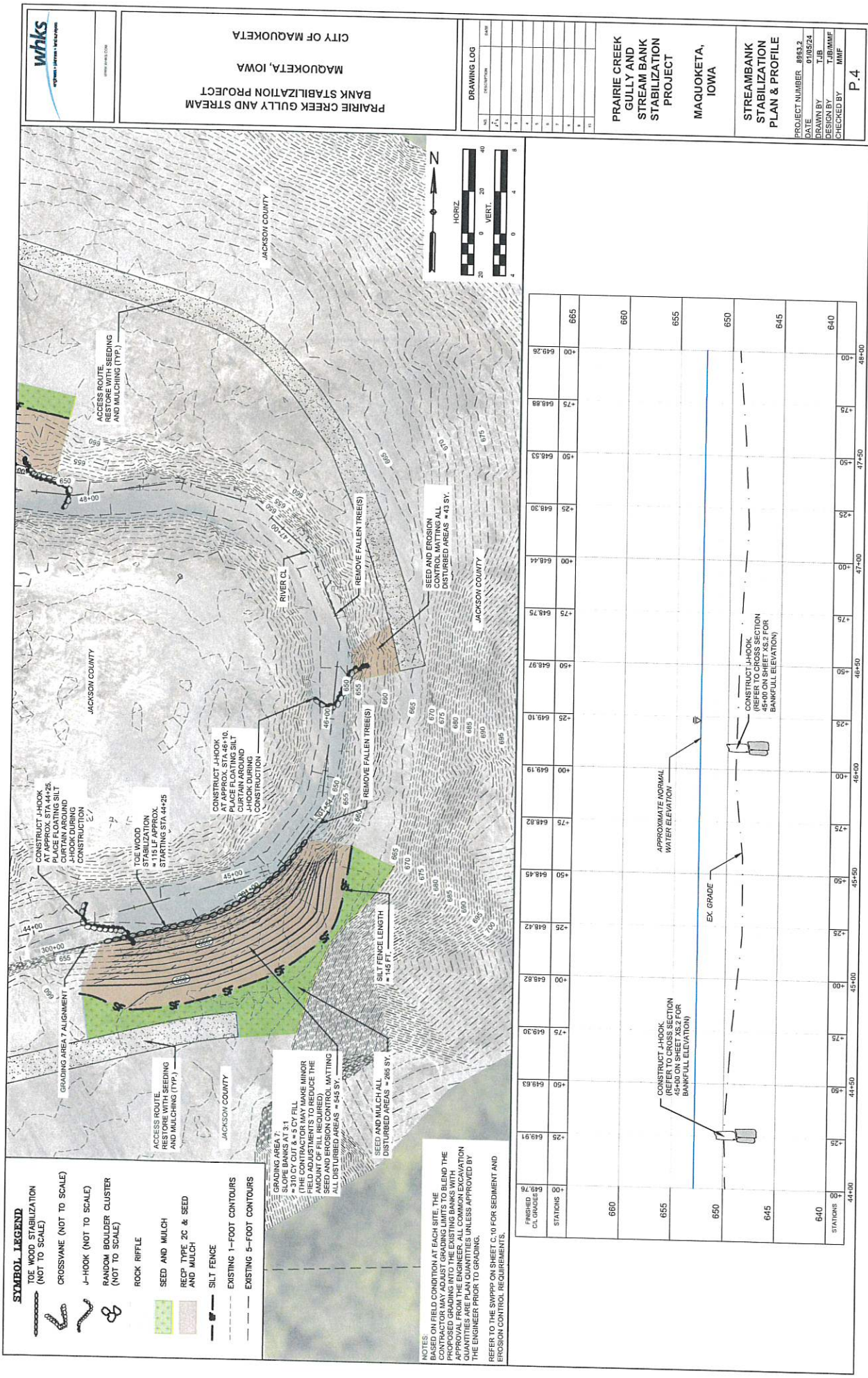
PRAIRIE CREEK
GULLY AND
STREAM BANK
STABILIZATION
PROJECT

MAQUOKETA,
IOWA

**STREAMBANK
STABILIZATION
PLAN & PROFILE**

PROJECT NUMBER	8963.2
DATE	01/05/24
DRAWN BY	TJB
DESIGN BY	TJB/MMF
CHECKED BY	MMF

P.3



SYMBOL LEGEND

TOE WOOD STABILIZATION (NOT TO SCALE)

CROSSVALE (NOT TO SCALE)

J-HOOK (NOT TO SCALE)

RANDOM BOULDER CLUSTER (NOT TO SCALE)

ROCK RIFLE

SEED AND MULCH

REC TYPE 2C & SEED AND MULCH

SILT FENCE

EXISTING 1-FOOT CONTOURS

EXISTING 5-FOOT CONTOURS

NOTES:
BASED ON FIELD CONDITION AT EACH SITE, THE PROPOSED GRADING INTO THE EXISTING BANKS WITH APPROVAL FROM THE ENGINEER, ALL COMMON EXCAVATION QUANTITIES ARE PLAN QUANTITIES UNLESS APPROVED BY THE ENGINEER PRIOR TO GRADING.
REFER TO THE SWPPP ON SHEET C-10 FOR SEDIMENT AND EROSION CONTROL REQUIREMENTS.

STATIONS	44+00	44+25	44+50	45+00	45+25	45+50	46+00	46+25	46+50	46+75	47+00	47+25	47+50	47+75	48+00
FINISHED C/L GRADE	649.76	649.91	649.83	649.30	648.82	648.42	648.45	648.82	648.19	648.97	648.44	648.30	648.53	648.88	649.26
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655															
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PRAIRIE CREEK GULLY AND STREAM BANK STABILIZATION PROJECT

MAQUOKETA, IOWA

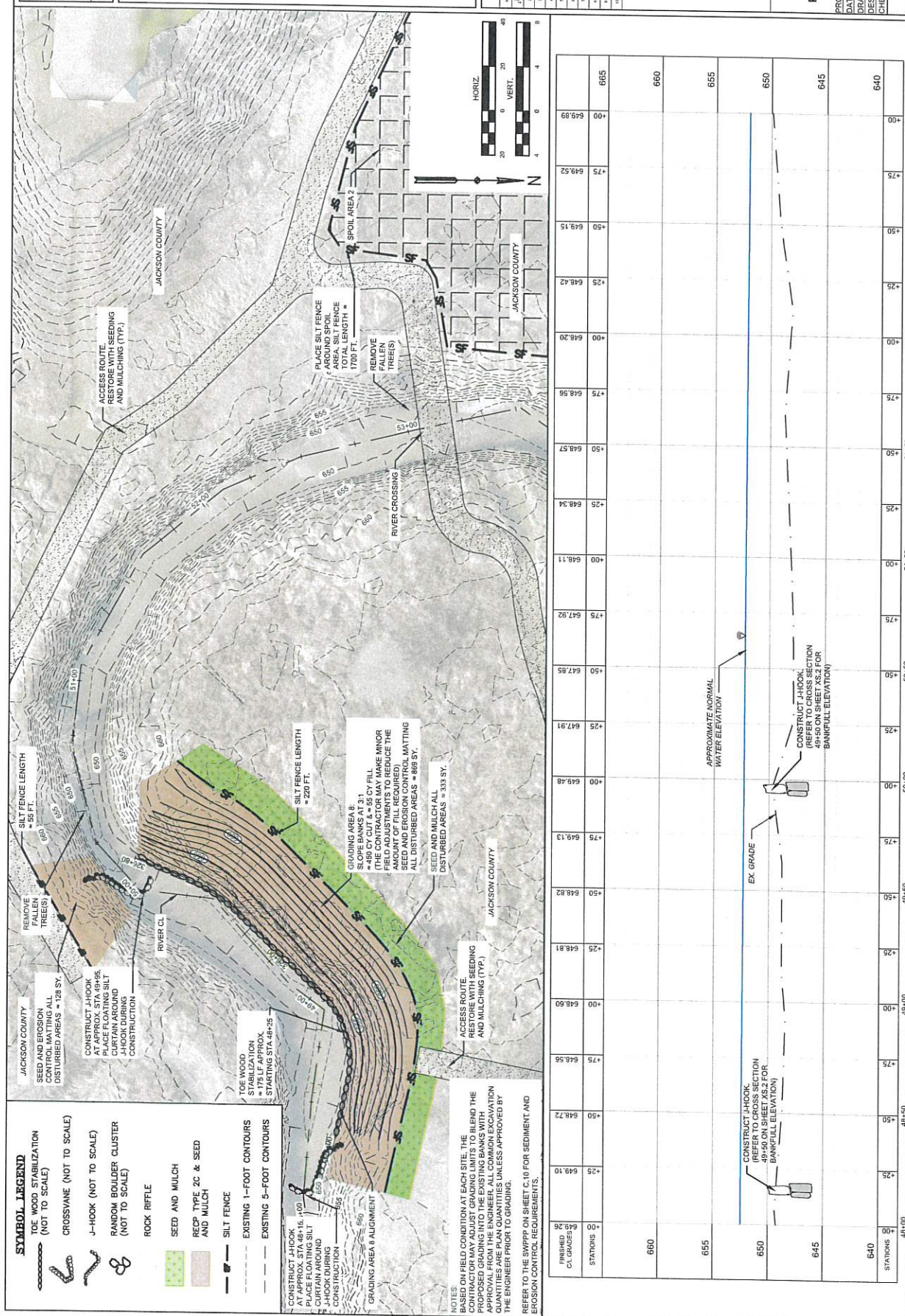
PROJECT NUMBER 0803.2

DATE 11/09/24

DRAWN BY TJRM/ME

CHECKED BY MMF

P.4



PRAIRIE CREEK GULLY AND STREAM
BANK STABILIZATION PROJECT
MAQUOKETA, IOWA
CITY OF MAQUOKETA

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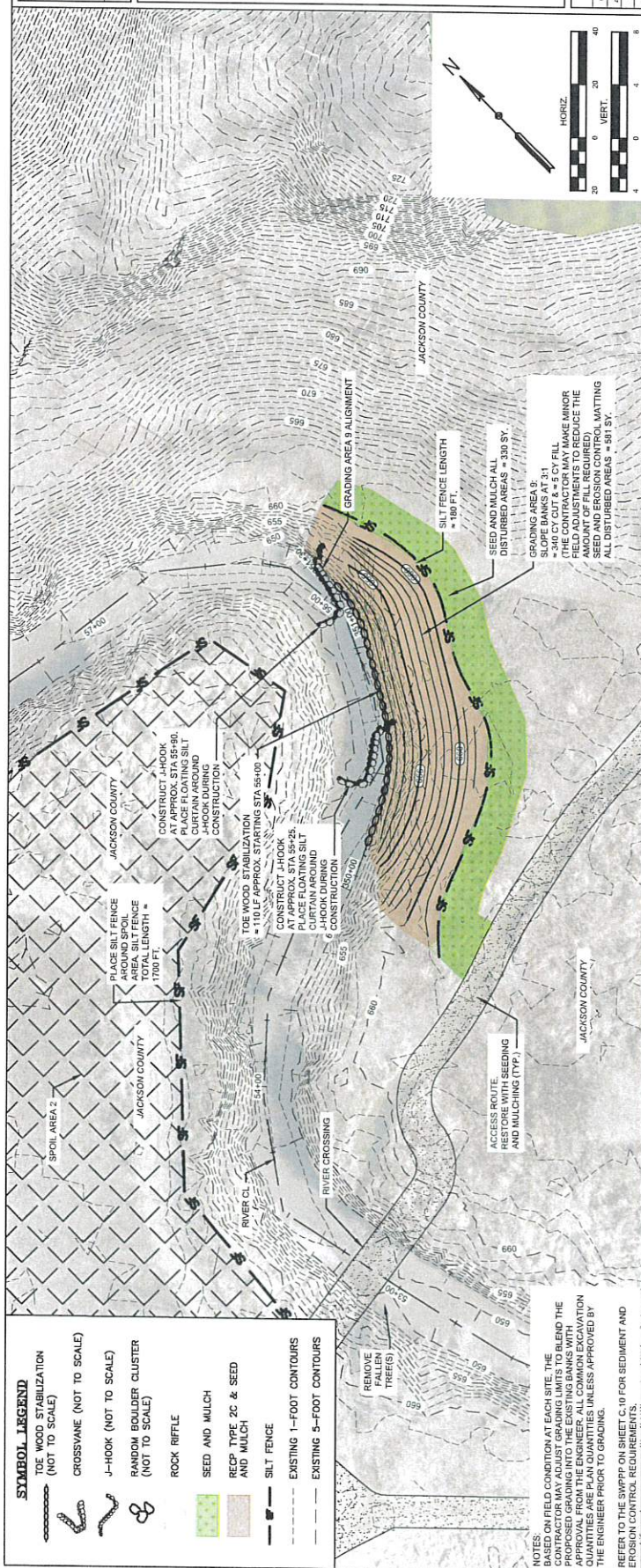
PRAIRIE CREEK
GULLY AND
STREAM BANK
STABILIZATION
PROJECT

