

The City of Maquoketa Tree Board met on May 10, 2022 at 5:00 p.m. with Muhlhausen, Montoya, Short and Edwards of the Board and Ketelsen from City in attendance. The agenda was approved on a motion by Edwards and Short. And the April minutes were approved on a motion by Montoya and Short. There was no audience.

A short discussion was had on the fact that the Steines bill for tree removal was submitted late but it was still within the correct fiscal year per Sept. minutes. Due to this, the Tree Board actually spent more than budgeted on removals for 21/22. But there has been \$10,775 in reimbursements from derecho insurance which will cover most of the overage and any costs if any over budget will be billed in July and come from 22/23 budget.

Again, the 2 extra trees ordered from the 21 grant for Private and City trees was discussed and Edwards indicated 5th Ward Park needs trees around the playground and it was mentioned that Pam Schoenthaler requested a tree at her location to replace the one taken down. We will make a decision at next meeting and everyone was asked to look at additional locations to bring to next meeting. Edwards also handed out the list of trees from the list provided by City for those taken out for Platt Street construction with her recommendations on whether there can be new trees planted in those locations. It was determined that the South Boulevard is too narrow for trees and the North Blvd. contains most of infrastructure and would not be conducive for a tree location.

A discussion was held on complaint trees and specifically the one at 307 S Matteson. Edwards related she looked at tree and it is a dying ash and has been placed on the list to rank for removal for fiscal year 22/23. It was moved by Muhlhausen and Montoya to send letter stating this and to send the letters upon recommendation of the Board without needing a motion for approval to send letter.

Jan also related City had received a complaint on a tree at 916 Cardinal Drive. It was decided to have Public Works determine if City tree and if it is, Jan will text the Board to evaluate. If not a City Tree, Jan will send letter to person stating status.

No new Board members were suggested. The green space committee has been established to make suggestions to City Council and since the Tree Board would be interested in giving input, Montoya offered to attend those meetings, if fits into her schedule.

Edwards related she is working on removal list and handed out with corrections. She indicated that she doesn't get all over town, so if see a hazard or dying tree, to send her a text so that we can get on the list to rank as soon as possible. It's too early to tell now as not leafed out sufficiently yet.

It was also related that we should have applications available now for the grant to be submitted on November 1st, 2022 so that we can prepare a list before the deadline. It was also related that we make sure the person knows the tree would be available for planting in Fall of 2023 not 2022. As a part of this grant, it was decided that a letter will be sent to those on the Platt Street Construction list asking if they would like a yard tree to replace those taken out. It was discussed and suggested to send a folded paper with sticker or imprint of a tree on outside rather than a letter on envelope. Jan will look for a template from Trees Forever to utilize. It was decided to not send letter immediately and instead to send in August with a September 15th deadline to respond. Jan will send the current application for us to go over and suggest changes to use for b upcoming grant.

On motion by Edwards and Short, the meeting was adjourned at 5:45 p.m.

Elaine Edwards, Secretary