MAQUOKETA,
IOWA

**STREAMBANK
STABILIZATION
PLAN & PROFILE**

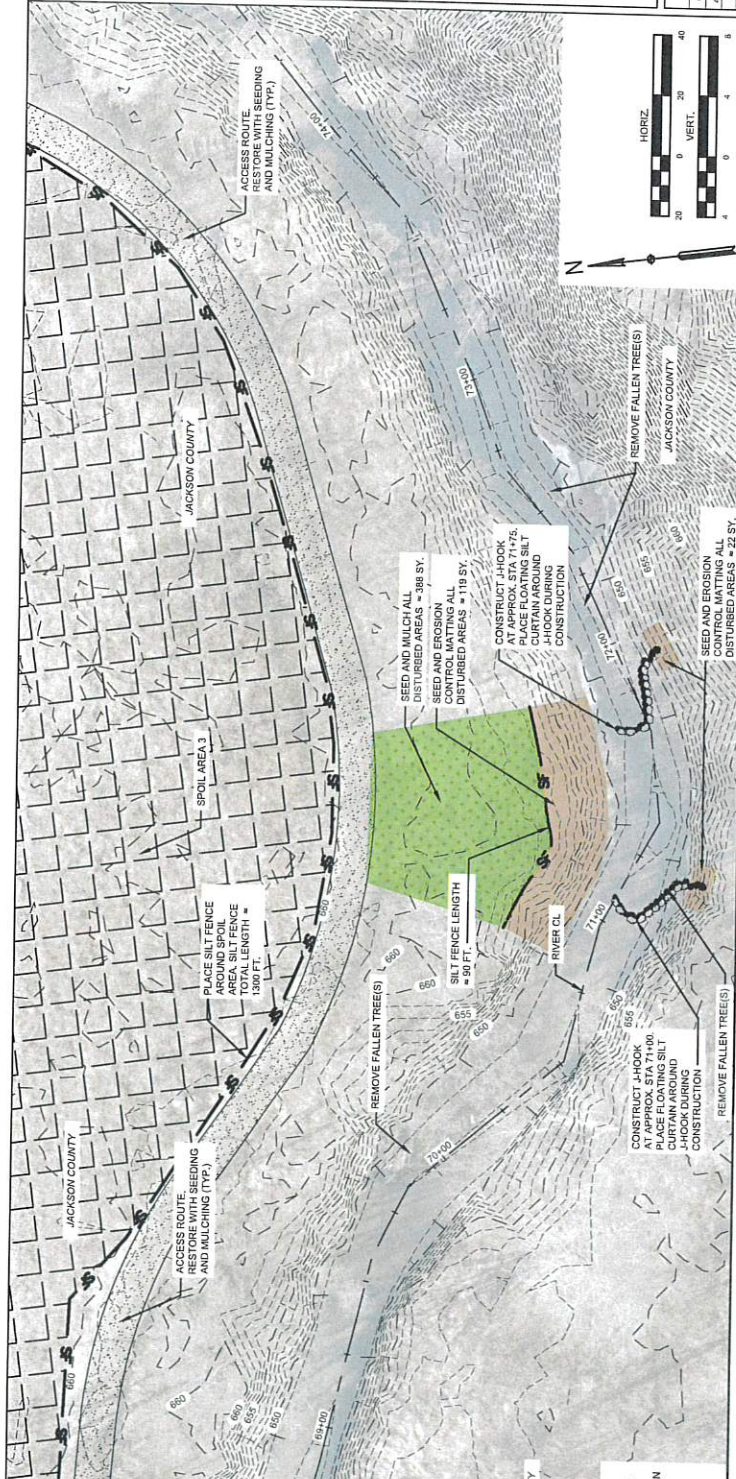
PROJECT NUMBER	8963.2
DATE	01/05/24
DRAWN BY	TJB
DESIGN BY	TJB/MMF
CHECKED BY	MMF

P.6

[illegible]

NOTES:
 1. BASED ON FIELD CONDITION AT EACH SITE. THE CONTRACTOR MAY ADJUST GRADING LIMITS TO BLEND THE PROPOSED GRADING INTO THE EXISTING BANKS WITH APPROVAL FROM THE ENGINEER. ALL COMMON EXCAVATION QUANTITIES ARE PLAN QUANTITIES UNLESS APPROVED BY THE ENGINEER PRIOR TO GRADING.
 2. REFER TO THE SWPPP ON SHEET C-10 FOR SEDIMENT AND EROSION CONTROL REQUIREMENTS.

- SYMBOL LEGEND**
- TOE WOOD STABILIZATION (NOT TO SCALE)
 - CROSSVALE (NOT TO SCALE)
 - J-HOOK (NOT TO SCALE)
 - RANDOM BOULDER CLUSTER (NOT TO SCALE)
 - ROCK RIFFLE
 - SEED AND MULCH
 - RECIP TYPE 2C & SEED AND MULCH
 - SILT FENCE
 - EXISTING 1-FOOT CONTOURS
 - EXISTING 5-FOOT CONTOURS



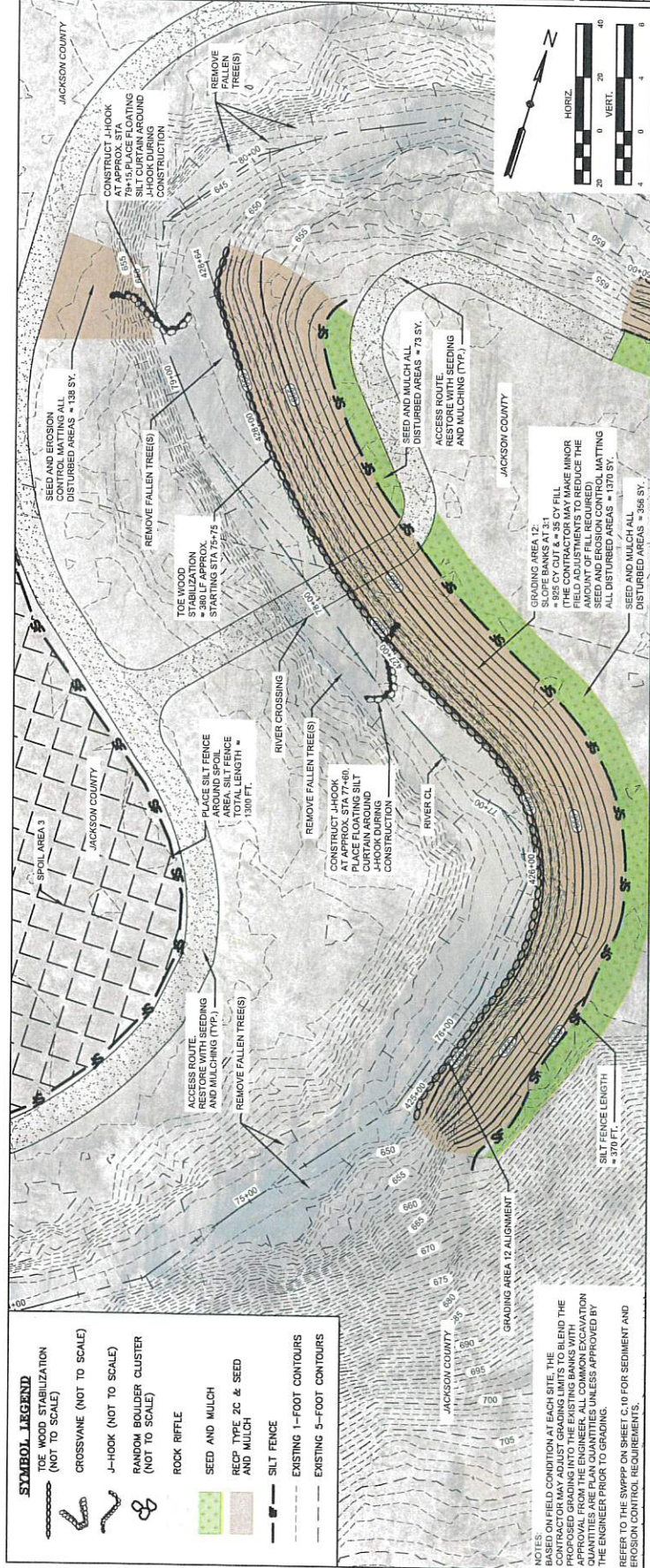
NOTES

BASED ON FIELD CONDITION AT EACH SITE, THE CONTRACTOR MAY ADJUST GRADING LIMITS TO BLEND THE EXISTING GRADING INTO THE EXISTING BANKS WITH APPROVED GRADING. THE CONTRACTOR SHALL SUBMIT QUANTITIES ARE PLAN QUANTITIES UNLESS APPROVED BY THE ENGINEER PRIOR TO GRADING.

REFER TO THE SWPPP ON SHEET C-10 FOR SEDIMENT AND EROSION CONTROL REQUIREMENTS.

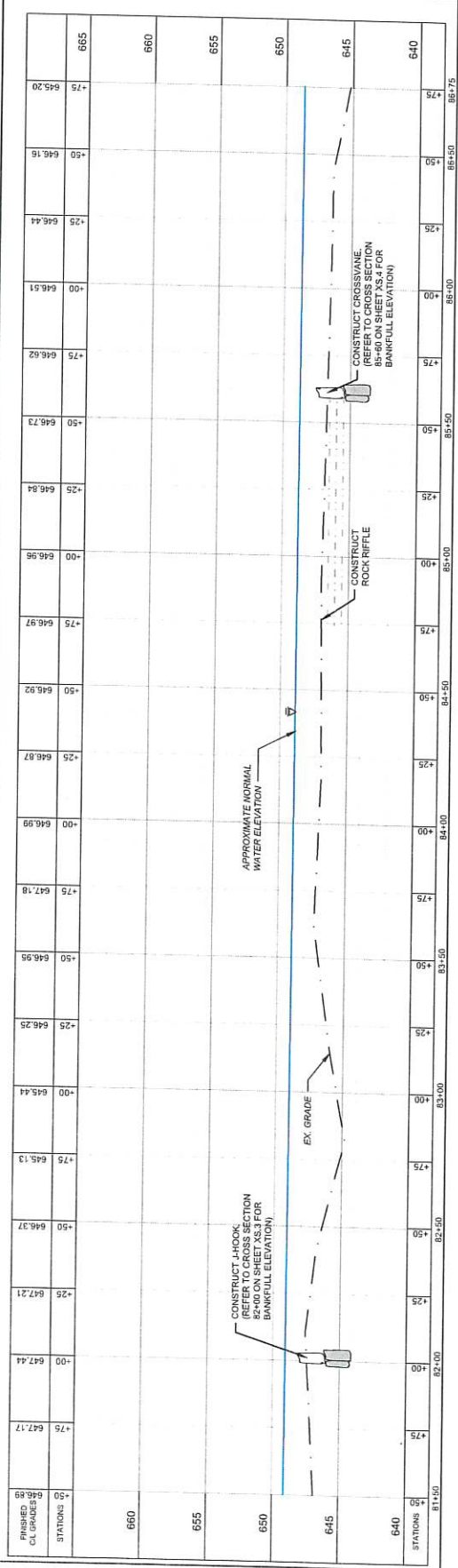
640	STATIONS	64+00	64+25	64+50	64+75	65+00	65+25	65+50	65+75	66+00	66+25	66+50	66+75	67+00	67+25	67+50	67+75	68+00	68+25	68+50	68+75	69+00	69+25	69+50	69+75	70+00	70+25	70+50	70+75	71+00	71+25	71+50	71+75	72+00																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																				
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 - SEED AND MULCH
 - RECIP TYPE 2C & SEED AND MULCH
 - SILT FENCE
 - EXISTING 1-FOOT CONTOURS
 - EXISTING 5-FOOT CONTOURS

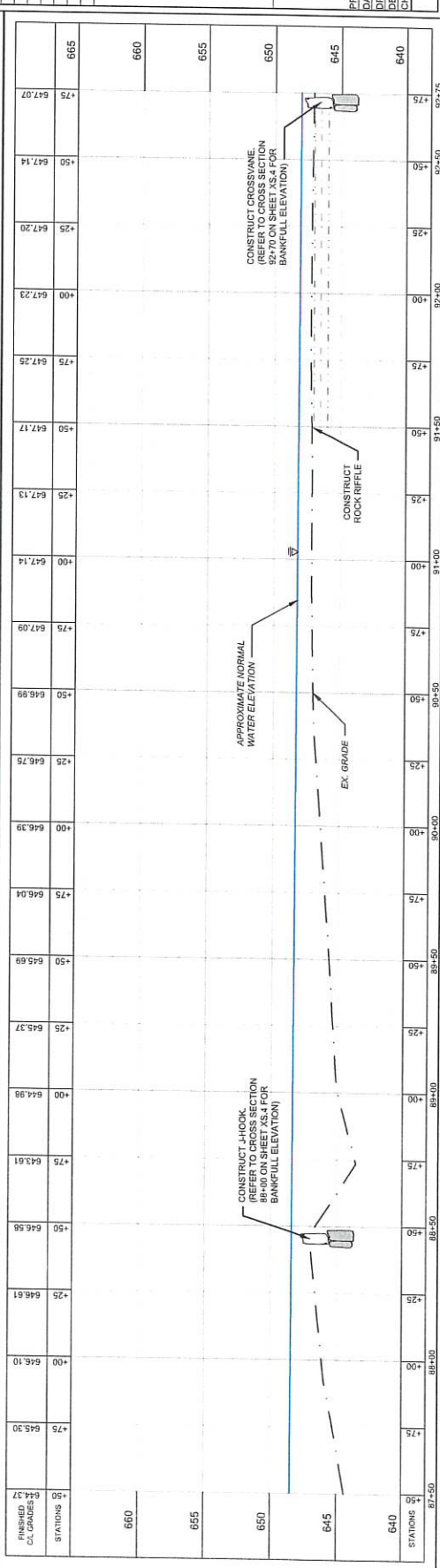


NOTES:
 BASED ON FIELD CONDITION AT EACH SITE, THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING THE NECESSARY PERMITS AND APPROVALS FROM THE ENGINEER. ALL COMMON EXCAVATION QUANTITIES ARE PLAN QUANTITIES UNLESS APPROVED BY THE ENGINEER PRIOR TO GRADING.
 REFER TO THE SWPPP ON SHEET C.10 FOR SEDIMENT AND EROSION CONTROL REQUIREMENTS.

STATIONS	640	645	650	655	660
640	640.00	640.00	640.00	640.00	640.00
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650	650.00	650.00	650.00	650.00	650.00
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790	790.00	790.00	790.00	790.00	790.00
795	795.00	795.00	795.00	795.00	795.00
800	800.00	800.00	800.00	800.00	800.00



PRAIRIE CREEK GULLY AND STREAM BANK STABILIZATION PROJECT	MAQUOKETA, IOWA	
	STREAMBANK STABILIZATION PLAN & PROFILE	
	PROJECT NUMBER	8963.2
	DATE DRAWN BY DESIGN BY CHECKED BY	01/05/24 TJB TJB/MMF MMF
P.11		



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NO.	DESCRIPTION
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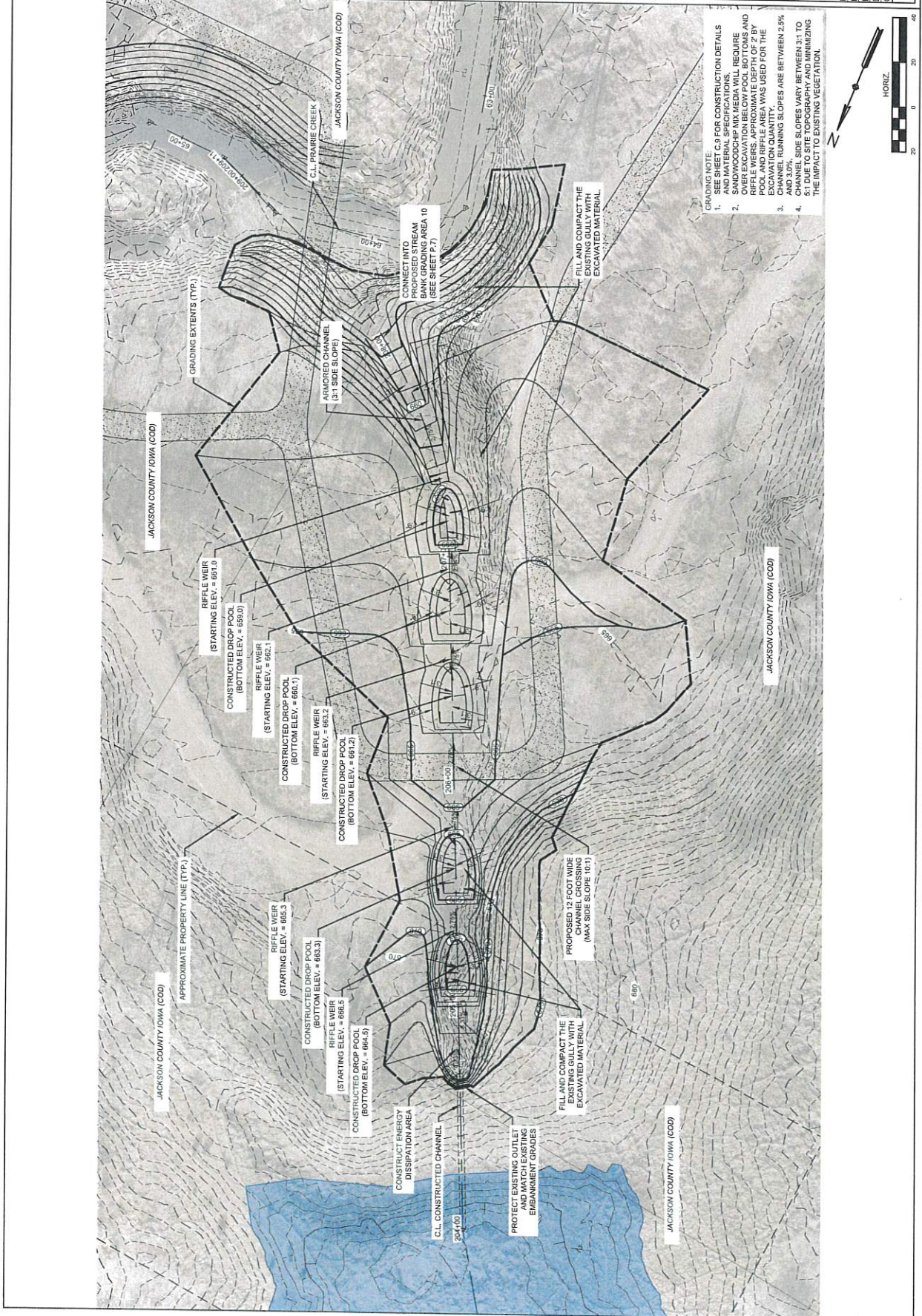
MAQUOKETA SPONSORED PROJECT

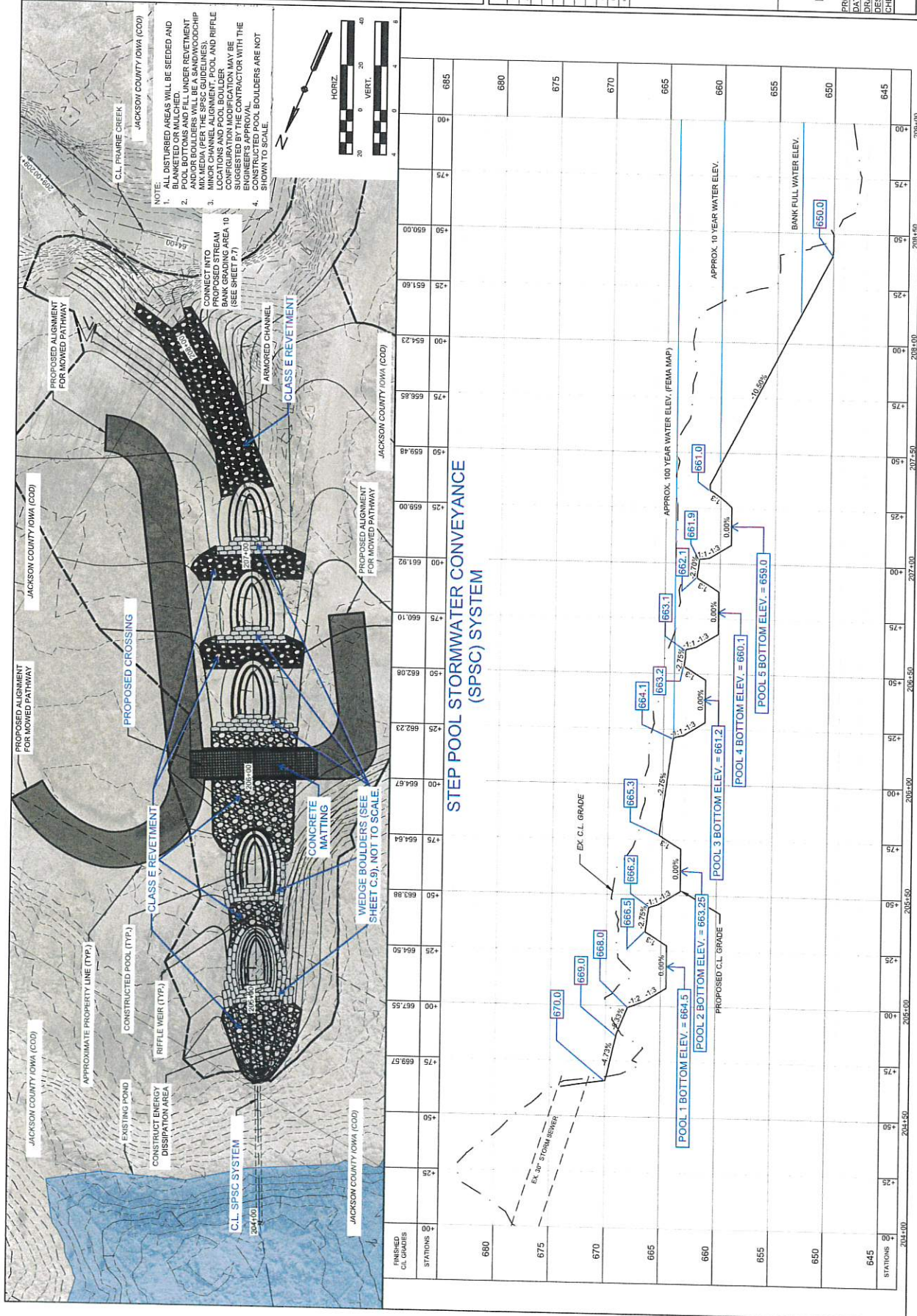
MAQUOKETA, IOWA

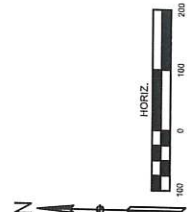
SPSC
SYSTEM
GRAVITY
OVERVIEW

PROJECT NUMBER	8963.2
DATE	11/19/23
DRAWN BY	TJB
DESIGN BY	TJB/MMF
CHECKED BY	MMF

G.1







REQUEST FOR COUNCIL ACTION

SUBJECT:

Resolution approving Change Order 4 for the Façade East Project in the amount of \$78,213.46

Action Requested:

*Should be similar to
agenda language*

Approval of Resolution

Submitted By:

Joshua Boldt

Summary of Background and Reasons for Request:

See Council Agenda.

Reports and Documents Attached:

See attached document.

Financial:

Budgeted? ☐ Yes ☒ No ☐ N/A Funding Source: 311-6-8750 - 67998

Needs bond proceed share accounted in.

Instructions

Complete and submit with attachments to jcarr@maquoketaia.com cc manager@maquoketaia.com
Use subject line: "For MEETING DATE agenda"

Deadlines: draft submissions-noon on the Tuesday before a council meeting; final submissions-noon on the Wednesday before a council meeting. Meetings are the 1st and 3rd Monday of each month.

Processing

Finance Review	Initial:	Manager Review	Initial:
		<i>Approve</i>	<i>JB</i>
Comments		Comments	
Date Referred to Council:		Action Taken:	

RESOLUTION NO. 2024_____

RESOLUTION APPROVING CHANGE ORDER #4 FOR THE FAÇADE EAST PROJECT IN THE
AMOUNT OF \$78,213.46

WHEREAS, the City of Maquoketa has a contract with Tricon Construction for the Façade East Project; and,

WHEREAS, the property owner of 110 S Olive Street has submitted an application to participate in the Façade East Project; and,

WHEREAS, Tricon Construction has submitted Change Order #4 in the amount of \$78,213.46 for this addition.

NOW, THEREFORE, Be It Resolved, the City Council of the City of Maquoketa does hereby approve Change Order #4 in the amount of \$78,213.46 submitted by Tricon Construction for the Façade East Project.

PASSED AND APPROVED this 18th day of March, 2024.

Tom Messerli, Mayor

ATTEST:

Joshua Boldt, City Manager

CERTIFICATION

I, Joshua Boldt, City Manager, do hereby certify the above is a true and correct copy of Resolution N. 2024-_____ which was passed by the Maquoketa City Council this 18th day of March, 2024.

Joshua Boldt, City Manager

Proposed Scope of Work:

1. Remove existing infill metal wall panels, vestibule and electrical.
2. Provide new storefront system and door and center opening.
3. Provide new storefront system on two openings adjacent to center section.
4. Provide new awning/canopy
5. Provide new exterior lighting
6. Repair existing CMU and paint
7. New exterior sign



CURRENT FACADE



PROPOSED FACADE

110 S. OLIVE - FRONT FACADE
MAQUOKETA CDBG FACADE IMPROVEMENT PROJECT

15 NOVEMBER 2023



AIA® Document G701® – 2017

Change Order

PROJECT: <i>(Name and address)</i> City of Maquoketa - Facade Rehabilitation - East	CONTRACT INFORMATION: Contract For: General Construction Date: 04/19/2023	CHANGE ORDER INFORMATION: Change Order Number: 002 Date: 02/28/2024
OWNER: <i>(Name and address)</i> City of Maquoketa 201 East Pleasant Street Maquoketa, IA 52060	ARCHITECT: <i>(Name and address)</i> 563 Design 1268 Locust Street Dubuque, IA 52001	CONTRACTOR: <i>(Name and address)</i> Tricon Construction Group 1230 E. 12th Street Dubuque, IA 52001

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Change Order Request #4 - 110 S Olive Street, \$78,213.46

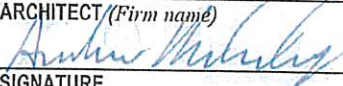
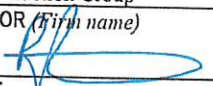
The original Contract Sum was	\$ 616,444.00
The net change by previously authorized Change Orders	\$ 4,778.85
The Contract Sum prior to this Change Order was	\$ 612,222.85
The Contract Sum will be increased by this Change Order in the amount of	\$ 78,213.46
The new Contract Sum including this Change Order will be	\$ 699,436.31

The Contract Time will be increased by Zero (0) days.

The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

563 Design ARCHITECT <i>(Firm name)</i>	Tricon Construction Group CONTRACTOR <i>(Firm name)</i>	OWNER (City of Maquoketa Representative)
 SIGNATURE	 SIGNATURE	 SIGNATURE
Andrew McCready, President PRINTED NAME AND TITLE	Ronald L. Richard PRINTED NAME AND TITLE	PRINTED NAME AND TITLE
02/28/2024 DATE	3.07.2024 DATE	DATE

www.triconcg.com

746 58th Ave Ct SW
Cedar Rapids, IA 52404

Corporate Office
1230 East 12th Street
Dubuque, IA 52001
P 563.588.9516
F 563.588.9519

February 19, 2024

Andrew McCready
563 Design
1268 Locust Street
Dubuque, IA 52001

Project: City of Maquoketa Façade Rehabilitation - East
Re: COR-004

As requested by Owner, Add Revisions to 110 S Olive Street per attached.

Signage Allowance	5,000.00
R&W Restoration LLC	12,000.00
Rock Island Glass Co	18,576.00
Welu Painting	3,730.00
Stickley Electric	1,350.00
Opening Specialists, Inc.	1,705.00
Spahn & Rose Lumber Company	2,608.96
Lawrence Fabric & Metal Structures	13,656.00
Demo Labor (29 hrs @ \$68.30/HR)	1,980.70
Dumpster	800.00
Awning Labor (24 hrs @ \$75.22/HR)	1,805.28
Lift	600.00
Door Labor (6 hrs @ \$75.22/HR)	451.32
Misc Materials	50.00
General Conditions	4,150.00
Sub-Total	68,463.26
OHP (Subcontracted)	4,065.60
OHP (Self-Performed)	4,171.09
General Liability Insurance	380.43
Bond	1,133.08
Total	\$ 78,213.46

Please Note: Optional Pricing for ITEM 1003A and ITEM 1003B (as referenced on Lawrence's proposal) do NOT include electrical wiring, or markup. If these items are of any interest, please notify us of final counts for each and we can put together a separate COR with total costs for your review/approval.

Approved By:

Karl Phillips

Karl Phillips - Tricon Construction

2/19/24

Date

Andrew McCready

Andrew McCready - 563 Design

02/28/2024

Date

Josh Boldt - City of Maquoketa

Date

Robert Abbott

Robert Abbott -
Building Owner

28 Feb 2024

Date:

PROPOSAL

JOB NAME: Front Facade

LOCATION: 110 S. Olive St
Maquoketa, IA

PHONE: 563-231-6287

DATE: January 25, 2024

R & W RESTORATION LLC

305 N. Kyle Ave.

E. Dubuque, IL 61025

563-543-4887 / 563-585-1856 (RANDY)

willy5861@yahoo.com

ATTENTION: KARL PHILLIPS
RE: Tricon Construction

MASONRY WORK

- 1.) We will remove all loose paint, dirt, mildew etc. using power washer, low pressure.
- 2.) We will remove all brackets from block and repair all block or replace them.
- 3.) We will tuck-point 100% of block to make water tight.
- 4.) We will clean all NEW work with 600 Detergent when finished.
- 5.) All clean up and debris will be disposed of by contractor.

SIGNATURE _____ DATE _____ **TOTAL DUE: \$12,000.00**

Karl Phillips

From: George Blough <George@riglassco.com>
Sent: Wednesday, January 17, 2024 3:35 PM
To: Karl Phillips
Subject: RE: Maquoketa Facade Project

KARL – The extra cost to contract would be \$18,576.00 furnished and installed. The wood door is by others. Let me know if you have any questions.
Thanks,

George Blough
Rock Island Glass Co
Phone: 309-786-2607
Cell: 309-738-8823

From: Karl Phillips <karlphillips@triconcg.com>
Sent: Friday, January 12, 2024 12:41 PM
To: George Blough <George@riglassco.com>
Subject: Maquoketa Facade Project

Caution: This is an external email. Please take care when clicking links or opening attachments.
When in doubt, contact your IT Department.

George,
They are looking to add a building to this project if it falls within the budget. Could you get me a price for the aluminum storefronts and glazing on this building. The door and hardware will be supplied by others so you will need to match hardware locations to the door manufacturer. You will need to supply hinge and strike back-up plates.
Let men know if any questions. I would like to have pricing back by end of next week.
Thanks.

Karl Phillips | PM Support
TRICON CONSTRUCTION GROUP
C: 563.231.6287
karlphillips@triconcg.com



1230 East 12th ST
Dubuque, IA 52001
T: 563.588.9516 | F: 563.588.9519

Welu Painting
145 wisconsin ave. East Dubuque, IL 61025
jay.welu@yahoo.com 563-543-0556



Tricon Construction
Maquoketa Facade REVISED 6-15-23

ESTIMATE

Estimate # 0000900

Estimate Date 11/16/2022

Item	Description	Unit Price	Quantity	Amount
	110 S. Olive Street	3730.00	1.00	3,730.00
		Subtotal		3,730.00
		Total		3,730.00
		Amount Paid		0.00
		Estimate		3,730.00

Karl Phillips

From: Stickley Electric <stickley1948@stickleyelectric.com>
Sent: Tuesday, January 23, 2024 8:39 AM
To: Karl Phillips
Subject: RE: Maquoketa Facade Project

Karl,

I spoke with Duane this morning and he got a price figured for the electrical on 110 S Olive.
Cost for electrical work on 110 S Olive: \$1,350.00 (one thousand three hundred fifty dollars)

Let me know if you need anything else. I can put it on letterhead if needed.

Thank you,
Mandy Arterberry

Stickley Electric Service, Inc.
113 Western Ave.
Maquoketa, IA 52060
P: 563-652-2439, C: 563-340-4083

Please note our email change to: stickley1948@stickleyelectric.com

From: Karl Phillips <karlphillips@triconcg.com>
Sent: Friday, January 12, 2024 1:28 PM
To: Stickley Electric <stickley1948@stickleyelectric.com>
Subject: Maquoketa Facade Project

Duane,

We are possibly adding a building to this project if it falls in the budget. Can you please get me a price for the electrical.

I would like to have pricing back by the end of next week.

Let me know if any questions.

Thanks.

Karl Phillips | PM Support
TRICON CONSTRUCTION GROUP
C: 563.231.6287
karlphillips@triconcg.com

WEBUILD 
1230 East 12th ST
Dubuque, IA 52001
T: 563.588.9516 | F: 563.588.9519

Opening Specialists, Inc.

430 Main Street • PO Box 430 • Holy Cross, IA 52053-0430
Phone: (563) 870-2018 • Fax: (563) 870-4018
735 Century Drive • Dubuque, IA 52002
Phone: (563) 583-8082 • Fax: (563) 583-8262

Quotation #16773

01/19/2024

Customer: TRICON CONSTRUCTION GROUP

Address: 1230 EAST 12TH ST
DUBUQUE, IA 52001

Project: MAQUOKETA FACADE REHABILITATION EAST -
110 S OLIVE STREET - FRONT FACADE

Contact: KARL PHILLIPS

Phone: 563-588-9516

Cell: 563-231-6287

Fax: 563-588-9519

Estimator: JO OSBORNE

Salesperson: JO OSBORNE

We are pleased to provide pricing information for the material and/or labor listed below for your consideration. This quotation includes only the material and/or labor as listed.

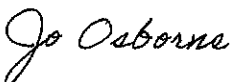
Qty	Description	Price	Total
1	SECTION NOT SPECIFIED - DOOR HARDWARE BID HARDWARE PER HARDWARE GROUP ON PLAN PAGE A109A. SEE ATTACHED OPENING SCHEDULE PAGE FOR COMPLETE LIST OF HARDWARE.		

All the above for the sum of \$1,705.00
Sales tax at 7.00% will be added in the amount of \$119.35
All the above for the total sum of \$1,824.35

The above prices will be void thirty days from the date of this quotation. Material and/or labor price as listed above is net, fob job site location. This quote is provided as information to the recipient only and the terms of sale are to be determined. Terms of sales to customers with established charge accounts will be governed by the terms of those accounts. The buyer is responsible for all applicable taxes and will be billed accordingly. If material and/or labor purchased is to be exempted from sales taxes, a tax exempt certificate or tax identification number must be presented along with the authorization to proceed. The above prices do not include handling and unloading at the job site unless labor to install the material is included.

We appreciate the opportunity to provide the above quotation to you. Please advise if we may be of further assistance in this or any other matter. Thank you.

Sincerely,



Jo Osborne
Opening Specialists, Inc.

Signature of Approval

Date

**SPAHN & ROSE LUMBER COMPANY**

250 Harrison St
Dubuque, IA 52003 • 563-583-6481
www.spahnandrose.com

Estimate

Estimate No **420515**
Estimate Date **01/18/2024**

Expiration Date **01/25/2024**

Customer **TR158**

Contact Name **Karl**

Contact Number

Job **General Account**

Customer Ref **Jequoketa Facade Shaker Door**

Delivery **By 01/18/2024**

Taken By **Beau Baker**

Sales Rep **Beau Baker**

Invoice Address

Tricon Construction
1230 E 12th St
Dubuque, Iowa, 52001

Delivery Address

Tricon Construction
2245 Kerper Blvd #2
Dubuque, Iowa, 52001



Page 1 of 1

Special Instructions**Notes**

Line	Product Code	Description	Qty/Footage	Price	Per	Total
1	zz_SOEXTDOOR_4607	EXTERIOR SINGLE DOOR ONLY PREPPED 3/0 X 8/0 X	1 EA	2,608.96	EA	2,608.96
2	3	1 3/4 RH OUTSWING DR 3/6x8/0x1-3/4 Simpson Sapele Mahogany 70720, Flat V-Groove Panel (four 1/4" vertical v-grooves), Shaker Sticking, 5-7/16" Stiles, w/Ultrablock, Cartoned [4660607-100-1], 2-3/4 BS, Dbl Bore 2-1/8 over 2-1/8 5-1/2 Cnt to Cnt, (1) Prep Door to Western Prefinish option is not available on wood exterior doors. Approximate Lead Time 11 - 12 Weeks				
3						
4						

We agree to furnish the items and grades specified above. This estimate is valid for seven days. Not guaranteed to build/complete any job or contract. Errors subject to correction.

RETURN POLICY: The sale invoice must accompany returns. A restock charge may apply. Special orders and items that are not in clean sellable condition may not be accepted. Return items purchased with a Credit/Debit card will only be credited to the original card used for purchase.

Total Amount	\$2,608.96
Sales Tax 7.00%	\$182.63
Estimate Total	\$2,791.59

Buyer

Date

Subject to our terms and conditions of sale. Further copies available on request.



LAWRENCE

FABRIC & METAL STRUCTURES



1/29/2024

To:

Tricon Construction
1230 East 12th St
Dubuque, IA 52001
Karl Phillips

Proposal # 198

Project: REVISION I

Black Smith
Main St./ Platt St. Maquoketa, IA
Phone: (563) 231-6287
Fax:

karlphillips@triconcg.com

QUANTITY	DESCRIPTION	AMOUNT
1 EA	ITEM 1001 - LFS FLCA-Metal flat interlocking aluminum deck hanger rod canopy, measuring 35 ft. 4 in. wide x 4 ft. projection x 8 in. high, consisting of a pre-welded 8 in. profile aluminum perimeter gutter G-fascia frame sections with outer flanges, with each section surrounding an assembled and mechanically attached self-mating aluminum deck pan system. Water will be dispersed via scuppers. All exposed aluminum surfaces will be painted with a standard color satin acrylic polyurethane finish or powder coat meeting AAMA 2603 compliance (tops of pans will remain mill finish). The canopy will be supported via the building structure at the rear, four upper stainless steel rod support assemblies with wall flange plates and attachment tabs, and steel outriggers as needed. Fabrication drawings and site delivery included. Field measure and installation by others. ITEM 1002 - Estimated tax. ITEM 1003A - OPTIONAL: Standard 5 in. x 5 in. light housing @ \$195.00/each (larger housings available at additional charge) ITEM 1003B - OPTIONAL: Standard light fixture (Eaton Halo SMD6 Series 6 in. surface mount downlight) required in a standard Lawrence housing @ \$56.00/each Please ensure you list on your contract/PO if any of these items are required. Any/all electrical wiring along with the installation of the light fixture into the canopy is to be done by others and is not included. Quotation based on information provided and typical load requirements but has not been fully engineered. This quote is for custom fabricated items to approximate the size and design criteria. The final design will be determined after engineering is complete. Changes to design or materials required by engineering may result in price adjustment. ITEM 1004 - OPTIONAL: Structural engineering load calculations and stamped fabrication drawing for LFMS product and loads presented to building/wall or pier. Basic pier design/recommendation is available if requested. If connecting to a building, appropriate internal supports capable of withstanding the dead and live loads put upon them by the canopy must be existing within the building structure. NOTE: Engineering charges may be affected by changes in unforeseen conditions or design (additional details below). TWO CATEGORIES OF UNFORESEEN CONDITIONS: 1) Subsurface obstacles (such as buried concrete, sewer structures, etc.). 2) Unforeseen conditions of existing building to which canopy is attaching that would complicate or limit feasible means of connection. TWO CATEGORIES OF UNFORESEEN DESIGN CRITERIA: 3) Client would need to specify if detailed wind analysis were expected; otherwise simplified or normal provisions of ASCE 7 would be followed. Any additional engineering or material costs resulting from detailed wind analysis would be reimbursable by the owner. 4) Drifted snow loads in excess of 50 psf would be beyond ordinary. Any increases in material costs resulting from higher snow drift loads would be reimbursable by the owner. Includes sales tax unless project is tax-exempt or a sales tax exemption certificate is provided. Please fax a copy to 636-861-0150.	\$12,406.00 \$579.00 ADD AS REQUIRED ADD AS REQUIRED ADD \$1,250.00

Page 1 of 3

Lawrence Fabric & Metal Structures, Inc || 3509 Tree Court Industrial Blvd., St. Louis, MO 63122
Phone: (636)861-0100 || Fax: (636)861-0150 || Email: sales@lawrencefabric.com || Web: www.lawrencefabric.com

An Employee Owned Company

	<p>Excludes lighting, raceways, conduit covers, light housings and/or miscellaneous electrical.</p> <p>Unless separately priced by LFMS, all concrete footings or piers shall be supplied by others.</p> <p>Credit card payments will be charged a 2% convenience fee.</p>	
--	--	--

Terms: 50% Deposit with Order/ Balance Due before Shipping
FOB: Destination
Shipped Via: Best Way
Delivery: Inquire

Respectfully Submitted,

Tim Koehler

Tim Koehler, Customer Solutions

NOTICE TO OWNER - Failure of this Contractor to pay those persons supplying material or services to complete this contract can result in the filing of a mechanics lien on the property which is the subject of this contract pursuant to Chapter 429 RSMo. To avoid this result you may ask the Contractor for "lien waivers" from all persons supplying material or services for the work described in this contract. Failure to secure lien waivers may result in your paying for labor and material twice.

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. (See reverse for complete terms).

Date of Acceptance: _____ Signature _____

Terms & Conditions of Sale

QUOTATION. A quotation not accepted within (30) days is subject to review. All prices are based on material costs at the time of quotation.

ORDERS. Orders regularly placed, verbal or written, cannot be canceled except upon terms that will compensate Lawrence Fabric & Metal Structures, Inc. (hereafter referred to as "LFMS") against loss incurred in reliance of the order.

CONDITION OF COPY. Upon receipt of original logos, copy or manuscripts, should it be evident that the condition differs from that which had been originally described and consequently quoted, the original quotation shall be rendered void and a new quotation issued.

ALTERATIONS. Alterations represent work performed in addition to the original specifications. Such additional work shall be charged at current rates and be supported with documentation upon request.

CUSTOMER'S PROPERTY. LFMS will maintain fire, extended coverage, vandalism, malicious mischief and sprinkler leakage insurance on all property belonging to the customer while such property is in LFMS's possession; liability for such property shall not exceed the amount recoverable from such insurance. Customer's property of extraordinary value shall be insured through mutual agreement.

PRODUCTION SCHEDULES. Production schedules will be established and adhered to by customer and LFMS provided that neither shall incur any liability or penalty for delays due to state of war, riot, civil disorder, fire, labor troubles, strikes, accidents, energy failure, equipment breakdown, delays of suppliers or carriers, action of government or civil authority and acts of God or other causes beyond the control of customer or LFMS. Where production schedules are not adhered to by the customer, final delivery date(s) will be subject to renegotiation.

WARRANTY. Aluminum frames are warranted against defects in workmanship for five (5) years from date of installation. Support posts are warranted for one (1) year from date of installation. Graphics warranty depends on application method and substrate; customer will need to inquire for specifics. LFMS hereby warrants all materials to be as specified. Mill manufacturer's warranty covers material/fabric costs only. Some warranties may be subject to being pro-rated. NOTE: DOES NOT INCLUDE LABOR COSTS. This express warranty excludes all other agreements and warranties, expressed or implied, and LFMS shall in no event be liable for a breach of warranty in an amount exceeding the purchase price. The parties agree that the Buyer/Owner's sole and exclusive remedy against LFMS shall be for the repair or replacement of any awning materials which are defective when delivered. In no event shall LFMS be liable for direct, indirect, special, incidental or consequential damages (including loss of profits) whether based on contract, tort or any other legal theory. Any defects or discrepancies in the awning materials as delivered or installed must be reported to LFMS within five (5) days after the Buyer/Owner receives the awning materials or it will be conclusively presumed that the awning materials were as ordered and were received in good condition. Notice to LFMS of any defects, discrepancies or objections must be delivered in writing via mail to the address shown on the face of this agreement.

It is hereby expressly provided that although the said materials have been hereinbefore described, the material delivered by LFMS hereunder shall be deemed to correspond with their description, when they correspond with the sample which has been produced to, examined and selected by the Buyer/Owner.

It is hereby expressly acknowledged, understood and agreed that this is a contract for a special order whether installed or delivered and the Buyer/Owner cannot alter, revoke or cancel the same without the specific written consent of LFMS.

Unless specified, all projects require one-half (50%) deposit at initiation of contract. Buyer/Owner agrees to pay LFMS the full balance of the contract price immediately upon completion of the contract unless other terms have been arranged.

It is understood and agreed that on sales of material only that the title and ownership of said material shall remain with LFMS until the whole amount of the purchase price shall have been paid. In these situations the risk of loss shall transfer to the buyer immediately upon delivery of said materials.

If this contract includes installation, it is a construction contract. This construction contract may be itemized. Whether itemized or not, this construction contract is an agreement between the Contractor and the Owner to improve, repair, replace, or alter real property. It is expressly agreed that the title to and the ownership of the materials included in this contract pass from the Contractor directly to the Owner upon permanent and complete installation. If this contract contains a service charge, it may include a surcharge which represents a portion of the expenses incurred in the completion of the job.

The Buyer/Owner covenants and agrees that upon his default by the failure to pay any part of or all the purchase price when due, LFMS shall have the right to pursue the following remedies (which shall be cumulative, not exclusive): Without judicial action, take possession of all said property not previously installed and all payments made by the Buyer up to the time of said default shall be applied as rent and depreciation on said property for and during the time the property is in the Buyer's possession, or bring legal action to collect all monies due LFMS under the terms of this agreement, or enforce and foreclose a lien against said property without additional notice to the Owner, or pursue any other remedy available by law to LFMS.

The Buyer/Owner further covenants and agrees to pay reasonable attorney's fees and costs to LFMS in the event it incurs such fees and cost in enforcing its rights under the terms of this contract.

LFMS shall not be responsible for loss or damage to Buyer/Owner's business or property or injury or death to persons; Buyer/Owner shall indemnify LFMS and hold it harmless from any and all claims.

Acrylic material is not totally waterproof. It may leak when saturated.

Additional charges may apply with paint colors selected outside the basic colors offered by LFMS. Metallic paint colors or those requiring additional product cost, preparation and/or clear coat will incur extra charges.

A charge of 1 1/2 % per month or fraction thereof (18% per annum) shall be added to all delinquent accounts.

NOTICE TO OWNER

Failure of this Contractor to pay those persons supplying material or services to complete this contract can result in the filing of a mechanics lien on the property which is the subject of this contract pursuant to Chapter 429 RSMo. To avoid this result you may ask the Contractor for "lien waivers" from all persons supplying material or services for the work described in this contract. Failure to secure lien waivers may result in you paying for labor and material twice.

REQUEST FOR COUNCIL ACTION

SUBJECT:

Resolution approving professional services agreement with FEH Design in the amount of \$45,000 for the Sunshine Learning Center project

Action Requested:

*Should be similar to
agenda language*

Approval of Resolution

Submitted By:

Joshua Boldt

Summary of Background and Reasons for Request:

The attached agreement is a phase 2 fee agreement for all architectural and associated project management services related to the Sunshine Learning Center project. A qualified RFQ for an architect was managed by ECIA in 2023 to produce initial plans and concepts. FEH Design utilized a simple building health ranking to help support the eventual CDBG funding submission that was successful.

Now that the grant is awarded and the project is underway to produce biddable plans, FEH Design needs to enter into the phase 2 contract which is this item. Funds are paid by the CDBG funds (80%) and the local match is paid out of the City's ARPA commitment for the project (Up to \$120,000).

Council support is recommended.

Reports and Documents Attached:

See attached document.

Financial:

Budgeted? ☐ Yes ☒ No ☐ N/A Funding Source: 324-6-8750-64114

FY 23-24: \$30,000 FY 24-25: \$15,000

Instructions

Complete and submit with attachments to jcarr@maquoketaia.com cc manager@maquoketaia.com
Use subject line: "For MEETING DATE agenda"

Deadlines: draft submissions-noon on the Tuesday before a council meeting; final submissions-noon on the Wednesday before a council meeting. Meetings are the 1st and 3rd Monday of each month.

Processing

Finance Review	Initial:	Manager Review <i>Approve</i>	Initial: <i>JB</i>
Comments	Comments		
Date Referred to Council:	Action Taken:		

RESOLUTION NO. 2024-_____

RESOLUTION APPROVING PROFESSIONAL SERVICES AGREEMENT WITH FEH DESIGN
IN THE AMOUNT OF \$45,000 FOR THE SUNSHINE LEARNING CENTER PROJECT WITH THE
CITY SHARE BEING \$9,000

WHEREAS, the City of Maquoketa was awarded a CDBG Grant for the Sunshine Learning Center Project; and,

WHEREAS, the City of Maquoketa approved a 20% match to the CDBG Grant.

NOW, THEREFORE, Be It Resolved, the City Council of the City of Maquoketa does hereby approve a professional services agreement with FEH Design in the amount of \$45,000 for the Sunshine Learning Center Project.

BE IT FURTHER RESOLVED, the 20% match for the City of Maquoketa is \$9,000.

PASSED AND APPROVED this 18th day of March, 2024.

Tom Messerli, Mayor

ATTEST:

Joshua Boldt, City Manager

CERTIFICATION

I, Joshua Boldt, City Manager, do hereby certify the above is a true and correct copy of Resolution No. 2024-_____ which was passed by the Maquoketa City Council this 18th day of March, 2023.

Joshua Boldt, City Manager



AIA® Document G802® – 2017

Amendment to the Professional Services Agreement

PROJECT: <i>(name and address)</i> Sunshine Learning Center 101 Creslane Drive, Maquoketa, IA	AGREEMENT INFORMATION: Date: 2023-4-28	AMENDMENT INFORMATION: Amendment Number: 001 Date: 2024-3-1
OWNER: <i>(name and address)</i> City of Maquoketa 201 East Pleasant Street Maquoketa, IA 52060	ARCHITECT: <i>(name and address)</i> FEH Design 951 Main Street Dubuque, IA 52001	

The Owner and Architect amend the Agreement as follows:

1.1.1 Program is attached at Exhibit A

1.1.3 The Owners budget for the cost of the Work is \$530,000.

1.1.4.1 Phase 2 schedule is attached as Exhibit B

1.1.10 Architect's representative for FEH Design is changed to Kevin Eipperle, AIA, 563-583-4900, kevine@fehdesign.com

1.1.11.1.1 Structural Engineer will be FEH Design.

1.1.11.1.2 & 3 Mechanical & electrical engineering will be by contractor, with 563 Design providing performance specification.

1.1.11.1.4 563 Design (Andrew McCready) will provide project management services as a part of the design team.

4.1.1.8 Civil Engineering will be provided as a part of the Phase 2 fee/scope of work.

4.1.1.17 Post occupancy evaluation will be provided as a part of Phase 2.

4.2.3.2 The architect/engineering team will provide up to six visits to the site during construction.

The Architect's compensation and schedule shall be adjusted as follows:

Compensation Adjustment:

11.1.1 Phase 2 fee is Forty-Five Thousand Dollars (\$45,000). This includes the Civil Engineering fee and survey.

11.3 Architect shall be compensated for additional services on an hourly basis per standard hourly billing rates for FEH Design and consultants.

11.5 Design Development phase (& civil survey work) 40%, Construction document phase 35%, Procurement phase 5%, construction phase 20%.

Schedule Adjustment:

per Exhibit B to this amendment

SIGNATURES:

FEH DESIGN

ARCHITECT *(Firm name)*

SIGNATURE

Kevin J. Eipperle, AIA,
President

PRINTED NAME AND TITLE

2024-3-1

DATE

City of Maquoketa

OWNER *(Firm name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE



Sunshine Learning Center Planning Timeline

2024 – 03 - 08

Contract Approval	Week 1-3
Kick-off Meeting with Sunshine learning Center	Week 4
Survey of Property	Week 4-6
Design Development <ul style="list-style-type: none">- Design of interior remodel- Meeting with Owner at end of task	Week 4-8
Construction Documents <ul style="list-style-type: none">- Meeting with Owner at end of task	Week 9-11
Bidding	Week 12-16
General Contractor Contracts/Approvals	Week 17-19
Start Construction	Week 20-21
Construction	TBD

- Approximate Dates if Contract is approved in March 18th City Council Meeting
 - Start 3/25
 - Construction Documents Complete 6/7
 - Bids Due 7/12
 - Start Construction 8/5

REPORT DOCUMENT = EXHIBIT A

Required and Urgent items as defined in the report are the scope of work for the Project. Some items might be documented as Bid Alternates.

BUILDING ASSESSMENT

SUNSHINE LEARNING CENTER

MAQUOKETA, IOWA



FEH DESIGN



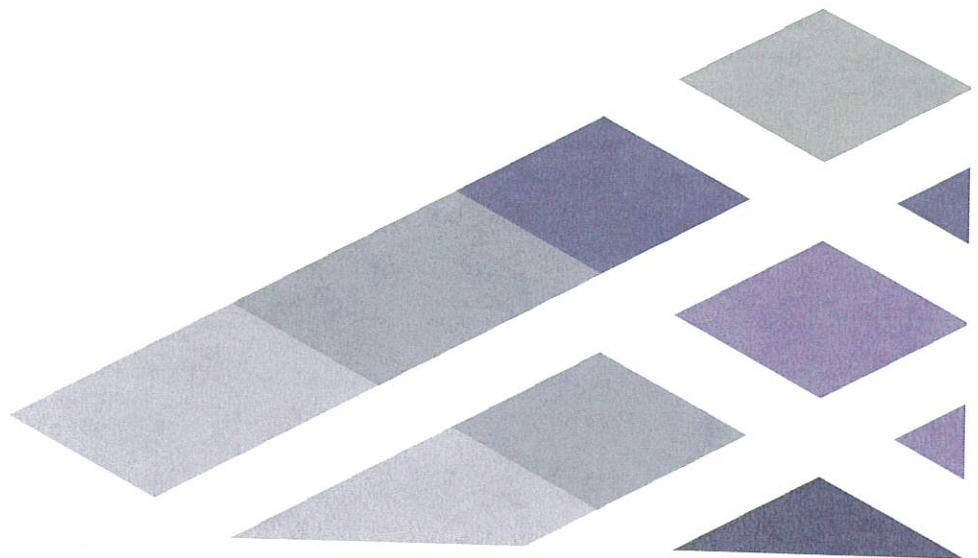
AUGUST 2023



FEH DESIGN

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- 04 PHOTO DIRECTORY
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EXECUTIVE SUMMARY

The Sunshine Learning Center building was assessed by the FEH Design architectural team for purposes of this report by request from the building owner and the City of Maquoketa.

Over the last few years, the need for childcare services has continued to increase while childcare centers have struggled to meet the demand. This building assessment evaluated opportunities for remodel and space utilization to increase center capacity, primarily for newborns to children 2 years of age.

The Sunshine Learning Center building covers a period of construction starting at 1990 with the original pre-engineered metal building structure and followed by a large wood framed addition to the east in 1999 with recent modifications. Construction types have changed over the period of time as have curricula, technology, space needs, building codes and expectations. All of these factors are contributing to concerns regarding the efficiency, security, adequacy and suitability of the existing structure to best serve the children of the surrounding area.

Many older buildings become functionally obsolete and fall out of compliance with current building codes and other federal laws (Americans with Disabilities Act). Codes are fluid and in constant flux. Changes occur for various reasons and are generally made in good faith for improved life safety. The current Existing Building Code requires any work to meet the current building and life safety codes and implement 2010 ADA Standards for Accessible Design to the MAXIMUM EXTENT FEASIBLE. Additionally, many studies have shown that the built environment can have dramatic effects on learning and child development. While older buildings might provide adequate space, they often lack excitement, natural light, color, comfort, and other things newer buildings offer.

The proposed conceptual interior and exterior remodel shown at the end of the report were designed to address many of the concerns discovered during the assessment process focusing on ADA concerns, increasing childcare capacity, security, and providing a welcoming and inviting environment for the children.

LEARNING CENTER ASSESSMENT

ARCHITECTURAL ASSESSMENT

The Sunshine Learning Center is a one-story, 7430 GSF building with a storage and office mezzanine of 2690 GSF. The building is comprised of the original pre-engineered metal building (PEMB) built in 1980 with a metal panel skin (west portion) and a wood framed addition from 1999 with metal panel skin (east portion). There is an internal hallway running north-south between the original building and addition. The building has a low-slope roof with a single-ply TPO roofing system and slopes to the east where it is captured by a gutter and discharged on grade with downspouts. The main parking lot is on the west side of the property located adjacent to the building with a secondary parking lot located on the northwest portion of the property. The original PEMB was built as a retail center and Sunshine Learning Center started operating the building as a childcare in 1989. The building is in fair to poor condition and will require work to resolve years of deferred maintenance and due to end-of-life expectancy on systems & equipment.

SITE

The 1.76 acre site is relatively flat around the building, with the site and outdoor play areas to the north be elevated above the building finish floor level. Visitor and drop-off parking is predominantly on the west of building with staff utilizing the parking lot to the northwest. Currently there are no dedicated drop-off/pick-up areas or areas designated for deliveries (photo 22). The existing asphalt parking lot to the west of the building is in poor condition and in need of repair (photo 22, 23, 31, 34, 34, 36, 37). Flow of water across the parking lot needs to be considered with the new design as no storm water inlets were observed. The sidewalk immediately in front of the building is in poor condition and has settled +/- 4 inches (photo 30, 31). The sidewalk and steps to the north need to be replaced and settlement issues resolved. The concrete upper parking lot is surrounded by curb and gutter, and is in fair condition. Water flow across the upper parking lot should be evaluated as no storm water inlets were observed. Vehicular traffic patterns should be evaluated. A solution to provide a safe drop-off/pick-up area and a dedicated delivery area would be an improvement to the facility.

The outdoor play area to the north has been contoured with grass, sand, and pea gravel areas for a mixture of outdoor activities (photo 38, 39, 40, 41, 42). The center would like to evaluate the opportunity for more traditional playground equipment. This would provide a safer play area and make the area easier to staff and manage. The play area could also be reduced in square footage and still meet the outdoor area square footage requirements.

Site and building signage should be replaced and improved (photo 43).

EXTERIOR

The exterior of the building is primarily construction of metal panel with some brick along the front/west façade. The main entrance is currently from the west side near the northwest corner (photo 21, 22, 23, 24, 25, 26, 42). The existing front door is unlocked and allows access to the reception desk and front office areas providing a security risk. There is minimum visibility to the exterior and the rest of the center. A secondary entrance/exit is provided on

the north and south end of the central corridor. The north door provides secure access to the playground. The south door provides access to the exterior parking lot. All exterior entrance locations should be replaced and have increased security measures.

The front/west façade has colonnade offset from the main wall by four feet. The colonnade is made of a series of stucco arched openings with a mansard metal roof canopy. Both these elements are in poor condition and need significant repairs and/or replacement (photo 22, 23). The main west wall is preliminary brick with windows and double doors. The windows are in fair condition and should be replaced if the project budget allows. The double doors are in poor condition and should be replaced. These doors are a required exit from the classroom. All existing sealant is at the end of its expected life and needs to be replaced.

The remaining three sides of the building have metal panel siding and are in fair condition and should have deferred maintenance items addressed (photo 25, 26, 42). All gutters and downspouts should be cleaned. The existing windows on the north and east façade have been leaking, are in poor condition, and need to be replaced. All existing sealant is at the end of its expected life and needs to be replaced.

The single-ply TPO roofing system is in good condition. The exact age is unknown but appears to be +/- 10 years old. All curbs, penetrations, etc. appear to be watertight and no leaks have been observed (photo 27, 28, 29).

INTERIOR – ORIGINAL BUILDING (WEST PORTION)

The existing interior is in fair to poor condition. Typical finishes include VCT flooring, carpeting, vinyl base and lay-in acoustical tile ceiling. Most of those elements along with built-in cabinetry, shelving, etc. are original and need deferred maintenance repairs or replacement (photo 01, 02, 04, 05, 07, 08, 09, 10, 11, 12, 13). The administration area and back portion of the original building have opportunities for improved utilization of space and better circulation. Conceptual plans will evaluate opportunities for increased security, improved circulation and sight lines, and maximizing licensed floor space for children.

INTERIOR – ADDITION (EAST PORTION)

The existing interior is in fair to good condition. Typical finishes include VCT flooring, carpeting, vinyl base and lay-in acoustical tile ceiling. Most of those elements along with built-in cabinetry, shelving, etc. are from the 1999 construction of the addition (photo 16, 17, 18, 19, 20). Portions of this building have been recently remodeled and are in good condition.

ADA

Providing universal access through the building is required by the Americans with Disabilities Act (ADA). This law sets guidelines for clearances, reach ranges, and the extent that an object can project into the path of travel, among other requirements. The ADA requirements have changed since the building was constructed; the new guidelines apply.

Currently the front sidewalk has settled +/-4" and causes the front door to not meet ADA. The front sidewalk should be replaced in a way to meet ADA (photo 30).

Generally (there are a few exceptions), all doors in use by the public must have 1'-0" of clearance beside the door on the push side and 1'-6" on the pull side. These doors should also provide a minimum of 32" clear distance when the door is opened to 90 degrees. All doors not meeting this requirement should be replaced and/or modified to meet ADA.

The restrooms within the original (west portion) of the building do not meet ADA requirements (photo 08, 09). Restrooms within the addition (east portion) appear to have grab bars and ADA elements, however they do not meet the current ADA requirements (photo 20). One or two universal use ADA restrooms should be created within the building for use by children, staff and guests.

HVAC SYSTEMS

Upon observation, it appears most of the HVAC equipment is from the original construction of each portion of the building. This equipment is approaching the end of its life expectancy and budget planning should be put into place for future replacement. The current AC/furnace unit located within the kitchen is broken and needs to be replaced. The exhaust fans located on the East portion of the building are not functioning properly and need to be replaced.

PLUMBING SYSTEMS

It appears that most of the building plumbing fixtures, equipment, water heaters, etc are from the original construction of each portion of the building. The owner has communicated concerns of previous leaking pipes and leaking fixtures throughout portions of the building. Some fixtures and faucets should be replaced in the original portion (west side) of the building.

ELECTRICAL SYSTEMS

The current electrical service is a single-phase, 600 amps and is from the original construction of 1980. The main distribution panel (MDP) and sub panels appear to be in good condition and currently have replacement parts available.

To meet minimum lighting requirements and reduce energy consumption it is recommended to replace all the lights with LED lights (photo 02, 07). All lighting can be replaced with similar style fixtures but utilizing LED technology.

The owner has mentioned concerns with outlets not working throughout the building. This could be from bad devices, loose wires, or bad wiring. The proposed scope will include a dollar allowance to address this problem. Areas of the addition (east building) appear to have exposed Romex wiring above ceilings and areas that we can observe and does not meet the electrical code for this building type. The proposed scope will include a dollar allowance to address this problem.

It is recommended to expand/replace the site lighting and exterior lighting to create a more welcoming and secure property. Security cameras should be added to the exterior access points. Access control should be expanded to all exterior doors.

FACILITY IMPROVEMENT MEASURES

BUILDING LOCATION	CODE/ MAINTENANCE ITEM	RECOMMENDATION TO CORRECT	URGENCY LEVEL	BUDGET COST	PHOTO REFERENCE
ARCHITECTURAL					
Site Development / Play ground area					
Parking lot	Lower parking lot is severely damaged	Replace existing parking lot area, provide rolled curb gutters and modify entrance areas	Urgent	\$100,000.00	21, 22, 23, 33, 34, 35, 36
Trash and recycle containers located on upper parking lot	Trash and recycle containers are visible from parking and old trash enclosure remains	Remove existing enclosure and build a new one	Recommended	\$10,000.00	32
Front sidewalk at building	Sidewalk along the front of the building has settled and causes the entrance to not be accessible	Replace sidewalk and make main entrance meet ADA requirements. This includes some parking area for ADA accessibility	Required	\$20,000.00	30,31
Site signage	Existing pylon sign is in fair condition and the support framing is rusted.	Replace sign material and paint support framing	Recommended	\$15,000.00	43
Landscaping	Front area is lacking landscape	Provide low-maintenance landscape grasses and shrubs	Recommended	\$7,500.00	(Allowance)
Outdoor play area - fencing	Portions of the perimeter fencing are in poor condition and large size of outdoor play area is hard to provide proper supervision of the children.	Rework perimeter fencing to reduce size of playground. This will reduce ongoing maintenance and increase safety	Urgent	\$15,000.00	-
Outdoor play area - playground	Existing rolling hills, older wood structures, sand/ gravel/rocks provide a safety concern and constant maintenance	Remove older wood structures and sand/gravel/ rocks, reduce rolling hill heights, keep a few nature oriented activities, improve water management through area.	Recommended	\$12,500.00	40,41,42
Outdoor play area - playground	Minimal level playing surfaces with play structures and padded ground cover.	Provide expanded area of rubber mulch with playground structures. (1,000 sf total play area, 1 structure for younger kids, one structure for older kids)	Recommended	\$40,000.00	44
SUBTOTAL				\$220,000.00	

BUILDING LOCATION	CODE/ MAINTENANCE ITEM	RECOMMENDATION TO CORRECT	URGENCY LEVEL	BUDGET COST	PHOTO REFERENCE
Exterior					
Building - Exterior	Deferred maintenance on exterior metal siding and trim	Clean siding, replace damaged trim and flashing pieces	Recommended	\$15,000.00	(Allowance)
Building - Exterior - Front Façade	Deferred maintenance and deterioration of plaster and mansard roof element.	Replace finish/material on archways/columns. replace mansard roof with new metal roof system.	Urgent	\$50,000.00	Elevation Concepts
Building - Exterior	Deferred maintenance on exterior canopy element at south entrance.	Paint and replace elements to coordinate with new front elevation architecture	Recommended	\$7,500.00	24
Building - Exterior - Entrance Door	Entrance door is deteriorated and not operating properly. Is not secured.	Replace entrance door with two doors creating a secured vestibule and easy operation	Urgent	\$7,000.00	30
Building - Exterior - Doors	Exterior doors are deteriorated and not operating properly.	Replace all exterior doors	Urgent	\$10,000.00	17,24
Building - Exterior - Doors	Current infant room does not have a exit directly to the exterior.	Add exit door directly to the exterior	Required	\$6,250.00	-
Building - Exterior - Windows	Windows on the addition portion of the building (East) are deteriorated and leaking water.	Replace exterior windows	Urgent	\$12,000.00	18
Building - Exterior - Windows	Windows on the original portion of the building (West) are nearing the end of their life expectancy.	Replace exterior windows	Recommended	\$17,500.00	04,11,22
SUBTOTAL				\$125,250.00	

BUILDING LOCATION	CODE/ MAINTENANCE ITEM	RECOMMENDATION TO CORRECT	URGENCY LEVEL	BUDGET COST	PHOTO REFERENCE
Interior					
Original building (West)	Some interior doors are damaged and not operating properly	Replace doors with new doors.	Urgent	\$15,000.00	13
Existing 1 yr old - Toddler Room	Existing flooring, walls, ceiling are past their life expectancy.	Replace flooring with new vinyl plank flooring, new paint on walls, new acoustical ceiling, new trim, window treatments, etc.	Recommended	\$28,000.00	
Existing 2 yr old Room	Existing flooring, walls, ceiling are past their life expectancy.	Replace flooring with new vinyl plank flooring, new paint on walls, new acoustical ceiling, new trim, etc.	Recommended	\$28,000.00	04,05
Existing 2 yr old Room	Existing flooring, walls, ceiling are past their life expectancy.	Replace flooring with new vinyl plank flooring, new paint on walls, new acoustical ceiling, new trim, etc.	Recommended	\$28,000.00	06,07
Existing Motor Development Skills Room	Existing area to be modified for new classroom	Remodel existing area to keep a Motor Skills	Required	\$85,000.00	10,11
Interior Remodel	There are currently no ADA complaint restrooms for kids or staff.	Interior remodel to provide (1) ADA restroom for kids and (1) ADA restroom for staff. (includes plumbing fixtures, electrical, etc.)	Required	\$36,000.00	-
New entrance Option 1	Existing entrance is not secured. Circulation through entrance to classroom is cumbersome. Storage for kitchen is problematic.	Keep entrance is current location and remodel front desk and adjacent storage rooms to allow secured entrance.	Urgent	\$50,000.00	01,02
Classroom restrooms	Existing restrooms within the classrooms are near the end of their life expectancy. Issues with leaking fixtures, broken exhaust fans, old lighting, damaged floors, etc.	Complete remodel of each individual restroom. Includes plumbing, HVAC, electrical, finishes, etc.	Urgent	\$49,000.00	08,09
Building addition (East)	Corridor finishes are damaged and past their life expectancy.	Replace flooring with new vinyl plank flooring, new paint on walls, new acoustical ceiling, new trim, etc.	Recommended	\$46,000.00	18,19
	Some existing cabinetry is damaged and past their life expectancy.	Replace cabinetry	Recommended	\$10,000.00	-
SUBTOTAL				\$375,000.00	

BUILDING LOCATION	CODE/ MAINTENANCE ITEM	RECOMMENDATION TO CORRECT	URGENCY LEVEL	BUDGET COST	PHOTO REFERENCE
ENGINEERING SYSTEMS					
Plumbing					
Building	Water heaters are original and nearing the end of their life expectancy.	Replace units as able	Recommended	\$20,000.00	(Allowance)
	Past issues with leaking pipes and fixtures throughout building.	Replace/repair and damaged or problematic piping and/or plumbing fixtures.	Recommended	\$20,000.00	(Allowance)
	Some classrooms don't have handwashing sinks available for the children per current DHS requirements.	Need to add 7 handwashing sinks throughout different classrooms	Required	\$12,250.00	-
SUBTOTAL				\$52,250.00	
HVAC					
Kitchen	Existing kitchen furnace/AC unit is broken.	Replace unit.	Required	\$12,500.00	3
Remodel areas	Existing ductwork and diffusers will need to get modified with new floor plan layout	Modify existing ductwork and grilles to work with remodeled area.	Urgent	Included in remodel number above	-
SUBTOTAL				\$12,500.00	
Electrical					
Building	Existing lighting is not LED	Replace light fixtures with LED in remodel areas	Required	\$15,000.00	-
	Outlet receptacles have stopped working throughout building.	Replace all outlets with tampered resistance outlets and solve operation issue	Required	\$25,000.00	-
	Exposed Romex wiring above ceiling tile in corridor	Replace wiring with MC cable.	Required (code)	\$10,000.00	-
Kitchen	Existing wiring for kitchen appliances	Modify existing wiring for new appliances	Recommended	\$5,000.00	(Allowance)
Exterior	Exterior lighting is minimal	Improve exterior lighting for security and safety	Recommended	\$10,000.00	(Allowance)
SUBTOTAL				\$65,000.00	

PHOTO DIRECTORY



01



02



03



04



05



06



07



08



09



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15A



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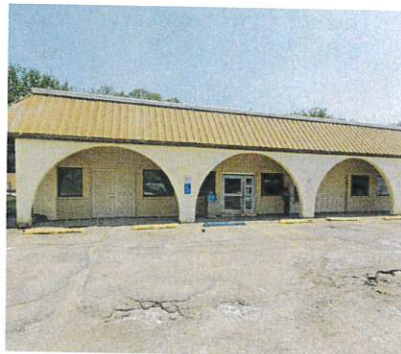
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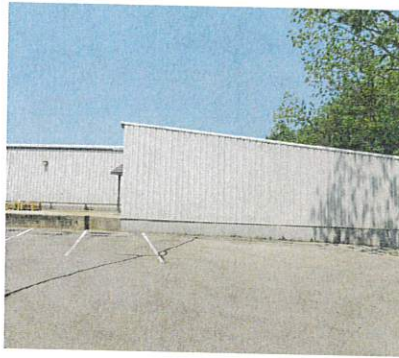
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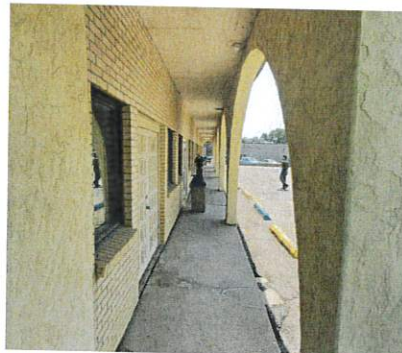
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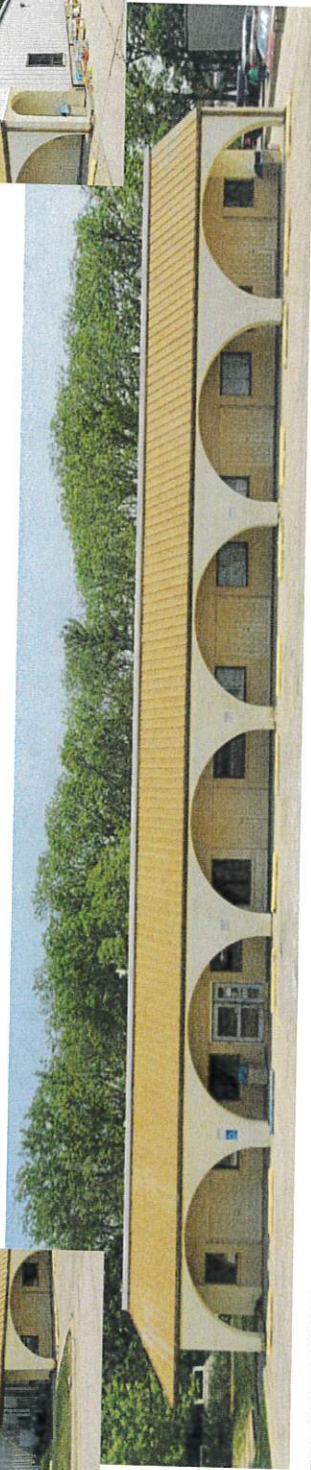


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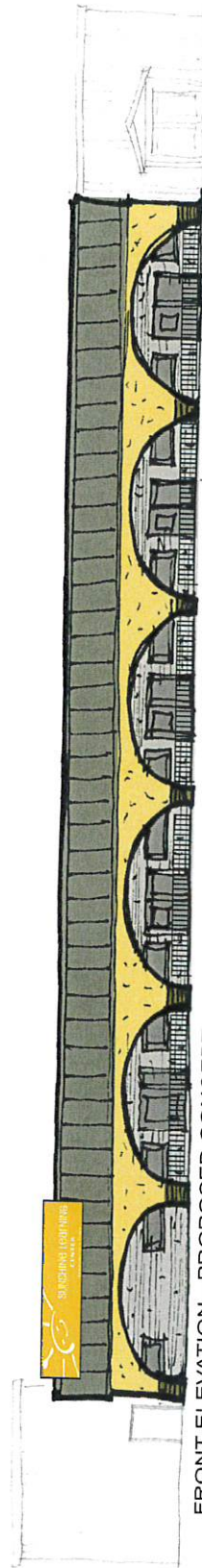


SITE / FLOOR PLAN - PROPOSED CONCEPT





FRONT ELEVATION - EXISTING



FRONT ELEVATION - PROPOSED CONCEPT

RESOLUTION NO 2024-

A RESOLUTION AMENDING RESOLUTION NO. 2023-47 AUTHORIZING THE CITY CLERK TO MAKE APPROPRIATE TRANSFERS OF SUMS AND RECORD THE SAME IN THE APPROPRIATE MANNER FOR FY 23/24 FOR THE CITY OF MAQUOKETA, IOWA

WHEREAS, on April 3rd, 2023, the City Council of Maquoketa, Iowa, approved the Fiscal Year 2023-2024 budget, including transfers between funds; and

WHEREAS, the City Clerk makes these budgeted transfers on a yearly basis; and,

WHEREAS, throughout the fiscal year additional transfers have come up that will have to be made; and,

WHEREAS, the City of Maquoketa's auditors have recommended that these transfers be approved by the City Council by resolution;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Maquoketa, Iowa that Resolution No. 2023-47 be amended to include the following transfers in addition to transfers approved in Resolution No. 23-47 for FY 23/24:

TRANSFERRED FROM FUND:	TRANSFERRED TO FUND:	AMOUNT:
GENERAL FUND	STORM WATER	\$ (18,125.00)
TIF/URBAN RENEWAL	GENERAL FUND	\$ (75,500.00)
GENERAL FUND	CIP	\$ 20,000.00
GENERAL FUND	LIBRARY	\$ 6,664.00
GENERAL FUND	LIBRARY	\$ (15,000.00)
GENERAL FUND	LIBRARY CIP	\$ 15,000.00
GENERAL FUND	EMPLOYEE BENEFITS	\$ 81,750.00
WATER	DEBT SERVICE	\$ 46,620.00
WASTEWATER	DEBT SERVICE	\$ 17,880.00
STORMWATER	DEBT SERVICE	\$ 60,612.00
WASTEWATER	SEWER BOND SINKING	\$ 423,573.00
AIRPORT CIP	AIRPORT	\$ (22,400.00)
AIRPORT	AIRPORT CIP	\$ 10,000.00
WASTEWATER	WASTEWATER CIP	\$ 15,000.00
WATER	WATER CIP	\$ (70,312.00)

PASSED AND APPROVED this 18th day of March, 2024.

Tom Messerli, Mayor

ATTEST:

Joshua Boldt, City Manager

CERTIFICATION

I, Joshua Boldt, City Manager, do hereby certify the above is a true and correct copy of Resolution No. 2024- which was passed by the Maquoketa City Council this 18th day of March, 2024.

Joshua Boldt, City Manager

REQUEST FOR COUNCIL ACTION

SUBJECT:

Discussion and possible motion authorizing payment to REGA Engineering in the amount of \$26,750

Action Requested:

Should be similar to agenda language

Approval of payment

Submitted By:

Joshua Boldt

Summary of Background and Reasons for Request:

This payment exceeds the \$30,000 contract capacity authorized by Resolution 2023-130 regarding independent expert review of the Platt Street plans produced by Bolton & Menk. This payment is for the final production of the review. More payments may be necessary as required by deposition of REGA Engineering.

Previous billings: \$16,472.13

Requested payment: \$26,750.00

Contract: \$30,000

Total if approved: \$43,222.13

Reports and Documents Attached:

See attached documents

Financial:

Budgeted? ☐ Yes ☒ No ☐ N/A Funding Source: 312-6-8750-64071

Instructions

Complete and submit with attachments to jcarr@maquoketaia.com cc manager@maquoketaia.com

Use subject line: "For MEETING DATE agenda"

Deadlines: draft submissions-noon on the Tuesday before a council meeting; final submissions-noon on the Wednesday before a council meeting. Meetings are the 1st and 3rd Monday of each month.

Processing

Finance Review	Initial:	Manager Review <i>Approve</i>	Initial: <i>JB</i>
Comments		Comments	
Date Referred to Council:		Action Taken:	



REGA Engineering Group, Inc
601 Old Cheney Road, Ste A
Lincoln, NE 68512
402.484.7342
www.regaeng.com

City of Maquoketa
Joshua Boldt, City Manager
201 E. Pleasant Street
Maquoketa, IA 52060

Invoice number 19064
Date 02/29/2024

Project **231212 IENGA Expert Engineering
Report Maquoketa**

PURPOSE: Report FEE: Hourly

Invoice Summary

Description	Prior Billed	Total Billed	Current Billed
ENGINEER	14,252.50	40,252.50	26,000.00
ENGINEER TECHNICIAN	107.50	107.50	0.00
PREPARE FOR DEPOSITION	243.75	493.75	250.00
DEPOSITION/EXPERT WITNESS	0.00	0.00	0.00
CLERICAL STAFF	540.00	1,040.00	500.00
PRINTS AND COPIES 11 X 17 BOND	664.70	664.70	0.00
HOTELS AND MEALS	252.28	252.28	0.00
MILEAGE	411.40	411.40	0.00
Total	16,472.13	43,222.13	26,750.00

Invoice total **26,750.00**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
18985	12/22/2023	9,533.13			9,533.13		
19064	02/29/2024	26,750.00	26,750.00				
Total		36,283.13	26,750.00	0.00	9,533.13	0.00	0.00

Invoices not paid within 30 days of Invoice Date will be subject to Finance Charges of 1.5% per month.

MINUTES
PUBLIC WORKS COMMITTEE
Monday, March 11, 2024, 4:00 p.m.
Council Chambers

Lyon called the meeting to order at 4:00 p.m.

Present: Mark Lyon, Dick Rickerl, Josh Collister

Others Present: Mayor Messerli, Josh Boldt, Frank Ellenz, Jenn Schwoob, and Teresa Lindstrom

Motion by Collister, seconded by Rickerl to approve the agenda.

Motion Carried 3-0

Motion by Collister, seconded by Rickerl to approve the minutes of the February 12th meeting.

Motion Carried 3-0

Public Participation – None

Wastewater Treatment Plant Project Changes

Boldt stated there were no changes to report on the Wastewater Treatment Plant project at this time, however the next Public Works meeting there will be a change order that he will approve.

East Water Tower Recoating Bid

Boldt stated there were 12 bids received ranging from \$154,000 to \$416,000. The low bidder was from Central Tank Coating for \$154,000.

Motion by Collister, seconded by Rickerl to approve the bid from Central Tank Coating for \$154,000 to repaint the East Water Tower.

Motion Carried 3-0

Purchase of a 2020 Ford F-150 Lariat Super cab Truck

Ellenz stated there were four bids received ranging from a 2019 to 2021 with used mileage of 9,960 to 62,800. The lowest bid of \$32,296 was from Brad Deery Motors for a 2020 F-150 Lariat Super cab, with 38,273 miles, and a longer bed, which was desirable for the Public Works Department.

Motion by Collister, seconded by Rickerl to approve the bid from Brad Deery Motors for \$32,296 for the purchase of a 2020 Ford F-150 Lariat Super cab Pick-up Truck.

Motion Carried 3-0

Alliance Budget Increase of 3.2%

Boldt stated this is following inflation numbers. Jake from the corporate office at Alliance talked about this last fall when he attended a Council meeting.

Motion by Collister, seconded by Rickerl to approve the 3.2% increase in the Alliance contract.

Motion Carried 3-0

Origin Contract Amendment Increase up to \$25,000 for Platt Street Project

Boldt stated the remaining contract amount on the current contract is \$5,678. We have an invoice for \$24,363. Origin has been billing us at lower rates and they have been involved in our lawsuits.

Collister stated they signed a contract for \$90,000 and now they want more. When are they going to be done? What does the original contract say?

Messerli inquired if anyone from our side and looked at their contract.

Boldt stated no, he could have someone look at it and do a follow up for the next Public Works meeting.

Collister stated they also complained the fields haven't been raked yet, and inquired if the infields could be raked.

Ellenz stated the Public Works Department could do that.

Boldt stated specific to the East Ballfield.

Collister stated they had practice scheduled but were told they couldn't use the field because they were tripping on chunks. It needs raked.

Ellenz stated he will have them get the tractor out and get it raked.

Collister inquired of the excess snow being dumped on the ballfield parking areas, if it could be dumped at Birch instead.

Boldt stated logistically that area is the best spot.

Collister stated what if we paved that ballfield lot, would we still dump it there.

Boldt responded no.

Ellenz stated we can look at this next fall and see if there is another spot that they can use to dump snow.

Collister inquired as to the number of trips made to dump snow, does it really take that much more time?

Lyon stated all of the downtown gets shoved onto Perxactlys and the Greenspace.

Boldt stated Alliance is dealing with an ongoing issue regarding wipes being flushed and causing sewer backups on Jones and Main Streets.

Schwoob stated they are seeking to camera it, as was done last year.

Collister inquired if this was on the South end.

Schwoob stated it is by Eddy Street.

Boldt stated we are waiting on a camera piece and will camera the area again.

Motion by Collister seconded by Rickerl adjourning at 4:33 p.m.

Motion Carried 3-0

Attest

Mark Lyon, Chairperson

Teresa Lindstrom, Utility Billing Clerk

Maquoketa Tree Board
2-12-2024 @ 5:00 P.M.

Present: Amanda River, Ashley River, Glenn Short, DeAnn Montoya, Elaine Edwards

Absent: None

Others: Jan Ketelsen, Josh Boldt

The City of Maquoketa Tree Board met with no audience in attendance. The Agenda was approved on a motion by Elaine and DeAnn and the minutes of the January meeting were approved on a motion by DeAnn and Glenn.

The financials were reviewed with no changes but Jan said she does have the bill for tree removals from Steines and that will be reflected next month. Josh indicated that there is a City budgetary shortfall for fiscal year 2023/2024 and all available dollars in the Tree Board budget have been directed to the General Fund which leaves no funds in the Tree Board budget for the rest of the budget year. This will affect what we will have available to fund tree purchases to supplement the Trees Forever Grant.

The Tree Board asked Josh about how the Briggs expansion will affect the Little Bear Park area since there are multiple ash trees that will need removal and the Tree Board planted trees there in last few years that might be able to be moved. Josh indicated that he had reports that Briggs is considering purchasing the North portion of the Park which would include all North of the pavilion. Edwards questioned if we could possibly move trees from this portion to replace some of the ash that will need removal in the future.

Discussion was held on the letter to go to Private Tree recipients and Glenn related he had not received a response from Black Hills rep and assumes the letter meets their requirements. Elaine asked if could add a statement saying mulch also helps keep mower far enough away so it doesn't damage tree base and to be careful if weed whacking near base.

Jan related the Tree City Application has been submitted for Maquoketa.

The tree complaint received for 311/315 S 2nd was discussed and a letter will be sent that the tree will be placed on the watch list and be reviewed annually.

The meeting was adjourned on a motion by DeAnn and Elaine

FINANCE/PERSONNEL COMMITTEE MEETING
Monday, March 11, 2024

Present: Simonson, Lyon, Collister

Others

Present: Messerli, Boldt, Carr, White

Chairman Collister called the meeting to order at 4:32 p.m.

Motion by Lyon, seconded by Simonson approving the agenda. All Ayes

Motion by Lyon, seconded by Simonson approving February 12th minutes. All Ayes

Committee members reviewed the February credit card statements and bank statements.

Discussion was held regarding the Local Option Sales Tax General Fund transfers to the Stormwater Fund. Boldt reported that the City is currently transferring money from the Local Option Sales Tax fund to water, wastewater and stormwater. Boldt is recommending the City not transfer the \$20,000 in to the Stormwater Fund. This will reduce the budget deficit by \$20,000.

Lyon stated water and wastewater department should be covered by the revenue from the monthly bills.

Collister questioned what the next water/wastewater raise would be and Boldt replied it would be 3% in July.

Motion by Simonson, seconded by Lyon to stop the transfer of \$20,000 LOST money from the General Fund LOST to Stormwater for FY 23/24 and 24/25. All Ayes

Motion by Lyon, seconded by Simonson adjourning at 4:43 p.m. All Ayes

Tom Messerli, Mayor

ATTEST:

Judy Carr, Deputy Clerk